

**DEPARTMENT RECOMMENDATION OF
 BID (ITB, RFP, BEB, RFQ) INTENDED AWARD**

To: dykemangb@gainesvillefl.gov

Attn: Gayle Dykeman (Buyer)

Bid #: FMGT-240013-GD

Bid Due Date: 11/17/23

Bid Title: Grounds Maintenance for the Gainesville Empowerment Center

☐ **NO AWARD – REJECT ALL BIDS**

Justification for No Award:

- ☐ Bids over budget
☐ Only one bid received
☐ Other (provide detailed explanation: _____)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

☒ **RECOMMENDATION FOR INTENDED AWARD**

If straight low bid (no evaluation – i.e. construction, materials):

Recommended Bidder: Big Sherm

Bid award amount: \$188,600 for a five year term

Justification for the Recommendation:

Low bid

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Vendor

Ranking

_____	1
_____	2
_____	3
_____	4
_____	5
_____	6
_____	7

Bid award amount: \$ _____

Justification for the Recommendation:

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____

Recommended by: 

Phone: 352-393-8484

SIGNATURE

DAVID RISOR
PRINTED NAME

Title: _____

Date: 12/6/2023

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: ☒ Yes City Commission meeting on January 4, 2024 (date IS NOT confirmed as an agenda item).☐ No City Commission approval is not required: _____ (Indicate Policy exemption section (i.e. Sec 7.1(c))

Vendor is active in Workday – Department is responsible to obtain appropriate documentation to activate vendor.