

### **Procurement Division**

(352) 334-5021(main)

Issue Date: 7/19/24

# INVITATION TO BID: # PRCA-240048-WB

Mowing and Grounds Maintenance of the City's Rail Trail

PRE-BID MEETING:Includes Site VisitDATE:August 1, 2024TIME: 8:30AMLOCATION:4044 NE 54th Ave., Gainesville FL 32609(This meeting will include multiple stops – see Attachment A)

QUESTION SUBMITTAL DUE DATE: August 9, 2024

All meetings and submittal deadlines are Eastern Time (ET).

DUE DATE FOR UPLOADING BID RESPONSE: August 19th, 2024 (a) 3:00pm

#### SUMMARY OF SCOPE OF WORK:

Perform mowing and grounds maintenance in various areas along the Rail Trail that belong to the City of Gainesville, Florida

For questions relating to this bid, contact: Wendy Byrne, byrnewm@cityofgainesville.org

Bidder is not in arrears to City upon any debt, fee, tax or contract. Bidder is NOT in arrears Bidder IS in arrears Bidder is not a defaulter, as surety or otherwise, upon any obligation to City: Bidder is NOT in default Bidder IS in default

Bidders who receive this bid from sources other than City of Gainesville Procurement Division or DemandStar MUST contact the Procurement Division prior to the due date to ensure any addenda are received in order to submit a responsible and responsive offer. Uploading an incomplete document may deem the offer non-responsive, causing rejection.

Legal Name of Bidder: MGISES A LEdo TR					
DBA: Ledo Landscape					
Authorized Representative Name/Title: MOISES Lecto OWNER					
E-mail Address: Ledo Landscape 6 gmail.com FEIN: 99-4156573					
Street Address: 1105 NW 31St AVE gainesville, FL 32609					
Mailing Address (if different):					
Telephone: (352) 359-3916       Fax: ()					
By signing this form, I acknowledge I have read and understand, and my business complies with all General Conditions and requirements set forth herein; and,					
Bid is in full compliance with the Specifications.					
Bid is in full compliance with specifications except as specifically stated and attached hereto.					
SIGNATURE OF AUTHORIZED REPRESENTATIVE: 10 June					
SIGNER'S PRINTED NAME: MOISES A LEGO TR DATE: 8-16-24					

### **DRUG-FREE WORKPLACE FORM**

The undersigned bidder in accordance with Florida Statute 287.087 hereby certifies that

Leco Landscape does:

- 1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
- 3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirements.

Bidder's Signature

8-18-94

Date

### **BIDDER VERIFICATION FORM**

#### LOCAL PREFERENCE (Check one) Local Preference requested: VYES NO

A copy of your City of Gainesville, Florida **Business Tax Receipt** should be included in your submission if you are requesting Local Preference.

OUALIFIED SMALL BUSINESS AND/OR SERVICE DISABLED VETERAN BUSINESS STATUS (Check one) Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Small Business? YES NO

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Service-Disabled Veteran Business? I YES NO

#### REGISTERED TO DO BUSINESS IN THE STATE OF FLORIDA

Is Bidder registered with Florida Department of State's, Division of Corporations, to do business in the State of Florida? YES INO (refer to Part 1, 1.6, last paragraph)

If the answer is "YES", provide a copy of SunBiz registration or SunBiz Document Number (#22/00032080)

If the answer is 'NO", please state reason why: \_

Bidder's DWNC1 8.18-24 Printed Name/Title of Authorized Representative Signature of Authorized Representative

# **E-VERIFY CERTIFICATION FORM**

#### If awarded:

The Contractor shall comply with all applicable requirements of Section 448.095, Florida Statutes, including but not limited to: 1) the Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the Contractor during the term of this Agreement; and 2) the Contractor shall expressly require any subcontractors performing work or providing services pursuant to this Agreement to likewise register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the subcontractor during the term of this Agreement. Section 448.095, Florida Statutes, states the statute must be construed in a manner that is fully consistent with any applicable federal laws or regulations, and therefore this section does not apply to this Agreement to the extent that this section would be inconsistent with any federal laws or regulations that are applicable to this Agreement.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirement.

