



2024-774B

CITY OF GAINESVILLE

Department of Housing & Community Development

CONNECTFREE PROGRAM REQUEST FOR FUNDING AFFORDABLE HOUSING DEVELOPMENTS For Single-Family or Multi-Family Affordable Housing Units

APPLICATION

(Please check one)

☐ Non-Profit Developer

☐ For-Profit Developer

☐ Governmental Agency

INTRODUCTION

Thank you for your interest in affordable housing. The City of Gainesville's ConnectFree Program is based on Resolution No. 2023-806. Prior to completing this application for funding assistance for affordable housing projects or special needs projects, please note the following:

- Requests of \$50,000.00 or more must be approved by the City Commission;
- The ConnectFree Program may provide funding to eligible and approved projects located within the GRU Service Area;
- City or GRU staff, and/or the City Commission may impose reasonable conditions on projects in the awarding of ConnectFree Program funds; and
- Funding amounts may be limited based available revenues.

I. Program Definition for Affordable Housing Units

"Affordable Housing Units" means units that are affordably priced, for at least a five year period beginning when the respective units receive a Certificate of Occupancy, for households with income equal to or less than 120% of the Gainesville Metropolitan Statistical Area (MSA) Area Median Income (AMI), as established by the United States Department of Housing and Urban Development (HUD). Affordably priced means that no more than 30% of household income is spent on housing, including rent or mortgage payments, taxes, insurance, utilities, and property owner association fees.

II. Eligible Uses of Funds

The use of ConnectFree Program funds is limited to the payment of costs associated with the following:

- The engineering design and construction to extend City water/wastewater facilities to the property;
- Meter Installation Charges; and
- Connection Charges.

III. Program Maximum Funding Limit for Affordable Housing Units

- Single-Family Affordable Housing Developments (new construction): up to \$40,000 per Affordable Housing Unit.
- Multi-Family Affordable Housing Developments (new construction): up to \$40,000 per Affordable Housing Unit.
- Special Needs Facilities: up to \$40,000 per facility.

IV. Developer/Organization Information

- 1) Developer/Organization Name:
- 2) Developer/Organization Address (City, State, Zip):
- 3) Developer/Organization Contact Person:
- 4) Contact Person's Title:
- 5) Telephone: Email Address:
- 6) Incorporation Date (Month and Year):
Type of Organization:
☐ Individual ☐ Corporation ☐ LLC ☐ Incorporated
☐ Sole Proprietorship ☐ Partnership ☐ Non-Profit Organization
- 7) Developer/Organization Taxpayer EIN:
- 8) Developer/Organization Website (if applicable):

V. New Construction Project Development Information

- 1) Years of Affordable Housing Development Experience:
- 2) Will these units be rental or owner-occupied?
- 3) Project Name (if applicable):
- 4) Project Address(es):
- 5) Project Neighborhood Location:
- 6) Proposed Project Development: (check applicable activity)
☐ Multi-Family ☐ Single-Family Scattered Site ☐ Special Needs
☐ Single-Family Subdivision ☐ Other:

7) Proposed Total Units (provide # of units):

1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	Total Units

VI. Proposed Project Funding Information

1) ConnectFree Program Funding Request:

2) Total Project Costs:

VII. Proposed Project Target Income Information

Project Primary Target Market [Household Area Median Income (AMI)]:

☐ Extremely Low (30% or less AMI)

☐ Very Low (31% - 50% AMI)

☐ Low (51%- 80% AMI)

☐ Moderate (81% - 120% AMI)

VIII. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Are there any officers or employees of the Developer/Organization or members of their immediate families, or their business or partnership associates, who will be involved with conducting this project and are:

a) Employees of, or related to employees of, the City of Gainesville?

☐ Yes No ☐

b) Members of, or related to Members of the Gainesville City Commission?

☐ Yes No ☐

c) Beneficiaries of the program for which funds are requested, either as clients or as paid providers of goods or services? ☐ Yes No ☐

If you have answered YES to any question, please attach a full disclosure explanation to the Application. The existence of a potential conflict of interest does not necessarily make the project ineligible for funding, but the existence of an undisclosed conflict may result in the termination of any funding awarded. The disclosure statement must be signed and dated by an authorized organization representative.

I certify to the best of my knowledge and belief that the above information is true and correct. I authorize City of Gainesville to undertake the necessary actions to verify the information supplied. Further, I give permission for City of Gainesville to contact and receive information from my agents, financial institutions or other organizations.



Signature of Applicant

Date

Print Name of Applicant and Title

Date

U.S.C. TITLE 18 SEC. 1001 PROVIDES THAT: *Whoever in any manner within the jurisdiction of any agency of the United States knowingly and willingly falsifies...or makes false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry shall be fined not more than \$10,000 or imprisoned not more than five (5) years.*

IX. Application Submission Information

Submit To: John Wachtel at: wachteljs@cityofgainesville.org

Questions: Contact John Wachtel at: 352-393-8565 or at email address

ATTACHMENTS

Mandatory Items for Application Review

(Please check as appropriate)

	Item	Included with application	Pending	Status of Items *
A	Brief narrative description of the project			
B	Copy of Previous 2 Years Tax Returns or P & L Statement			
C	Documentation to support property ownership or site control (i.e. Warranty Deed, Trust Deed or Letter of Intent to Acquire Property).			
D	Copy of Liability Insurance Certificate			
E	Alachua County Tax Collector's receipt for most recent taxes paid on proposed projects.			
F	Provide a map of the proposed development area.			
G	Copy of the Development Costs Budget, including sources and uses.			
H	Copy of proof of financial commitments from all funding sources (e.g., Loan Approval or Loan Commitment)			
I	Copy of the Development Site Plan.			
J	Preliminary drawings of construction plans.			
K	Provide a development timeline for the project.			
L	Copy of State Business License			
M	Copy of Applicant's most recent audit and/or certified financial statement.			
N	Copy of Photo ID of Applicant			
O	Provide list of last 5 completed housing developments.			
P	Provide 3-5 Business References			
Q	Signed Authorization to Release Information			

*** Add pages, if necessary.**