



City of Gainesville Public Works



Haisley Lynch Park - CRA



City of Gainesville Administration Building



East Gainesville Gateway Hardscapes



City of Gainesville

Procurement Division
200 E University Ave
Gainesville, FL 32601

RFQ #FPUR-230010-GD
STATEMENT OF QUALIFICATION FOR
CONTINUING CONSTRUCTION
MANAGEMENT SERVICES
FOR MINOR PROJECTS

BBI Construction Management, Inc.














4639 NW 53rd Ave
Gainesville, FL 32653
(352) 338-2073
Lic. CGC011936

BBI

**CONSTRUCTION
MANAGEMENT, INC.**

Due October 30, 2023

TABLE OF CONTENTS

	LETTER OF INTEREST [P. 1]
	FORM A - RESPONDENT VERIFICATION [P. 2-3]
	FORM B - DRUG-FREE WORKPLACE [P. 4]
	FORM C - E-VERIFY CERTIFICATION [P. 5]
	FORM D - PROJECT HISTORY [P. 6-8]
	STATEMENT OF QUALIFICATIONS [P. 9]
	PROJECT UNDERSTANDING & APPROACH [P. 10-14]
	PERSONNEL [P. 15-20]
	W9 [P. 21]
	LICENSES & REGISTRATIONS [P. 22-24]
	CERTIFICATE OF INSURANCE [P. 25]
	BONDING LETTER [P. 26]
	ADDITIONAL EXPERIENCE [P. 27]



Design-Build
General Contracting
Construction Management

October 27, 2023

Gayle Dykeman
City of Gainesville
200 E. University Avenue
Gainesville, FL 32601

Reference: Continuing Construction Management Professional Services for Minor Projects, FPUR-230010-GD

Dear Ms. Dykeman, and Members of the Selection Committee:

BBI Construction Management, Inc. is pleased to submit our qualifications for the **Pre-Qualification of Contractors for Continuing Construction Management Professional Services for Minor Projects**. Our team has had the opportunity and pleasure of successfully completing projects with the School Board of Alachua County, City of Gainesville, The University of Florida and many others as a Construction Manager for over twenty years. The value of **Experience, Team, and Relationships** we bring to the City of Gainesville can best be summarized as follows:

Experience

For more than twenty years, delivering valuable continuing contract projects has been at the core of our qualifications and capabilities. That time has allowed our team to polish our skills and knowledge in the distinct processes and execution of projects of all sizes. Our experience throughout North Central Florida with continuing contracts clearly demonstrates our commitment and understanding of project requirements.

Team

Our success is the result of a truly diversified team. We offer the services and knowledge of experienced preconstruction experts, LEED Accredited Professionals, Project Managers and Superintendents with decades of understanding of construction. We collaborate and partner with you and the design team to exceed your expectations.

Relationships

Our focus is on continuing to foster our long-standing relationships. This relationship driven philosophy ensures our commitment to execute and deliver a high-quality finished product. Our clients value the reliability of our estimates, ability to maximize resources, eliminate waste and deliver projects without sacrificing quality.

BBI Construction Management, Inc. appreciates the opportunity to submit this proposal to be a pre-qualified Construction Management Firm for the City of Gainesville. Enclosed you will find the required forms and requested information.

We thank you for your consideration.

Respectfully,

A handwritten signature in blue ink, appearing to read "Joe Burns", is written over the word "Respectfully,".

Joe Burns, P.E., LEED AP BD+C
President

RESTORING THE PAST, BUILDING THE FUTURE, SINCE 1978

P: (352) 338-2073 | F: (352) 371-4784 | 4639 NW 53rd Ave. Gainesville, Florida 32653 | www.bbi-cm.com | Lic. CGC011936

RESPONDENT VERIFICATION FORM

REQUEST FOR QUALIFICATIONS
FPUR-230010-GD

Continuing Construction Management Professional Services for Minor Projects

1. RESPONDENT CONTACT INFORMATION

Legal Name of Respondent's Company (as reported to IRS): BBI Construction Management, Inc.

DBA: _____

Authorized Representative Name/Title: Joe Burns, PresidentE-mail Address: joe@bbi-cm.comStreet Address: 4639 NW 53rd AvenueCity, State, Zip: Gainesville, FL 32653

Mailing Address (if different): _____

City, State, Zip: _____

Telephone: (352) 338-2073 Fax: (_____) _____

2. DECLARATIONS OF DEBT AND DEFAULT

a. Respondent is not in arrears to City upon any debt, fee, tax or contract: Respondent is NOT in arrears Respondent IS in arrears

b. Respondent is not a defaulter, as surety or otherwise, upon any obligation to City:

 Respondent is NOT in default Respondent IS in default

3. ACKNOWLEDGEMENT OF ADDENDA

Respondents who receive this bid from sources other than City of Gainesville Procurement Division or DemandStar.com MUST contact the Procurement Division prior to the due date to ensure any addenda are received in order to submit a responsible and responsive offer. Uploading an incomplete document may deem the offer non-responsive, causing rejection.

ADDENDA ACKNOWLEDGMENT: Prior to submitting this offer, I have verified that all addenda issued to date are considered as part of my offer.

Addenda received (list all) # No Addenda

REQUIRED FORM A
(Page 2 of 2)

4. LOCAL PREFERENCE (Refer to 8.2 for qualifying information)

Local Preference requested:

YES

NO

A copy of your *Business Tax Receipt* should be included in your submission if you are requesting Local Preference:

5. QUALIFIED SMALL BUSINESS AND/OR SERVICE DISABLED VETERAN BUSINESS STATUS

(Refer to 8.3 for qualifying information)

a. Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Small Business? YES NO

b. Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Service-Disabled Veteran Business? YES NO

6. FEDERAL EMPLOYMENT IDENTIFICATION NUMBER

FEIN: 59-1840198

7. REGISTERED TO DO BUSINESS IN THE STATE OF FLORIDA

Is Respondent registered with Florida Department of State's, Division of Corporations, to do business in the State of Florida? YES NO (refer to Part 1, 1.6, last paragraph)

If the answer is "YES", provide a copy of SunBiz registration or SunBiz Document Number (#581849)

If the answer is "NO", please state reason why:

8. DIVERSITY AND INCLUSION

Does your company have a policy on diversity and inclusion? YES NO

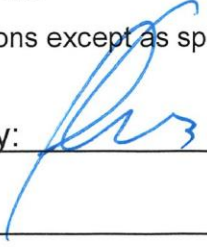
If yes, please attach a copy of the policy to your submittal.

Note: Possessing a diversity and inclusion policy will have no effect on the OWNER's consideration of your submittal, but is simply being requested for information gathering purposes.

By signing this form, I acknowledge I have read and understand, and my firm complies with all General Conditions and requirements set forth herein; and,

Proposal is in full compliance with the Specifications.

Proposal is in full compliance with the Specifications except as specifically stated and attached hereto.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: By:  _____

SIGNER'S PRINTED NAME: Joe Burns

DATE: 10/20/2023

**REQUIRED FORM B
DRUG-FREE WORKPLACE**

The undersigned respondent in accordance with Florida Statute 287.087 hereby certifies that

BBI Construction Management, Inc. does:
Name of Respondent

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

By: 
Respondent's Signature

10/20/23
Date

**REQUIRED FORM C
E-VERIFY CERTIFICATION FORM**


If awarded:

The Contractor shall comply with all applicable requirements of Section 448.095, Florida Statutes, including but not limited to: 1) the Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the Contractor during the term of this Agreement; and 2) the Contractor shall expressly require any subcontractors performing work or providing services pursuant to this Agreement to likewise register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the subcontractor during the term of this Agreement. Section 448.095, Florida Statutes, states the statute must be construed in a manner that is fully consistent with any applicable federal laws or regulations, and therefore this section does not apply to this Agreement to the extent that this section would be inconsistent with any federal laws or regulations that are applicable to this Agreement.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirement.