Landscafe

Bidder's Name

Printed Name/Title of Agthorized Representative

Signature of Authorized Representative

Date

# **PROHIBITION REGARDING FOREIGN COUNTRIES OF CONCERN**

In accordance with Section 287.138, Florida Statutes, beginning January 1, 2024, the City of Gainesville (City) may not accept a bid on, a proposal for, or a reply to, or enter into, a contract with an entity (Bidder) which would grant the Bidder access to an individual's personal identifying information unless the Bidder provides the City with an affidavit signed by an officer or representative of the Bidder under penalty of perjury attesting that the Bidder does not meet any of the criteria in paragraphs (2)(a)-(c):

- (a) The Bidder is owned by the government of a "foreign country of concern" (People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern);
- (b) The government of a "foreign country of concern" (listed above) has a controlling interest in the Bidder; or
- (c) The Bidder is organized under the laws of or has its principal place of business in a "foreign country of concern" (listed above).

#### AFFIDAVIT

State of <u>FL</u> County of <u>AIACHU</u>A

Before me, the undersigned authority, personally appeared Moises Aleco R, who, after being first duly 

I attest under penalty of perjury that the Bidder does not meet any of the criteria in Section 287.138(2)(a)-(c), 2. Florida Statutes, stated above.

Sworn to and subscribed before me this <u>18</u> day of <u>August</u>, 202<u>4</u>, by <u>Moises A ledo TR</u> (name of affiant), who is personally known to me or produced <u>Drivers License</u> as identification, and did take an oath.

My Commission Expires: <u>3/11/2026</u>



ADRIAN T. DAYS Notary Public State of Florida Comm# HH299790 Expires 8/11/2026

## Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

1       Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.         2       Business name/disregarded entity name, if different from above.         2       Business name/disregarded entity name, if different from above.         3a       Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <ul> <li>Individual/sole propriate</li> <li>Individual/sole propriato</li> <li>C corporation</li> <li>S corporation</li> <li>Partnership</li> <li>Trust/estate</li> <li>Mote: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of the usergarded entity. A disregarded entity should instead check the appropriate code (f any)</li> <li>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (f any)</li> <li>Bo if on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check</li> <li>Address (number, street, and apt. or suite no.). See instructions.</li> <li>Flequestar's name and address (optional)</li> <li>Address (number, street, and apt. or suite no.). See instructions.</li> <li>Address (number, street, and apt. or suite no.). See instructions.</li> <li>Address (number, street, and apt. or suite no.). See instructions.</li> <li>Address (number, street, and apt</li></ul>	Before	e you begin. For guidance related to the purpose of Form W-9, see Purpose of Form, below.						
only one of the following seven boxes.       Cartain entities, not individuals; see instructions on page 3):         individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Multicle for the tax classification (C = C corporation, S = S corporation, P = Partnership)       Cartain entities, not individuals; see instructions on page 3):         Note: Check the "LLC" unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.       Compliance Act (FATCA) reporting code (if any)         is if on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check the United States.)       Capplies to accounts maintained outside the United States.)         Sto if on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partners, owners, or beneficiaries. See instructions .       Requester's name and address (optional)         6 City, state, and ZIP code/       Curnestification Number (TIN)	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/dis entity's name on line 2.)							
<ul> <li>Address (number, street, and apt. or suite no.). See instructions.</li> <li>1/05 NW 3 S+ AUC</li> <li>6 City, state, and ZIP code//</li></ul>	rint or type. Instructions on page	only one of the following seven boxes.         Individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Image: Individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Image: Individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Image: Individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Image: Individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Image: Individual/sole proprietor       C corporation       S corporation       Partnership       Trust/estate         Image: Individual/sole propriate       Image: Individual/sole propriate       Image: Imag	certain entities, not individuals; see instructions on page 3): Exempt payee code (If any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (If any) (Applies to accounts maintained					
		and address (optional)						
	Par							

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social :	securi	ty nur	nber		_	_	
		-		-			
or Employ	/er ide	ntifica	ation	numt	)er		
49	] - [	41	5	6	5	7	3

Note: If the account is in more than one name, see the instructions for line 1. See also What Name and Number To Give the Requester for guidelines on whose number to enter.

#### Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required/to sign, the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Mo	Labo	Date 8-18-24
-			9	

# **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification. New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

#### **Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

AC	ORD

# **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 08/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.									
IMPORTANT: If the certificate holder is If SUBROGATION IS WAIVED, subject this certificate does not confer rights to	to th	e ter	ms and conditions of the	e polic	y, certain po	licies may r	AL INSURED provisions equire an endorsement.	or be A sta	endorsed. atement on
PRODUCER	ule	ceru		CONTAC	T				
Next First Insurance Agency, Inc.			-	NAME: PHONE	, Ext): (855) 222	-5919	FAX (A/C, No):		
PO Box 60787 Palo Alto, CA 94306				C-IVIAIL	cupport	nextinsurance			
Palo Alto, CA 94500				ADDRES	5		DING COVERAGE		NAIC #
			1	INSURE	Chatta Mar		e Company, Inc.		12831
INSURED		_		INSURE	· .				
Ledo Landscape				INSURE					
1105 NW 31st Ave Gainesville, FL 32609				INSURE					
			1	INSURE					
				INSURE	12				
COVERAGES CER	<b>FIFIC</b>	ATE	NUMBER: 343316803	Inconte			REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES INDICATED. NOTWITHSTANDING ANY RE CERTIFICATE MAY BE ISSUED OR MAY I EXCLUSIONS AND CONDITIONS OF SUCH	of I Quir Pert Polic	NSUR EMEI	RANCE LISTED BELOW HAV NT, TERM OR CONDITION THE INSURANCE AFFORDE LIMITS SHOWN MAY HAVE	of any	CONTRACT	OR OTHER DESCRIBED	DOCUMENT WITH RESPEC	т то	WHICH THIS
LTR TYPE OF INSURANCE		WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	(MM/DD/YYYY)	LIMITS		
X COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE DAMAGE TO RENTED		0,000.00
CLAIMS-MADE X OCCUR						5	PREMISES (Ea occurrence)	\$100,0	
					2245120224	00/46/0005	MED EXP (Any one person)	\$15,00	
A			NXTLCCRFYY-00-GL		08/16/2024	08/16/2025	PERSONAL & ADV INJURY		0,000.00
			the second se				GENERAL AGGREGATE		0,000.00
X POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$2,000	0,000.00
OTHER:	_						COMBINED SINGLE LIMIT	\$	
							(Ea accident)	\$	
ANY AUTO							BODILY INJURY (Per person)	» Տ	
AUTOS ONLY AUTOS HIRED NON-OWNED		1 3					BODILY INJURY (Per accident) PROPERTY DAMAGE	\$ \$	
AUTOS ONLY AUTOS ONLY							(Per accident)	\$	
		1						-	
OCCOR							EACH OCCURRENCE	\$	
CEANVIG-WIADE							AGGREGATE	\$	
DED RETENTION \$	-						PER OTH- STATUTE ER	\$	
AND EMPLOYERS' LIABILITY Y/N									
ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	NJA							\$	
(Mandatory in NH) If yes, describe under							EL. DISEASE - EA EMPLOYEE		
DÉSCRIPTION OF OPERATIONS below	-	-					EL. DISEASE - POLICY LIMIT		
A Contractors Errors and Omissions			NXTLCCRFYY-00-GL		08/16/2024	08/16/2025	Each Occurrence: Aggregate:	\$25,00 \$50,00	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Proof of Insurance.									
CERTIFICATE HOLDER CANCELLATION									
Ledo Landscape 1105 NW 31st Ave Gainesville, FL 32609				THE	EXPIRATIO	N DATE TH	DESCRIBED POLICIES BE C EREOF, NOTICE WILL CY PROVISIONS.		
			Click or scan to view	AUTHO	DRIZED REPRESI		Jan Fyon		

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# Bid Form, Mowing and Grounds Maintenance of the City of Gainesville's Rail Trail

THIS FORM <u>MUST</u> BE COMPLETED AND RETURNED WITH BID PROPOSAL. BID WILL NOT BE CONSIDERED FOR EVALUATION AND POSSIBLE AWARD WITHOUT COMPLETED FORM.

Land scale 01 BIDDER LEGAL NAME:

an ann an Eile

The undersigned hereby proposes and agrees, if this bid is accepted, to perform the work in accordance with the specifications for the lump sum of  $\frac{10,000}{120,000}$  per month, which totals  $\frac{120,000}{120,000}$  per year.

This contract is for two years, however, please provide the monthly and annual fee for this scope of service.

The prices set forth above shall be considered firm bids not subject to price adjustment unless bidder's provisions for price escalation are stated on a separate sheet attached to the bid.

The City reserves the right to consider award by single line-item, combination of line items or not at all, whichever may be in the City's best interest. The project may be awarded to one or more bidders.

The City reserves the right to add or delete locations, services, items, materials, or any other aspects of consideration from the contract, should it be in the best interest of the City. The contract prices will be adjusted accordingly upon mutual agreement of the parties, consistent with the Contractor's price proposal and the contract documents.

