



# City of Gainesville

Budget and Finance Department  
Purchasing Division

**Addendum Publish Date:** November 7, 2023

## GROUND MAINTENANCE FOR THE GAINESVILLE EMPOWERMENT CENTER INVITATION TO BID (ITB) #: FMGT-240013-GD ADDENDUM NO. 1

**Bid Due Date:** ~~Friday November 11, 3:00pm (EDT)~~ **Friday, November 17, 2023, 3:00pm EST**

**NOTE:** The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary.

1. **NEW DUE DATE:** Due to delay in posting this Addendum 1, the Due Date for Bids is extended to November 17, 2023, 3:00pm EST.
2. Please find attached:
  - a. A copy of the revised pricing proposal form.
  - b. A copy of the Cone of Silence period information (Financial Procedures Manual Section 41-424 Prohibition of lobbying in procurement matters) that was discussed.
  - c. A copy of the Mandatory Pre-Bid Meeting sign in sheet. Only companies that were in attendance for the pre-bid meeting are permitted to submit proposals.
3. Following is a review of the Mandatory Pre-Bid Meeting that was held at 3055 NE 28<sup>th</sup> Dr, Gainesville, FL, October 30, 2023, 8:30am EDT:

City of Gainesville Staff represented by Gayle Dykeman, City of Gainesville Procurement Specialist III and David Risor, Project Manager.

Gayle Dykeman started the meeting by reviewing important Procurement areas of the solicitation, including the solicitation schedule and submittal due date.

All communication must go through Gayle Dykeman throughout the duration of the solicitation.

All submittals must be entered in DemandStar.com by the due date and time – DemandStar is programmed to reject any bids that are entered after that time. DemandStar is a free tool for vendors to submit bids. DemandStar will automatically close the solicitation at the specified date and time, and the City will not accept any late proposals, regardless of the format presented.

Spoke about the rules guiding the Cone of Silence.

David Risor walked the meeting participants through the property that is to be maintained by the awarded Contractor.

- a. **Additional work not called out in original solicitation Scope of Work – Section C** on the drawing includes an overgrown strip of property that is between the paved path and Section A boundary on the northeast side of the property. This area, as walked, will be a separate line item on

GROUND MAINTENANCE FOR THE GAINESVILLE EMPOWERMENT CENTER  
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the proposal for a one-time clearing of the area. City sanitation will clear out all dangerous materials and substances, prior to awarded contractor entering the space to clear the lot. Contractor will be responsible for clearing all pine trees, shrubs, weeds, etc. After clearing of that of Section C is complete, it will be routinely maintained. The routine maintenance for this Section C should be included as part of the routine maintenance bid. Attached is an updated pricing sheet that reflects the one-time work for Section C from the routine maintenance section of the bid.

- b. There are two (2) fences surrounding the property, both will remain. The are between the fences will be included as part of the routine maintenance. There is no plan to remove the chain link fence.
- c. Standard herbicides can be used
- d. Trash cans on the property can be used for disposal of trash, except for the one-time clearing of Section C. The debris from clearing Section C will be the responsibility of the contractor.

The following are questions that were submitted by the deadline for Questions:

- 1. Question: Will the chain-link remain?  
Answer: Yes.
- 2. Question: Will the bidder be responsible for mowing in between fences?  
Answer: Yes.
- 3. Question: What is the acreage?  
Answer:
  - Section A – 23 acres
  - Section B – 7.25 acres
  - Section C – 14 acres
- 4. Question: Is this being repaired due to the elapse of the original bid?  
Answer: Previously at the time of the last bid the vendors were instructed to leave the 'ditch' area out.
- 5. Question: When was the last time the property was serviced?  
Answer: 10/23/2023
- 6. Question: Currently, the trees are out of compliance with the current ITB. Is this a new item?  
Answer: No, management needs to do a better job of enforcement of the contract.
- 7. Question: Currently, the edging and trimming is out of compliance with the current ITB. Is this a new item?  
Answer: From appearance this may well be growth from the last service.
- 8. Question: Would the bid be split amongst vendors based on zones/sections?  
Answer: No, it will be assigned as one contract.
- 9. Question: Will the addendum for the pond cleaning be a lump sum item or will it be lumped into the total cost of services?  
Answer: If this is in reference to the ditch area north of the fence, please list the initial cleanup as a separate line item, then include remaining regular service in with lump costs.



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ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

## **CERTIFICATION BY PROPOSER**

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER COMPANY NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

LEGIBLY PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_



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## REQUIRED FORM E

### **REVISED PRICING PAGE**

#### GROUNDS MAINTENANCE FOR THE GAINESVILLE EMPOWERMENT CENTER

FMGT-240013-GD

The undersigned hereby proposes and agrees, if this bid is accepted, to perform the work in accordance with the specifications and scope of work for a monthly rate of \_ Dollars (\$\_\_\_\_\_).

Price for one-time clearing of the property located in Section C, as described above in Addendum 1 above.  
\$\_\_\_\_\_

NOTE: THE PRICES SET FORTH ABOVE SHALL BE CONSIDERED FIRM BIDS NOT SUBJECT TO PRICE ADJUSTMENT UNLESS BIDDER'S PROVISIONS FOR PRICE ESCALATION ARE STATED ON A SEPARATE SHEET ATTACHED TO THE BID.

