



City of Gainesville

Financial Services Department
Procurement Division

Addendum 2 Publish Date: November 9, 2023

GROUPS MAINTENANCE FOR THE GAINESVILLE EMPOWERMENT CENTER INVITATION TO BID (ITB) #: FMGT-240013-GD ADDENDUM NO. 2

Bid Due Date: ~~Friday November 11, 3:00pm (EDT)~~ **Friday, November 17, 2023, 3:00pm EST**

NOTE: The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary.

1. **NEW DUE DATE:** Due to delay in posting Addendum 1, the Due Date for Bids is extended to November 17, 2023, 3:00pm EST.
2. Please find attached:
 - a. A copy of the Cone of Silence period information (Financial Procedures Manual Section 41-424 Prohibition of lobbying in procurement matters) that was discussed.

The following are question was submitted by the deadline for Questions:

1. Question: What was the annual cost of the last contract for Grounds Maintenance at Grace Marketplace?
Answer: In 2019, the last time this work was bid, the annual cost was \$31,500.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 2 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 2 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER COMPANY NAME: _____

SIGNATURE: _____

LEGIBLY PRINT NAME: _____

DATE: _____



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CITY OF GAINESVILLE FINANCIAL SERVICES PROCEDURES MANUAL

41-424 Prohibition of lobbying in procurement matters

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.