



City of Gainesville

Office of Equity & Inclusion



Small Business Efforts Checklist

Department to complete and include in backup documents for purchases over \$100,000 that require City Commission approval.

Purchase is based upon (selection section 1 or 2 to complete):

1. Formal Bid through Procurement Type (i.e. ITB, etc.): ITB Bid #: RTSX-240029-DS

Bid Name: Construction of Bus Stop Improvements

Category: Construction

Supplemental Bidder List included S/W/M/SDVOBs: Yes No

List Sources for Supplemental Bidders: Dept (27), FDOT DBE list (618), DBMS search (4)

Bid(s) submitted by *S/W/M/SDVOBs: Yes No

Is recommended award to a S/W/M/SDVOB: Yes No

Awardee Name: Blackwater Construction Services LLC Amount: \$1,990,569.00

Was the 5% preference awarded to qualified small business? Federal funds prohibit preference points

Was an applicable Bidder List sufficient to generate adequate number of responses: Yes No

City's Diversity Business Management System

State of Florida Certified Vendor Directory

Florida Department of Transportation Directory

Requesting Department Personnel

Internet

Online Trade Journals

Online Professional Associations

Other: Procurement: DemandStar notified 1,303 suppliers (175 of those bidders self-declared their attribute(s) (african american owned, asian/hawaiian owned, hispanic owned, woman owned, and/or small business).

Was the Local Small Business Procurement Program Coordinator contacted to obtain a list of available vendors?

Yes No 2/19/24 Procurement sent email to OEI notifying them of solicitation.

Was a phone survey conducted to determine interest level and was new potential sources sought out if low response anticipated?

Yes No N/A



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Identify or explain other Good Faith Efforts undertaken for this procurement to ensure that S/M/W/SDVOBs had the maximum opportunity to compete for the solicitation to provide goods and/or services.

Trade shows, exhibits, and conventions

State and federal Procurement contracts

May add the County's small business listing as a resource

This project is funded by FTA which required RTS' DBE liason to specifically provide a list of FDOT DBEs mentioned above.

2. Method of Source Selection Form Type: Continuing Contracts Sole Source Specified Source

Was this Method of Sole Source posted on Demandstar or GovSpend?: _____ Other: _____

*S=Small, W=Woman, M=Minority, SDVOB=Service Disabled Veteran Owned Business