BBI Construction Management, Inc.
Bidder's Name

Joe Burns, President
Printed Name/Title of Authorized Representative

By: 
Signature of Authorized Representative

10/20/2023
Date

EXPERIENCE & REFERENCES - CONTINUED

Customer Name:	UF Planning, Design, & Construction		
Address:	245 Gale Lemerand Dr.		
City, State, Zip	Gainesville FL 32611-5050		
Point of Contact:	Tamera Baughman	Phone Number:	(352) 273-4000
E-mail:	tbaughman@ufl.edu		
	Project Cost:\$1,419,203	Project Start Date: 5/8/20	Project Finish Date: 12/18/20
Project Description:	Project Name: Smathers Library Envelope Restoration		

BBI has performed several projects at Smathers Library in the past, most notably replacing/restoring the stained-glass windows in the Grand Reading Room in 2003 by working with a restoration company, Preservation Services, based out of Tampa, Florida. BBI welcomed the opportunity to continue working with the library by being selected for the Smathers Library Envelope Restoration project. Our preconstruction efforts began in early 2019, several iterations of the construction documents and a reduced scope of work was necessary to meet the project budget. Ultimately, a re-prioritization of available funding was required and an air handler replacement project for the building was delayed, thus providing the additional funding that was needed. During the buyout phase, BBI was able to maximize savings and provide additional scope.

This project was focused on the South & Southeast portion of the Historical Smathers Library East and was intended to address several water intrusion issues throughout the building envelope. The scope of work included repointing the brick façade/capstone, restoring steel/wood windows, rebuilding roof dormers, installing liquid applied flashing, and repairing interior stucco finishes. All exterior envelope repairs were required to adhere to historic preservation guidelines and maintain the historical character of the building. The primary space types worked in are document storage rooms, offices, and the Judaica Suite which houses an extensive collection of historical Jewish literature/artifacts.

BBI selected the Smathers Envelope Restoration project to showcase our understanding of the historic preservation process and the evolution of historic buildings. Additionally, BBI needed to perform work in several occupied spaces, coordinate diligently with the user group to avoid disruptions to daily operations, and ensure that the vast number of literature/artifacts were protected and preserved. BBI took several ambient humidity readings daily to ensure that climate sensitive documents were not damaged. This project was performed throughout the COVID pandemic, which required BBI to develop and implement COVID-19 preventative procedures while adhering to the guidelines provided by the University.



EXPERIENCE & REFERENCES

REQUIRED FORM D CUSTOMER PROJECT HISTORY

NAME OF RESPONDENT: BBI Construction Management, Inc.

Provide information for three projects of similar scope performed within the past three (3) years. You may include photos or other pertinent information. Please verify that the contact information you are providing is current and correct.

Customer Name:	UF Department of Housing & Residence Life		
Address:	1304 Diamond Rd.		
City, State, Zip	Gainesville, FL 32611		
Point of Contact:	Chad Worley	Phone Number:	352.846.4795
E-mail:	cworley@ufl.edu		
	Project Cost: \$3,999,616	Project Start Date: 5/5/22	Project Finish Date: 7/15/22
Project Description:	Project Name: Keys HVAC and Pressurization Corrections		

The Keys HVAC and Pressurization Corrections project was created to address unacceptable (rain-like) humidity levels in student living spaces that were a result of the buildings being negatively pressurized. The project created 18 new mechanical closets and associated duct chases to house 18 new outside air handling units for all nine of the residential buildings, which contain approximately 108 four-bedroom student apartments. The buildings are spread out around a 4.5-acre job site and required work both inside and outside of each apartment.

The mechanical closets were built on top of new concrete slabs at the building entries with structural steel framing, metal framing, drywall, stucco, and modified bitumen roofing to house the new outside air units. Outside of the new mechanical rooms, nine new electrical distribution panels and associated wiring were installed, requiring trenching and thousands of feet of underground distribution conduit to be installed as well as new feeds from all transformers serving the buildings. Inside of the apartments, new duct penetrations were made to allow the building to be positively pressurized from the new outside air handling units and 18 new, common exhaust fans were mounted in the attics to handle the student restrooms. The project was successfully completed and humidity levels in student living spaces have been corrected.

Keys Complex HVAC and Pressurization Corrections project was completed in the summer of 2022 in an extremely condensed time frame to allow students to move into their apartments prior to the fall semester. Design and pre-construction began on short notice, essentially taking a design build approach in order to meet deadlines. The entire project was fast-tracked in order to adhere to UF procurement procedures, as well as to allow the vast amount of equipment/materials to be ordered so that they arrived in time. As you can imagine, this was an extremely difficult task given the problematic manufacturing and supply chain issues that the world is experiencing. HVAC and electrical equipment options were very limited, which did not allow for any type of contingency options – everything had to be fast-paced and precise, with all parties being 100% committed to the project to even give a remote chance of completing the project under the conditions that were present.

Naturally, material/equipment arrival was delayed, thus exacerbating the pressure of the already tight schedule. The project entailed a very high degree of attention, 7-day work weeks, 10-12+ hour days, and having to bring in additional crews to make up time lost due to constructability and supply chain problems.

Originally estimated at \$6.33 million, BBI worked with UF Housing and Residence Life and the design team to reduce cost, much of which took place days before breaking ground, in order to get the project within the \$4 million threshold. With nine different buildings, the project team had to put forth significant effort to ensure that every component was in place and that the 100's of inspections were passed in accordance with EH&S requirements. Our work at the UF Keys Complex shows that we know what is expected during fast-tracked projects and what it takes to complete them in the abbreviated time that is allowed.

EXPERIENCE & REFERENCES - CONTINUED

Customer Name:	IFAS, University of Florida	
Address:	1390 Date Palm Drive	
City, State, Zip	Gainesville, FL 32611	
Point of Contact:	Sean Mountain	Phone Number: (352)-294-3820
E-mail:	smountain73@ufl.edu	
Project Cost: _\$1,314,190	Project Start Date: 11/12/2021	Project Finish Date: _06/22/2022
Project Name: Microbiology & Cell Science Research Building Re-Roof & Exhaust Fan Replacement		

Project Description:

This project is the second phase of a two-phase project on the UF main campus to re-roof the 45,846 SF low-slope roof (66,136 SF total between both phases) and replace the existing high-plume and standard exhaust fan assemblies. The project consisted of the installation of a new modified bitumen roof system with liquid applied and metal flashings, exterior building cleaning, storefront doors, interior finishes/lab remodeling, lightning protection and electrical systems. Additionally, two large and elaborate steel platform structures had to be designed during the project and erected above the existing roof to create a new platform/roof level for the new, high-plume exhaust fans. Phase one of the project, 20,290 SF: \$856,523, had a very similar scope of work but involved some synergy with phase two, as additional work to the existing downspouts was added in after phase 1 substantial completion. (The total combined value of both project phases is \$2,759,515)

BBI understands that when working at the University of Florida there is a high probability that projects will be performed in occupied and congested spaces. This project is taking place while the building is being occupied and efforts, such as removing the existing roof system in the early hours prior to classes beginning each morning, have been taken to keep student and faculty disruptions to a minimum. Additionally, laboratory work is a constant in the building and equipment outages had to be closely coordinated to minimize impact to the daily activities and research. The owner direct purchase program was successfully utilized several times between the two project phases, saving thousands of dollars for the project, which allowed additional work to be completed to enhance the longevity of the building. Finally, the project implemented efforts to take advantage of early release design packages for equipment in attempt to get ahead of the lengthy lead times.