NOTE: THE CITY RESERVES THE RIGHT TO ADD OR DELETE LOCATIONS, SERVICES, ITEMS, OR MATERIALS FROM THIS CONTRACT SHOULD IT BE IN THE BEST INTEREST OF THE CITY. THE CONTRACT PRICE MAY BE ADJUSTED UPON AGREEMENT OF THE CONTRACTOR AND THE CITY'S REPRESENTATIVE AND BASED UPON BID PRICES.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_



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## **CITY OF GAINESVILLE FINANCIAL SERVICES PROCEDURES MANUAL**

### **41-424 Prohibition of lobbying in procurement matters**

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

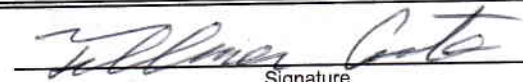

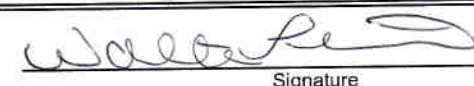

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.

**GROUND MAINTENANCE FOR THE GAINESVILLE EMPOWERMENT CENTER**

3055 NE 28th Drive, Gainesville, FL

**MANDATORY PRE-BID SIGN IN SHEET**

1	Legal Name:	Tillmer Carter		Signature
	D/B/A:	E-TEC Lawn Care LLC	Tillmer Carter	Printed Name
	Street:	13510 NW 1st Lane Apt 201	Phone #:	352-514-3571
	City, State, Zip:	Newberry FL 32669	Email:	Etec.lawn@yahoo.com
2	Legal Name:	ASAP Mgmt Group		Signature
	D/B/A:	Jessie B N/A	Jessie L Benton Jr	Printed Name
	Street:	2530 Lantrae Ct	Phone #:	770-323-9994
	City, State, Zip:	Dec., GA 30035	Email:	asapmgmtgroup@gmail.com
3	Legal Name:	Hth Lawn Maintenance		Signature
	D/B/A:	Hth Lawn Maintenance	Walter Lewis	Printed Name
	Street:	13807 N. CR 225	Phone #:	352-258-4225
	City, State, Zip:	Gainesville, FL	Email:	YUACZ1A@AOL.COM
4	Legal Name:	A Better Lawn		Signature
	D/B/A:		Cedric Lee	Printed Name
	Street:	312 SE 44 St	Phone #:	352-363-4268
	City, State, Zip:	Gainesville FL	Email:	ABetterlawnFL@gmail.com



5 Legal Name:

JACKIE ENTERPRISES LLC



Signature

D/B/A:

GAINESVILLE LANDSCAPING

BUCK ORGAN

Printed Name

Street:

4306 NW 21<sup>ST</sup>

Phone #:

352 519 9193

City, State, Zip:

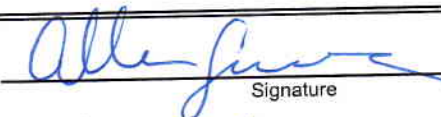
GAINESVILLE, FL 32605

Email:

BUCK@GAINESVILLELANDSCAPING.COM

6 Legal Name:

AJ Lawn Care



Signature

D/B/A:

Allen Jones

Printed Name

Street:

21907 State Ad 235 North

Phone #:

352-281-4743

City, State, Zip:

Brookers Fls 32622

Email:

AJLawnCare@1791  
y9400.com

7 Legal Name:

Signature

D/B/A:

Printed Name

Street:

Phone #:

City, State, Zip:

Email:

8 Legal Name:

Signature

D/B/A:

Printed Name

Street:

Phone #:

City, State, Zip:

Email:

9 Legal Name:

BIS SHIM

Signature

D/B/A:

2-21-66

Printed Name

Jasper Sherman

Street:

2701 NE 10th Terr

Phone #:

City, State, Zip:

Gainesville FL 32609

Email:

Turn65@JP2000@aol.com

10 Legal Name:

Signature

D/B/A:

Printed Name

Street:

Phone #:

City, State, Zip:

Email:

11 Legal Name:

Signature

D/B/A:

Printed Name

Street:

Phone #:

City, State, Zip:

Email:

12 Legal Name:

Signature

D/B/A:

Printed Name

Street:

Phone #:

City, State, Zip:

Email:



25 Legal Name: Lisa McGahee Lisa McGahee  
Signature  
D/B/A: OZ Don LLC OZ Don LLC  
Printed Name  
Street: 2648 Creek Ridge DR Phone #: 904 563-7100  
City, State, Zip: G.C.S., FL 32043 Email: ozdonllc@gmail.com

26 Legal Name: William H. Pace William H. Pace  
Signature  
D/B/A: Seahawk Services William H. Pace  
Printed Name  
Street: 2149 Salt Myrtle Lane Phone #: 904-755-6388  
City, State, Zip: Fleming Island FL 32003 Email: WHPace@photosh.com

27 Legal Name: \_\_\_\_\_ Signature \_\_\_\_\_  
D/B/A: \_\_\_\_\_ Printed Name \_\_\_\_\_  
Street: \_\_\_\_\_ Phone #: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

28 Legal Name: \_\_\_\_\_ Signature \_\_\_\_\_  
D/B/A: \_\_\_\_\_ Printed Name \_\_\_\_\_  
Street: \_\_\_\_\_ Phone #: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_