



City of Gainesville Agenda Item Report

File Number: 2024-638

Agenda Date: September 19, 2024

Department: Department of Parks, Recreation and Cultural Affairs

Title: 2024-638 Mowing and Grounds Maintenance of the City's Rail Trail (B)

Department: Parks, Recreation & Cultural Affairs

Description: Request for the City Commission to award the Invitation to Bid for Mowing and Grounds Maintenance of the City's Rail Trail to Kelly Klean LLC. The initial contract will be for two years with up to three annual extensions.

Fiscal Note: The annual cost of this service will be \$54,000.00 per year and is budgeted for in the Parks, Recreation and Cultural Affairs Department operating budget.

Explanation: One company, Oasis Landscape Services, Inc., has held the contract for mowing and grounds maintenance of the City's Rail Trail since it was first solicited in 2014, but after the first two years of their current contract, the company decided they could no longer continue to maintain the property and requested to terminate the Contract effective July 31, 2024.

The City's Department of Financial Services – Procurement Division issued a solicitation on July 19, 2024 via the Demandstar.com platform for mowing and grounds maintenance services of the City's Rail Trail. 711 suppliers were notified through Demandstar, as well as twenty-two known, local suppliers; two of whom were from the City's Small Business Program Directory. Five bids were received, although only two were complete and could be considered for award. Kelly Klean's bid was the lower of the two bids by more than half, at \$54,000.00/year, so the company was selected for award.

Strategic Connection:

- Goal 1: Equitable Community
- Goal 2: More Sustainable Community
- Goal 3: A Great Place to Live and Experience
- Goal 4: Resilient Local Economy
- Goal 5: "Best in Class" Neighbor Services

Recommendation: The City Commission: 1) award the Invitation to Bid to Kelly Klean LLC for an initial two year contract with three annual extensions at a cost of \$54,000 annually, 2) authorize the City Manager or designee to execute any related contracts, subject to approval by the City Attorney as to form and legality.