STATEMENT OF QUALIFICATIONS

BBI Construction Management possesses the Project Understanding and Approach required to provide successful continuing construction management services for the City of Gainesville and Gainesville Regional Utilities. BBI has delivered continuing contract projects on time and within budget for over 20 years. This method of construction management is the core of the projects BBI provides. We have extensive knowledge and experience working with educational facilities, local government and owners in occupied facilities and in heavy pedestrian traffic areas. Our successful projects with the University of Florida, the School Board of Alachua County and the City of Gainesville are testament to our understanding of the Americans with Disabilities Act, Title IX, Florida State Statutes, Florida Building Codes, and other state requirements.

BBI has been in business for over 40 years. This time has allowed our team to polish our skills and gain knowledge in the distinct process and execution of successful construction management projects for the City of Gainesville. Our experience completing virtually every type of project throughout the State of Florida clearly demonstrates our commitment and understanding of diverse project requirements.

BBI Construction Management is dedicated to accommodating and exceeding the needs of our client. Regardless of the size or scope, we offer a highly skilled team readily available and trained to: mobilize quickly, proficiently navigate occupied spaces, manage tight budgets, maintain quality and successfully deliver projects with aggressive deadlines in a safe manner. With two certified LEED professionals on staff, the BBI team can deliver projects that require LEED certification and BIM technologies.

BBI Construction Management maintains a staff of construction industry professionals and is well equipped to respond in a timely manner to project requests. BBI upholds a high reputation of professionalism and competency, our project history an indicator of our successful projects.

Types of Projects Completed by BBI

New Construction	Dormitories	Courtyards / Plazas	Sitework
Renovation	Pre-Engineered Metal	ADA Upgrades	Athletic Facilities
Remodeling	Buildings	Holding Areas	Historic Buildings
Re-Roofing	Greenhouses	Research Laboratories	Lobbies / Offices
Equipment Installation	Pole Barns	Classrooms	Splash Parks
Athletic Facilities	Asbestos Abatement	Electrical Upgrades	Civil Infrastructure
Utility Upgrades	Fire Code Corrections	Courtyards	Library/ Media Center

Pre-Qualification Construction Management Contracts

Alachua County	Columbia County
Alachua County School Board	Daytona State College
City of Flagler	Flagler County School Board
City of Gainesville	Lake Sumter State College
City of Lake City	St. John's River State College
City of Palm Coast	Volusia County School District
Clay County School Board	University of Florida

PROJECT UNDERSTANDING & APPROACH

Total Cost & Time Management

For over 40 years, BBI has provided our clients with a high level of service on a variety of project types. We have practiced our craft with the highest level of integrity, refusing to compromise our principles regardless of consequences to our bottom-line. We hire talented construction professionals and provide them with the necessary resources to produce results that exceed our clients' expectations. Our project teams have the experience that enables them to deliver successful projects without encumbering their ability to adapt to an ever changing marketplace. The true testament to our approach: 80% of our work comes from repeat clients. Technology and the needs of our customers are always changing, but our core values and dedication to serving our customers do not.

Pre-construction

Our Pre-construction team consistently controls cost throughout the design process by developing accurate cost estimates, updating cost information periodically throughout the design process, implementing an aggressive cost saving alternative program, and by proactively managing the subcontractor bid process by hiring subcontractors with proven experience, high degree of professionalism, and a dedication to quality. BBI maintains a formal process for pre-qualifying subcontractors that includes that include factors such as company size, financial stability, current workload, past experience, personnel and references. Our team will be working hand in hand with the City of Gainesville's Facilities Project Manager, architect, engineers and other members of BBI's management team throughout the process to make suggestions and provide real-time cost information as decisions are being made regarding materials and methods of construction for the different projects for the City of Gainesville.

Cost Control / Budgeting - Approach & Process

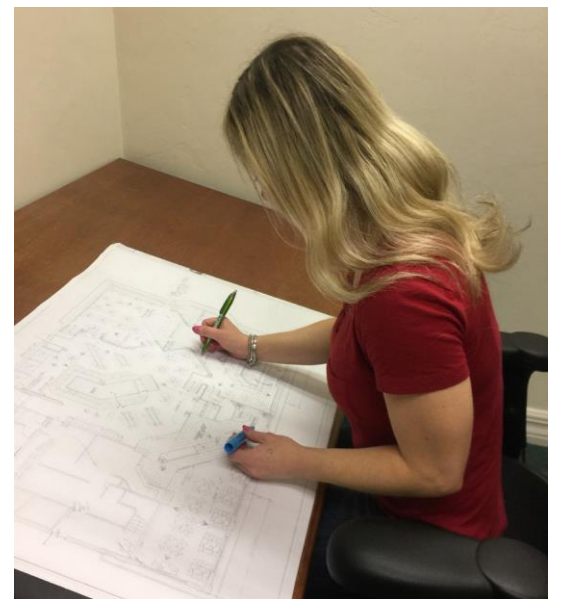


BBI's cost estimating approach begins by breaking down the project into a list of trade packages organized by CSI code which becomes our preliminary estimate. In the conceptual design state, this process includes making assumptions for unknown items not yet designed based off projects that are similar in nature. Using On-Screen take-off software, we determine the quantities of each assembly or system as represented in the design documents. Unit costs for each assembly or system are determined by utilizing multiple sources: historical cost data, pricing sources (RS Means, etc.) and input from local qualified subcontractors. All of this information is organized using WinEst Pro Plus estimating software which allows us to rapidly create and manage all of our cost estimates. As the project moves through the design iterations, this estimate becomes more detailed and broken down until we reach the stage of a Guaranteed Maximum Price (GMP).

The project manager is tasked with controlling costs during the construction process in a program called ProCore. Cost control begins with developing a detailed and accurate schedule of values derived from our GMP. All cost information is logged into our Building Information System (BIS) software which we use for cost accounting, cost control and reporting. This software provides us with a tool for the continuous monitoring of project costs which are updated on a regular basis. Reports detailing where every dollar is spent can be generated within this software. Our objective is to accurately provide this information to the project team throughout the construction process.

Our costs estimates are developed differently depending upon the level of design completed within a project. For projects in the early design phase, we employ the use of project comparison estimating which entails the use of historical costs based off similar size and type of projects. Projects further in the design phase are approached using the detailed assembly based estimating as described above. Our cost estimate values are dependent on potential subcontractors in multiple ways. We utilize subcontractor feedback to provide verification of current unit costs, to obtain information on current market conditions, and to assist in estimating of highly technical and specialized construction. This feedback, or pricing provided from subcontractors, is compared to our own in-house estimate for comparison and completeness of scope.

