

DEPARTMENT RECOMMENDATION OF BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: Purchasing, Box 32

Attn: Wendy Byrne (Buyer)

Bid #: PRCA-240048-WB

Bid Due Date: August 19, 2024

Bid Title: Mowing and Grounds Maintenance of the City's Rail Trail

NO AWARD - REJECT ALL BIDS

Justification for No Award:

- Bids over budget
Only one bid received
Other (provide detailed explanation:)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation - i.e. construction, materials):

Recommended Bidder: Kelly Klean LLC

Bid award amount: \$54,000.00

Justification for the Recommendation:

Lowest and most responsive and responsible bidder

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Table with 2 columns: Vendor, Ranking. Ranking scale from 1 to 7.

Bid award amount: \$

Justification for the Recommendation:

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

- Four pairs of checkboxes for certification requirements.

Recommended by: [Signature]

Phone: 352-393-8186

John Weber (Printed Name)

SIGNATURE

Title: Park Operations Manager

Date: 8/21/2024

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: Yes City Commission meeting on (date confirmed of approved agenda item). No City Commission approval is not required: (Indicate Policy exemption section (i.e. Sec 7.1(c)))

Vendor is active in the Advantage Financial System - Department is responsible to obtain appropriate documentation to activate vendor.