



## City of Gainesville Agenda Item Report

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**File Number:** 2024-518

**Agenda Date:** July 18, 2024

**Department:** Transportation Department

**Title:** 2024-518 First Amendment with Element Fleet Corporation (B)

**Department:** Transportation (Fleet)

**Description:** Request for the City Commission to approve the First Amendment to the Contract for Vehicle Accident Management Services with Element Fleet Corporation and the City of Gainesville.

**Fiscal Note:** Based on the past years expenses, Fleet allocated \$200,000.00 in the Fiscal Year 2025 Budget for these contract expenses. Ongoing review and comparison of the damaged vehicle repair process demonstrates that outsourcing this function provides a cost savings by drastically reducing vehicle downtime and freeing Fleet and Procurement personnel to focus on other projects.

**Explanation:**

On July 29, 2022, Fleet issued a Request for Proposal (FMDX-23005-DS) for Vehicle Accident Management Services (Rebid). There were two bidders: (1) Element Fleet Corporation and (2) Corporate Claims Management.

In September 2022, the City Commission approved a 2-year contract with Element Fleet Corporation. The current contract is set to expire on September 30, 2024, but allows for (3) additional 12-month periods. Fleet staff would like to extend the term of the current contract through September 30, 2025.

**Strategic Connection:**

- Goal 1: Equitable Community
- Goal 2: More Sustainable Community
- Goal 3: A Great Place to Live and Experience
- Goal 4: Resilient Local Economy
- Goal 5: "Best in Class" Neighbor Services

**Recommendation:** The City Commission authorize the City Manager or designee to execute the First Amendment to the Contract for Vehicle Accident Management

Services with Element Fleet Corporation and the City of Gainesville, subject to approval by the City Attorney as to form and legality.