Our experience performing UF Minors Projects since 1999 and minor projects for the Alachua County school board have enabled us to develop an extensive knowledge base of Construction Standards, as well as Environmental Health and Safety Requirements. Using knowledge from previous minor projects, we are able to more accurately estimate costs when specifications and details have not been developed. Once we are confident that our cost estimates are an accurate representation of the anticipated cost of the project, our assumptions are reviewed with the project team. Any inaccurate assumptions are corrected and the estimate is updated accordingly.



PROJECT UNDERSTANDING & APPROACH

Scheduling

The process of developing a construction schedule begins during the pre-construction phase with the identification and organization of project tasks into a sequence of events that accurately illustrates the process of pre-construction through final completion. Scheduling enables the team to identify risk points, understand relationships between events, facilitates resource planning and allows the team to establish milestones for the project. Our team is most familiar with CPM scheduling techniques and are capable of planning and managing projects through the use of Microsoft Project linked to our Procore Software.

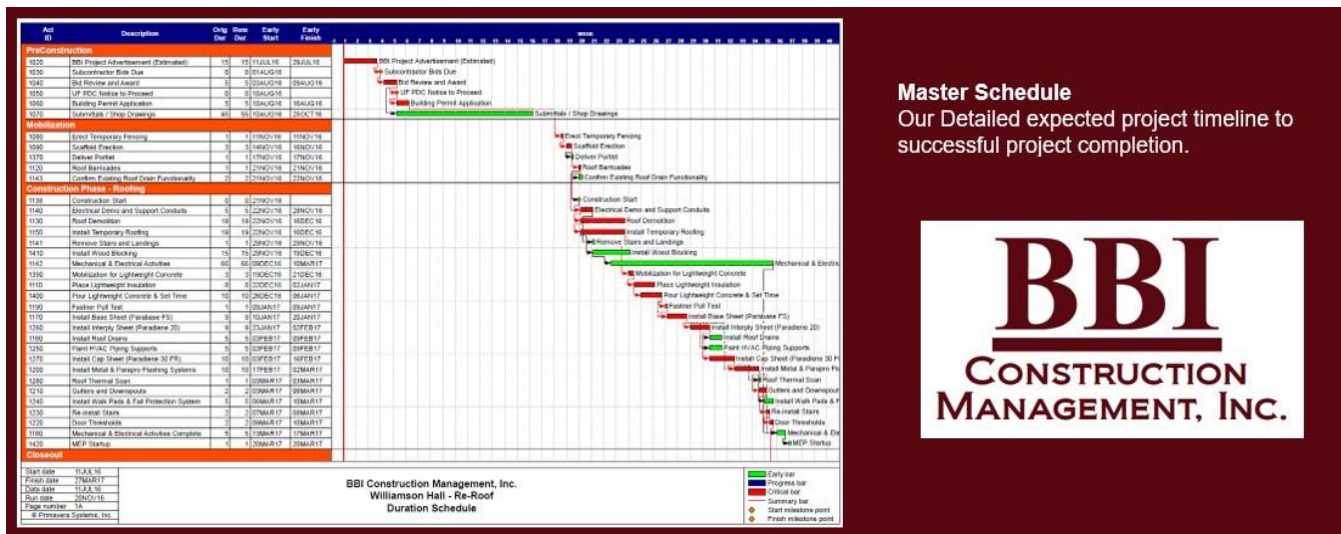
We enlist our entire project team including the pre-construction staff, management and field supervision to participate in the development of the project schedule during the pre-construction phase as well as the schedule that accompanies the GMP proposal. We analyze and evaluate the design for constructibility, logistics, and MEPF (mechanical, electrical, plumbing and fire protection) coordination in order to identify complexity, risk and realistic durations. By having the entire project team participate during the pre-construction phase, we capitalize on the various levels and areas of experience each member brings to the table and receive buy-in from those individuals directly responsible for every phase of the project. It is important to plan activities that can occur concurrently.

During the design and construction phases, our team maintains the schedule by tracking productivity and milestone completions versus the baseline schedule. We meet as a team to thoroughly analyze this information and make adjustments to design team deliverable dates, working hours, crew size and phasing as required to mitigate delays to the project schedule. The Project Manager and Project Superintendent are directly responsible for updating the project schedule and adhering to it on a daily basis. We review past performance, sequencing, two-week look ahead, critical path activities and forecast potential changes in the scope of work that could affect the schedule.

We request input from a select group of potential subcontractors regarding a realistic, market based duration for their scope of work. Material lead times are discussed to identify long lead items and we work with local subcontractors to identify logistical issues that may impact productivity. We work closely with our subcontractors to develop, refine and maintain the schedule as their contractual duty. Each subcontractor plays an integral role in establishing the procurement schedule, productivity rates, providing their full cooperation in identifying potential delays and accelerating the schedule.

We research current and historical data to assess weather conditions and climate related risk. This information is incorporated into the overall duration of the project schedule and helps us, on a day-to-day basis, manage and react to the sometimes unpredictable and tumultuous weather patterns we experience in this region such as excessive rainfall, hurricanes, heavy winds, heat and freezing temperatures.

We view fast-tracking the project as an integral part of the construction management delivery method. Our team begins the process as early as possible during the design phase by offering recommendations with respect to means and methods with our eye on the schedule. We help facilitate the release of early construction packages including site work, demolition, structural framing, HVAC equipment and electrical switchgear prior to the final completion of the design phase. We aggressively approach the procurement phase by requesting submittals for long lead items at the time of bid and identify and submit owner direct purchase proposals immediately following the award of trade packages. We offer our services during the design review and permitting phase to help expedite final comments and the approval of demolition and building permits as soon as possible.



Master Schedule
Our Detailed expected project timeline to successful project completion.



PROJECT UNDERSTANDING & APPROACH

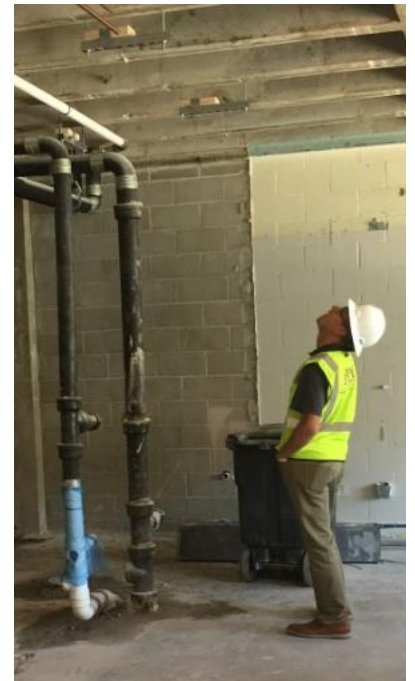
Quality Control

It is counter-productive to design a project that is then installed incorrectly with inferior materials or workmanship. That is why quality control is so important to our construction management process. BBI is committed to providing construction management services that are of the highest quality and accepts full responsibility for maintaining quality workmanship throughout the construction process. All subcontractors will be pre-qualified to ensure they can provide proof of certifications, licenses and insurance. We will also verify that the foremen and craftsmen working on the project are experienced and have a proven track record of quality workmanship. We will interface with the architect and engineers throughout the design process to ensure that the entire team is moving towards a common goal. The quality of construction is established by the project documents.

The first quality control task will be conducting a formal constructibility workshop to ensure the building's or street scapes design is of high quality and provides for ease of maintenance and traffic. A narrative of our suggested changes will be submitted to the owner and design team for review and consideration. Only after all accepted changes have been incorporated into the documents will we distribute them to the subcontractor and supplier community for pricing.

