



## City of Gainesville Agenda Item Report

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**File Number: 2024-185**

**Agenda Date:** March 7, 2024

**Department:** Public Works

**Title: 2024-185 Invitation to Bid Award Recommendation for Lawn Maintenance at GRACE Marketplace (B)**

**Department:** Public Works

**Description:** Request for the City Commission to award the Invitation to Bid to Big Sherm Lawn Service for lawn maintenance for the City of Gainesville property located at 3055 NE 28th Dr., also known as GRACE Marketplace and includes a one-time cleanup cost along the north perimeter fence.

**Fiscal Note:** The total price of \$188,600.00 includes a one-time cleanup cost of \$2,600. The annual service cost, after the one time cleanup cost, is \$37,200. The cost for these services is budgeted for in the Public Works Department FY 2024 operational budget. It is partially reimbursed to the City by the Alachua County Coalition for the Homeless and Hungry in their monthly charge for Common Area Maintenance. The current reimbursement for lawn maintenance from Alachua County Coalition for the Homeless and Hungry is \$25,668 of the annual cost (69%).

**Explanation:** On October 19, 2023, the Department of Financial Services – Procurement Division issued an Invitation to Bid (FMGT-240013-GD) and received four (4) responses from responsible bidders for the project. The low bid, which met the specifications, was submitted by Big Sherm Lawn Service.

The lawn maintenance contract is established to provide monthly services for mowing, edging, blowing, minor tree trimming, etc. in the common areas of the property at GRACE Marketplace. These services are currently provided by the City of Gainesville to GRACE Marketplace as outlined in the current licensing agreement with Alachua County Coalition for the Homeless and Hungry, the entity that operates GRACE Marketplace. Services are provided and then billed back to Alachua County Coalition for the Homeless and Hungry based on the percentage of total space occupied.

**Strategic Connection:**

- Goal 1: Equitable Community
- Goal 2: More Sustainable Community
- Goal 3: A Great Place to Live and Experience
- Goal 4: Resilient Local Economy
- Goal 5: "Best in Class" Neighbor Services

**Recommendation:** The City Commission 1) award the Invitation to Bid #FMGT-240013-GD to Big Sherm Lawn Service; and 2) authorize the City Manager, or designee, to negotiate and enter into an agreement with Bid Sherm Lawn Service for Grounds Maintenance at GRACE Marketplace) in the amount of \$188,600 total for a five year term, subject to approval by the City Attorney or designee as to form and legality.