Authorized Signature

ies Alecte

Printed Name

Date

2. Artopil

### **Reference Form**

Irand scatt Number of years your company has been doing this type of work: \_\_\_\_\_\_ years List at least three (3) references of similar landscaping or mowing jobs performed over the past two years. You may use additional pages. Date(s) of Work: 2016 - 2023 1) Job Location: VONIOUS PROPORTIES Telephone No.: 352 284 7444 Client Name: Dawre Nun Email: dawnenur, oralter @gmarl. (M Contact Name: DAWNE NUM Project Description: Mowing properties to put on Market I thee work / invid Cleaning, weld eating, trimming / plant bed's Date(s) of Work: 112019 - Uwent-Telephone No.: 352 528 2102 2) Job Location: Whitehurst & Bans Client Name: JACK Whitehurst Email: Contact Name: Project Description: MONNING Grass at rock pit Date(s) of Work: <u>2015 · (Ument</u> Telephone No.: <u>352 538 1997</u> Email: <u>Ums(undoit@gma)1.cm</u> 3) Job Location: <u>VAMANS 10 Cations</u> Client Name: <u>Chris Prugn-Pierson Mentama</u> Contact Name: CMMS Prugn Project Description: land cleaning, land Scaping 4) Job Location: VAMAUS LACATIMS + Properties Client Name: BESOURCE Realty Date(s) of Work: 2024 Telephone No.: 352 224 3201 Email: DUIGASE RESOURCE REAL Contact Name: ENC BUIGAS Project Description: Mowing, Weed lating, lawn conc, needeating

This page must be completed and uploaded to DemandStat.com with your Submittal.

#### **Resources Form**

Bidders must list all equipment that is to be used in maintaining the Rail Trail and ROW outlined for this project. The Contractor shall maintain and own appropriate equipment. Equipment used shall have the capacity required to manage the grounds at Evergreen Cemetery to the highest quality. Examples of the equipment, at a minimum, are Zero Turn Radius (ZTR) type mowers, string trimmers, edgers, blowers, hedge trimmers, and other small equipment used for landscape work.

- All mowing equipment to be used on this project must be commercial grade and less than 10 years old.
- All hand held equipment such as string trimmers, blowers, edgers and other machines must be less than 5 years old.
- Transportation vehicles must be less than 10 years old and trailering equipment must be less than 15 years old.

DDER: Leco Landsca	<u>L</u> IPMENT	
Make/Model	Year (age)	Use of Equipment
Hustler Hyper Drives Hustler / Hyper Drives	2020 2020	cut grass
/		·
		·
0) 1) TRANSPORT		

	(1.0., duck,	uanci, cic.)	
Make/Model	Year (age)	Qty	Use of Equipment
12) ford f350 4x4	2006	1	Pull Equipment
13) Anul SX16 enclosed	2021	1	enclosed trailer
14)			
15)		·	

This page must be completed and uploaded to DemandStar.com with your Submittal.

BIDDER: Lecto Landscape

# HANDHELD EQUIPMENT

	HANDHELD.		
(i.e., Stri	ng trimmers, edger	rs, blowers, chain s	
Make/Model	Year (age)	Qty	Use of Equipment
16) Stille FS gel Trimmer	2024	1	weeded grass
17) Stihl FC 91 Edger	2024	1	Edger side walks
18) Stihl Br Gao 2 Blover	2024	1	Blower Side walks
19) Stihle HT 56 Pole Priver	2024	1	Trim Trees
20) Stihl FS 40 Trimmer	202-1	Ŧ	weeded grass
21)			
22)	:	2 <del></del>	
23)	··		·
24)	1	·	2

#### MISCELLANEOUS EQUIPMENT

(i.e., fertilization, spraying, etc.)

25) Struction Rocke	Year (age) <u>2024</u>	Qty 2	Use of Equipment Rake Legf
26) Stortron Shoull	2024	2	Shove(
27) Pro-Trace Leaf Reille	2024	2	Rake Leaf
28)	8 <del></del>		
29)			
30)			
31)			
32)			

This page must be completed and uploaded to DemandStar.com with your Submittal.

/l'echnical Experience and Expertise Form

BIDDER:

Minimum Experience Levels for Staff working on site or supervising work at the Rail Trail:

- Supervisors must have at least five (5) years' experience in commercial landscape maintenance.
- Field and Labor force must have one (1) year experience in commercial landscape maintenance.
- A supervisor must be on-site at the park whenever work is being conducted.

Please describe below your company and staff's experience in commercial landscape maintenance services. Additional pages may be used.