Having an experienced superintendent on site is paramount to quality control. For a renovation or a construction project in an occupied or open pedestrian traffic area it is important to be able to effectively communicate and work with the user groups in the area. These are crucial skills our superintendents possess.

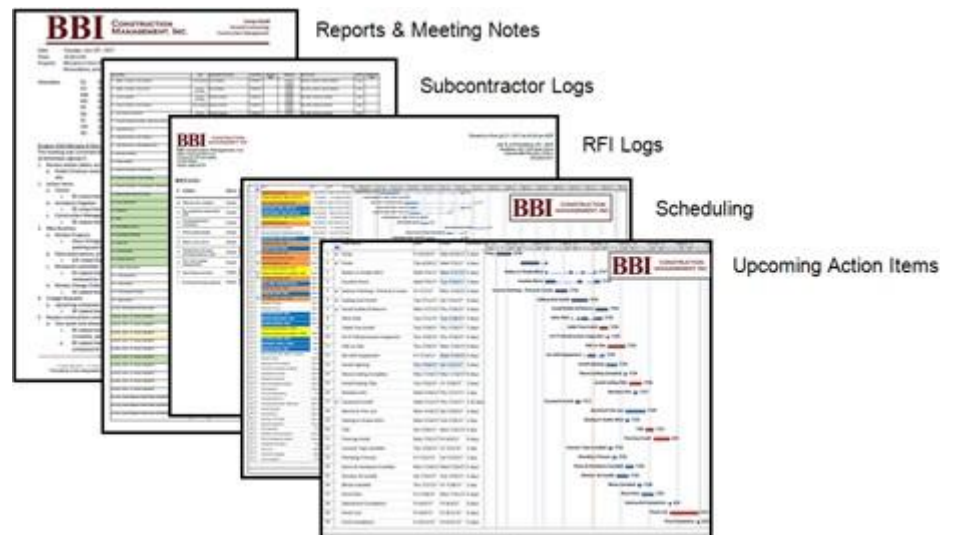
Once construction is underway, our project team will be on-site at all times to verify that the subcontractors are installing the various building systems in full compliance with the project documents, rules and FDOT regulations, and work to resolve all issues that may arise. If during the construction process we discover any deficiencies in the design that may adversely affect the overall quality of the project, we will request meetings with the design team to resolve the issue.



Record keeping & Administrative Ability

BBI will manage all administrative and record-keeping activities with a sense of urgency. These administrative and record-keeping activities will include:

- Scheduling
- Requests for Information (RFIs)
- Submittal Tracking
- Change Order and Contingency Logs
- Daily Reports
- Progress Photographs
- Owner Direct Purchase Tracking
- Construction Document Management



RFIs will be addressed immediately upon receipt and forwarded to the design team for any clarifications or direction.

We will review all submittals for conformance to the drawings and specifications and submit to the Architect for approval. Once approved,

submittals will be forwarded to the appropriate subcontractors for their material orders. Our superintendent will retain copies of all RFIs and approved submittals on-site to verify that the Architect's design-intent is being fulfilled. BBI will maintain a separate log for RFIs and submittals which will include the Architect's comments/clarifications/instructions and pertinent dates associated with the individual submissions.

The overall project budget will be tracked along with contingency funds and any change orders for the most up-to-date financial information. Additionally, any owner direct-purchased materials will be logged with all tax savings being given back to the owner via contract change order.

BBI will plan to conduct bi-weekly progress meetings with the owner and design team and will furnish a construction status report at the first meeting of every month. The report is a physical document which contains eight sections, including the following: an executive summary detailing the overall progress of the project; the previous month's-worth of daily operations; the next month's look-ahead; the RFI log; the submittal log; the change order and contingency log; the project schedule; and progress photos. The monthly report book is a true "snapshot" of where the project's progress is at that point in time.

PROJECT UNDERSTANDING & APPROACH



Mentor Protégé
Program at University of Florida



Minority Business Participation

BBI has been a member of the University of Florida Small Business Enterprise Construction Contracting Program Mentor/Protégé Initiative for over ten years. BBI has also participated in the UF Small Business and Vendor Diversity Fair for over ten years. As a result of our involvement with these programs, we have utilized many SBE/MBE trade contractors and vendors on our projects. To ensure adequate participation of small and diverse subcontractors and vendors we utilize the service and assistance from both the University of Florida Small Business Enterprise Construction Contracting Program and the Alachua County Small Business Enterprise Program which also covers eight other local Counties to identify potential MWBE/WBE/SBE subcontractors. Once these potential subcontractors have been identified they are placed in our subcontractor database and notified of all bidding opportunities when they arise.

BBI embraces the importance of encouraging activity from SBE/Minority subcontractors and helping them through the process of working on our projects. BBI has not only encouraged interest but has been able to award a large percentage of the subcontracts to small business enterprises for the work performed in our community. With a desire to improve our current efforts employing a diverse pool of trade contractors and vendors, we meet with the director of UF Small Business & Vendor Diversity Relations to gain insight and additional information. We engage in their newsletter and utilize the project/bid advertisement opportunities to reach out to the SWMBEs in our area on all projects we are bidding out.



UF MENTOR PROTEGE 2019



CITY OF GAINESVILLE CHAMBER EVENT



UF SMALL BUSINESS OPPORTUNITY FAIR + SUMMIT

PROJECT UNDERSTANDING & APPROACH

Subcontractor Selection

Quality subcontractor participation is essential for the unique and specific situations that are present with all construction projects. BBI takes great pride in fostering healthy, working relationships with qualified and reliable subcontractors who not only have a history of working in a congested city setting but who are also true professionals of their respective trade. Multiple platforms are utilized to notify and secure subcontractor participation. The way that BBI has been most successful in doing this is by directly contacting qualified subcontractors that are a part of our database to garner their interest in a project. Local newspaper advertisements, construction specific bid notification websites and online databases are other ways that BBI has successfully procured qualified subcontractors.

All projects are unique and as such all prospective subcontractors are screened through a pre-qualification process to check many of the things that could impact their ability to perform on any given project. Factors such as financial stability, performance of similar work, workforce that will be committed to the project they are bidding and historical company information are some of the items that are evaluated during this time.

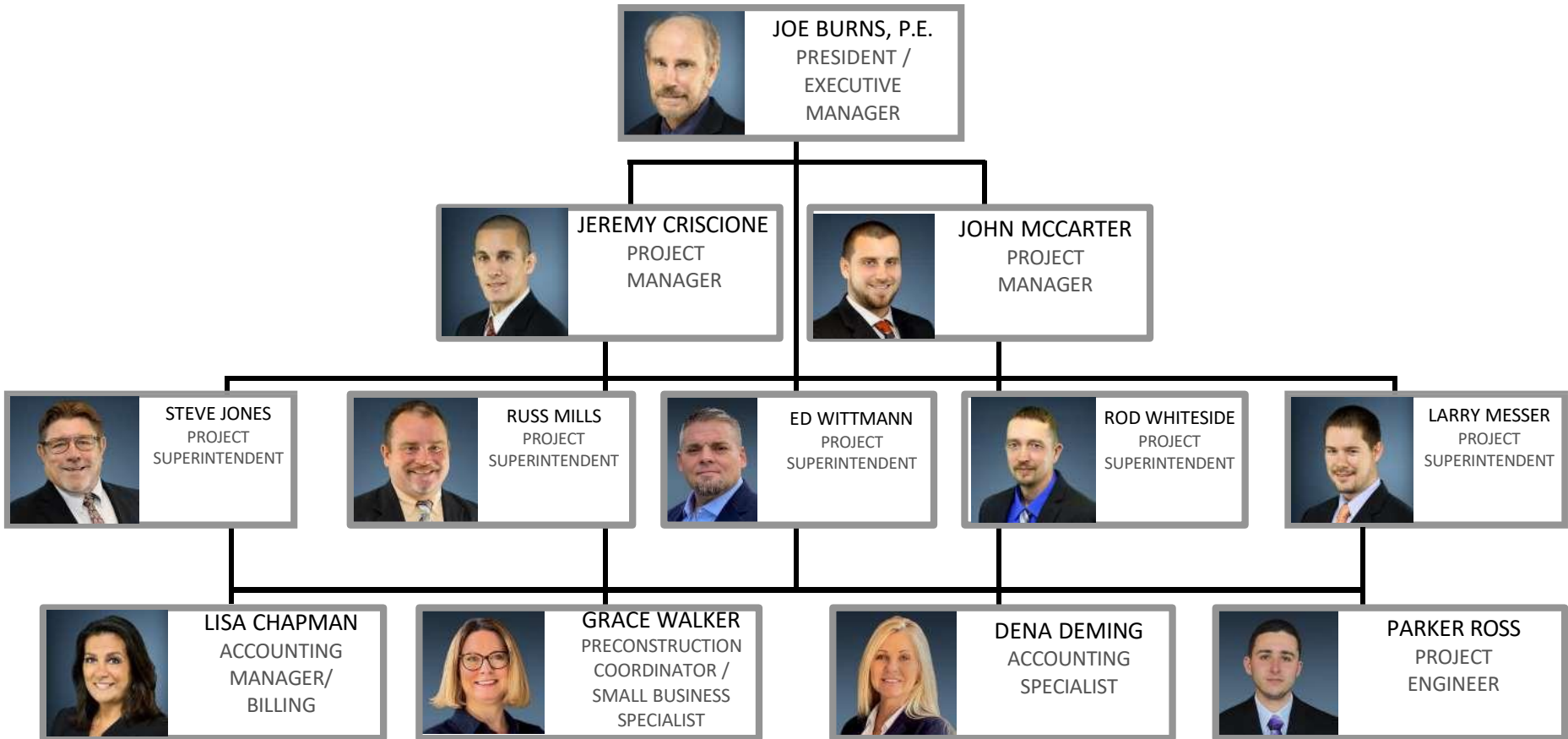


Competitiveness among subcontractors is a key part of a successful project as it essentially increases the quality and workmanship while also insuring that cost is kept in check. In order for this to take place BBI organizes specific scopes of work and provides the expectations of each and every project to all subcontractors. To level the playing field even more and take the guess work out of the subcontractor's hands, BBI also identifies a period of time prior to each bid that urges participation from subcontractors to express any questions or concerns with the scopes or contract documents that they are bidding. Upon receiving bids, BBI will perform multiple iterations of scope review with the subcontractors to make sure they all have addressed the contract documents, scopes and are not including any erroneous exclusions or overlapping work. This approach allows BBI to proactively manage the trade contractors prior to them ever stepping foot on site which in turn will eliminate the need for resource draining and schedule impacting reactive management. Once this process is complete a formal subcontract is executed which will provide an all-encompassing level of understanding and commitment from them with respect to the requirements of the project. During the construction process best practices are utilized for open communication, resource coordination and scheduling, change communication, site management and safety which help streamline the project and minimize the possibility for delays.

To increase subcontractor competitiveness and maintain the growth and resilience of the subcontractor trade work force, BBI continuously seeks qualified, small business or minority owned businesses for participation. Operating as a small business enterprise itself, BBI takes pride in the fact that it has been part of the UF Small Business & Vendor Diversity Relations Mentor - Protégé Program and Small Business Opportunity Fair on a regular basis. This allows BBI to establish a line of communication with other small and diverse businesses to effectively target them for participation in all bidding opportunities.

On our past Broward Hall projects
32%
of subcontractors utilized were
Qualified Small, Minority, Small
Disadvantaged, Veteran and
Woman owned.

PERSONNEL



Haisley Lynch Park - CRA

TEAM RESUMES

JOE BURNS President

ABILITY & QUALIFICATIONS: Joe serves as President of BBI Construction Management Inc., bringing over 40 years of commercial construction experience. His knowledge of the Gainesville area and expertise of construction management fundamentals, constructibility, strategic planning, design methods and functions have driven BBI to be a successful, long-standing construction firm. Joe is recognized consistently for performance excellence and contributions to success in the construction industry.

ROLE: PRESIDENT

Principal representative responsible for all matters pertaining to the project and execution including construction administration, technical expertise and corporate leadership to ensure the project exceeds expectations for cost, time and quality. Joe leads BBI's employees with an emphasis on mentoring and fostering leadership qualities. His extensive knowledge of the University of Florida campus and its' professionals is a considerable resource for any minors project.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
City of Gainesville Public Works Administration Building	\$ 3,216,080
University of Florida IFAS Plant Disease Clinic	\$ 1,406,184
University of Florida Dental Science Building AHU 5,8,9 Replacement & Re-Roof	\$ 1,491,563
Gainesville Police Department Renovations	\$ 1,905,420
Florida Gateway College Renovations and Roof Replacement	\$ 1,462,116
University of Florida Center Drive Steam Piping	\$ 711,554
Infinite Energy Headquarters	\$ 6,195,233



EDUCATION:

Master of Science in Management
Finance & Real Estate,
Florida International University

Bachelor of Science in
Mechanical Engineering,
University of Florida

BBI EXPERIENCE:

44 Years

CONSTRUCTION EXPERIENCE:

50 Years

REGISTRATIONS:

Certified General Contractor

License # CGC011936

Roofing Contractor

License # RC0033037

LEED Accredited Professional, USGBC

OSHA Safety 10 Hour Certification

RESIDENCE:

Alachua, FL

JEREMY CRISCIONE Project Manager

ABILITY & QUALIFICATIONS: Jeremy serves as Project Manager, with 10 years of experience in professional construction management. He is proficient in contract management, scope evaluation, conducting and documenting project meetings, scheduling and budgetary analysis, preparing, distributing and logging requests for information, Owner Direct Purchase Program, subcontract management and project close-out.

ROLE: PROJECT MANAGER

Jeremy is the primary point of contact for all project related matters, including responsibility for overall project planning and scheduling, resource allocation, project accounting and control, while providing technical direction and ensuring compliance with quality standards. Jeremy focuses on providing continuity through design, construction, and post-occupancy and he has longstanding relationships with the construction professionals in this community. He has a proven track record and best represents the values and excellence at BBI Construction Management, Inc..

PROJECT EXPERIENCE

University of Florida, Housing, Keys HVAC and Pressurization Corrections - HS22502, \$3,999,616, Size: 135,675 sf, Completed: 08/12/22, Gainesville, FL This project included the creation of 18 new mechanical closets and associated duct chases to house 18 outside air handling units for nine residential buildings. Mechanical closets were built on top of concrete slabs. Structural steel framing, metal framing, drywall, stucco, and modified bitumen roofing, new electrical distribution panels, duct penetrations and exhaust fans were included in the scope. This project was fast-tracked during the summer.

University of Florida, Microbiology & Cell Science Research Building Re-Roof & Exhaust Fan Replacement – Phase 2, IF21103, Gainesville, FL This project is second of a two phase project, re-roofing a 45,846 SF low-sloped roof (66,136 SF total) and replace the existing high-plume and standard exhaust fan assemblies. Scope included a new modified bitumen roof system with liquid applied and metal flashings, exterior building cleaning, storefront doors, lighting protection and electrical systems. Additionally, an elaborate steel structure was erected above the existing roof to create a new platform/roof level for the new, large high-plume exhaust fans.

ADDITIONAL EXPERIENCE

University of Florida, HSC Communicore Building AHU-2 - MP02801, Gainesville, FL

University of Florida, Housing, East Hall Elevator Modernization - HS21501, Gainesville, FL

University of Florida, UF Center Sorority Electrical Switchgear Replacement - UT00272, Gainesville, FL

University of Florida, HSC Library Renovations / Office Suite Renovation - MP03306, Gainesville, FL

UF Health Shands - UF Health Shands Medical Plaza Urology Renovations - 2021-097, Gainesville, FL



EDUCATION:

Masters of Construction Management,
University of Florida

Bachelor of Geological Sciences
University of Florida

BBI EXPERIENCE:

10 years

CONSTRUCTION EXPERIENCE:

10 years

REGISTRATIONS:

OSHA Safety 30 Hour Certification

CPR/AED/First Aid Certified

RESIDENCE:

Alachua, FL

JOHN MCCARTER Project Manager / LEED Associate

ABILITY & QUALIFICATIONS: John is LEED Green Accredited Associate who graduated from the University of Florida, where he studied Sustainability & the Built Environment. His specialized approach in sustainability, and developing sustainable design retrofit for existing infrastructures makes him a asset to the BBI team. His attention to detail, work ethic, and proactive communication allow him to be mindfully engaged on projects from pre-construction to completion.

ROLE: PROJECT MANAGER / LEED ASSOCIATE

John is the primary point of contact for all project related matters, including responsibility for overall project planning and scheduling, resource allocation, project accounting and control, while providing technical direction and ensuring compliance with quality standards. John focuses on providing continuity through design, construction, and post-occupancy and he has longstanding relationships with the construction professionals in this community.

PROJECT EXPERIENCE

University of Florida, Smathers Library Envelope Restoration MP04594, Cost: \$1,419,203, Size: 4,000 sqft, Completed: 02/12/2022 - Historical library preservation and restoration. Waterproofing and restoration of the building envelope. Including the brick facade, wood windows, dormers and interior finishes. Protecting the historical contents of the library was of vast importance.

University of Florida, IFAS Entomology Room 3302 Renovation IF20074, Cost: \$353,355, Size: 15,000 sqft, Completed: 09/15/2022 - Conversion of a storage room into an equipment room with a dedicated rooftop air handler and emergency generator. Utility outages during working hours and, persistent coordination with user group to maintain project and allow for daily operations. An accelerated project mobilization was needed in order to secure funding.

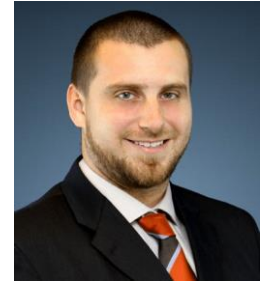
ADDITIONAL EXPERIENCE

University of Florida, IFAS Microbiology & Cell Science Research Building Re-Roof & Exhaust Fan Replacement, Phase 2, IF21103, Gainesville, FL

University of Florida, IFAS, BLDG 459 & 499 Lab Renovations, IF21076, Gainesville, FL

University of Florida, Multiple Classroom Renovations, MP07463, Gainesville, FL

University of Florida, Florida Gymnasium Lecture Hall Renovations, MP04932, Gainesville, FL



EDUCATION:

B.S. Sustainability & the Built Environment
University of Florida

BBI EXPERIENCE:

5 years

CONSTRUCTION EXPERIENCE:

7 years

REGISTRATIONS:

OSHA Safety 10 Hour Certification
CPR/AED/First Aid Certified
USGBC LEED Green Associate

RESIDENCE:

Gainesville, FL

STEVE JONES Project Superintendent

ABILITY & QUALIFICATIONS: Steve serves as a Project Superintendent with over 35 years of experience collaborating on and supervising construction projects. Steve is well versed in commercial construction projects large and small with experience in both the private and public sectors.

ROLE: SENIOR PROJECT SUPERINTENDENT

Steve coordinates site construction activities and supervises field personnel as required to complete projects on schedule and within budget. He also maintains quality standards, safety compliance and develops positive relationships with owners, trade contractors and suppliers for each project.

PROJECT EXPERIENCE

University of Florida, Smathers Library Envelope Restoration MP04594, Cost: \$1,419,203, Size: 4,000 sqft, Completed: 02/12/2022 - Historical library preservation and restoration. Waterproofing and restoration of the building envelope; including the brick facade, wood windows, dormers and interior finishes. Protecting the historical contents of the library was of vast importance.

Alachua County, Cuscowilla Main Lodge & S. Pool, Cost: \$2,871,562, Completed: 01/14/23
Renovation of various structures at the 211 acre Cuscowilla Nature and Retreat Center in Micanopy, including demolition, site-work, concrete, roofing, interior finishes, specialties, metal structures, and MEP.

ADDITIONAL EXPERIENCE

UF Health, Shands Endoscopy Renovation, Gainesville, FL

Phi Mu Sorority Addition and Renovation, Gainesville, FL

Alachua County, Sweetwater LID Parking, Gainesville, FL

Clay Electric, Clay Electric Demo, Keystone Heights, FL



EDUCATION

B.A. Liberal Arts
University of Florida

US Army Corps of Engineering
Construction Quality Management

BBI EXPERIENCE:

9 years

CONSTRUCTION EXPERIENCE:

38 years

REGISTRATIONS

Certified General Contractor
OSHA Safety 30 Hour Certification
CPR/AED/First Aid Certified

RESIDENCE

High Springs, FL

TEAM RESUMES

RUSS MILLS Project Superintendent

ABILITY & QUALIFICATIONS: Russ serves as Project Superintendent with over 25 years of experience on both commercial and residential projects. During this time Russ has completed several projects on the University of Florida campus, many WWTF projects and renovations for the state.

ROLE: PROJECT SUPERINTENDENT

Coordinate site construction activities and supervise field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with owners, trade contractors and suppliers.

PROJECT EXPERIENCE

University of Florida, Keys HVAC and Pressurization Corrections - HS22502, \$3,999,616, Size: 135,675 sf, Completed: 08/12/22, **Gainesville, FL** This project included the creation of 18 new mechanical closets and associated duct chases to house 18 outside air handing units for nine residential buildings. Mechanical closets were built on top of concrete slabs. Structural steel framing, metal framing, drywall, stucco, and modified bitumen roofing, new electrical distribution panels, duct penetrations and exhaust fans were included in the scope. This project was fast-tracked during the summer.

UF Health, UF Shands Legends Building Renovation - 2018-128, Cost: \$2,651,825, Size: 9,700, Completed: 11/30/18
10,000 sf transformation of a night club to a medical treatment facility for the UF Department of Psychiatry and the UF Health Addiction Medicine Florida Recovery Center. This project included roofing, masonry, storefront, creation of a new auditorium and offices, interior and exterior finishes, MEPs, and more.

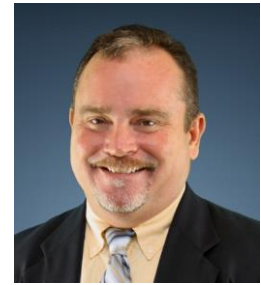
ADDITIONAL EXPERIENCE

University of Florida, Sorority Electrical Switchgear, Gainesville, FL

UF Health Sharnds Unit 5-2, Gainesville, FL

University of Florida, Florida Gym Lecture Hall Renovation, Gainesville, FL

UF Health, UF Shands Legends Building Renovation, Gainesville, FL



EDUCATION

HS Diploma
Deland High School
US Army

BBI EXPERIENCE

7 years

CONSTRUCTION EXPERIENCE

35 years

REGISTRATIONS

IICRC 1 & 2

OSHA Safety 30 Hour Certification

CPR/AED/First Aid Certified

RESIDENCE

Alachua, FL

ROD WHITESIDE Project Superintendent

ABILITY & QUALIFICATIONS: Rod serves as a project superintendent with over 20 years of construction experience. He has extensive experience with water remediation, restoration and remodeling/renovation projects. Rod is a highly motivated team member who is great at managing and motivating team members under intense pressure, and tight deadlines. His hands on approach is a huge asset for completing projects on time and within budget.

ROLE: PROJECT SUPERINTENDENT

Rod coordinates site construction activities and supervises field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with owners, trade contractors and suppliers.

PROJECT EXPERIENCE

University of Florida, Riker Hall Elevator Modernization - HS22501, Gainesville, FL, Cost: \$464,601, Completed: 08/11/22, **Gainesville, FL** - Replacement of an existing elevator in Riker Hall of UF Campus with a new modernized elevator system. Project included demolition, masonry, metals, framing & drywall, doors, interior finishes, MEPP. This project was on a strict summer deadline, including nights and weekends, to ensure completion prior to student move-in.

University of Florida, Microbiology & Cell Science Research Building Re-Roof & Exhaust Fan Replacement, Phase 2 - IF21103, Cost: \$1,902,992, Size: 45,836 sf, Gainesville, FL - This project is second of a two phase project, re-roofing a 45,846 SF low-sloped roof (66,136 SF total) and replace the existing high-plume and standard exhaust fan assemblies. Scope included a new modified bitumen roof system with liquid applied and metal flashings, exterior building cleaning, storefront doors, lighting protection and electrical systems. Additionally, an elaborate steel structure was erected above the existing roof to create a new platform/roof level for the new, large high-plume exhaust fans.

ADDITIONAL EXPERIENCE

University of Florida, Keys HVAC and Pressurization Corrections - HS22502, Gainesville, FL

University of Florida, Tigert Hall AHU Replacement 5, 6, & 7, Gainesville, FL

University of Florida, UF MSB M-629 Renovation - MP06788, Gainesville, FL

University of Florida, IFAS Microbiology Re-roof Phase 1 - IF21026, Gainesville, FL



EDUCATION

HS Diploma
Ben L Smith High School

BBI EXPERIENCE

6 years

CONSTRUCTION EXPERIENCE

21 years

REGISTRATIONS

IICRC 1

OSHA Safety 30 Hour Certification

RESIDENCE

Lake Butler, FL

LARRY MESSER Project Superintendent

ABILITY & QUALIFICATIONS: Larry serves as Project Superintendent with over 13 years of experience on both commercial and residential projects. During this time Larry has completed many projects on the University of Florida campus. Larry is a graduate of the Rinker School of Building Construction at the University of Florida.

ROLE: PROJECT SUPERINTENDENT

Larry coordinates site construction activities and supervises field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with owners, trade contractors and suppliers.

PROJECT EXPERIENCE

University of Florida, Microbiology & Cell Science Research Building Re-Roof & Exhaust Fan Replacement – Phase 2, IF21103, Cost: \$1,902,992, Size: 45,836 sf, Gainesville, FL - This project is second of a two phase project, re-roofing a 45,846 SF low-sloped roof (66,136 SF total) and replace the existing high-plume and standard exhaust fan assemblies. Scope included a new modified bitumen roof system with liquid applied and metal flashings, exterior building cleaning, storefront doors, lighting protection and electrical systems. Additionally, an elaborate steel structure was erected above the existing roof to create a new platform/roof level for the new, large high-plume exhaust fans.

University of Florida, Tigert Hall AHU Replacement 5, 6, & 7, Cost: \$697,625, Size: 660 sf, Completed: 02/08/19 - Project involved the removal and replacement of 3 outdated and inefficient air handlers servicing the offices and meetings rooms of the University President and other senior level administrators. Work was completed after hours to avoid disruption of normal administrative operations.

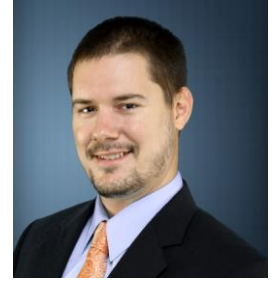
ADDITIONAL EXPERIENCE

University of Florida, IFAS Entomology B970 Equipment Room, Gainesville, FL

University of Florida, IFAS Bldg 459 & 449 Reno Labs, Gainesville, FL

University of Florida, IFAS Bartrum Lift Station, Gainesville, FL

University of Florida, McCarty D, G050 Remodel, Gainesville, FL



EDUCATION

B.S. Building Construction
University of Florida

BBI EXPERIENCE

9 years

CONSTRUCTION EXPERIENCE

13 years

REGISTRATIONS

OSHA Safety 30 Hour Certification

CPR/AED/First Aid Certified

RESIDENCE

Gainesville, FL

ED WITTMANN Project Superintendent

ABILITY & QUALIFICATIONS: Ed serves as a Project Superintendent with over 25 years of experience on both commercial and residential projects.

ROLE: PROJECT SUPERINTENDENT

Ed coordinates site construction activities and supervises field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with owners, trade contractors and suppliers.

PROJECT EXPERIENCE

University of Florida, Keys HVAC and Pressurization Corrections - HS22502, \$3,999,616, Size: 135,675 sf, Completed: 08/12/22, Gainesville, FL This project included the creation of 18 new mechanical closets and associated duct chases to house 18 outside air handling units for nine residential buildings. Mechanical closets were built on top of concrete slabs. Structural steel framing, metal framing, drywall, stucco, and modified bitumen roofing, new electrical distribution panels, duct penetrations and exhaust fans were included in the scope. This project was fast-tracked during the summer.

Somerset Village Condominiums, Somerset Village Roof & Renovation - Cost: \$633,154, Completed: 12/21/22, Gainesville, FL - Restoration and renovation of multiple apartment complex building. Renovations included demolition, roof replacements, waterproofing, exterior finishes, plumbing, and electrical. Work took place in and around occupied residences, and the safety of tenants and staff was of the utmost importance.

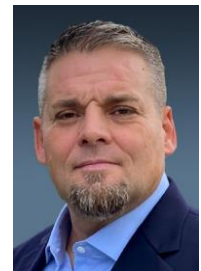
ADDITIONAL EXPERIENCE

Alachua County, Cuscowilla Main Lodge & S. Pool, Gainesville, FL

Window Replacement, Alachua County Library District, Gainesville, FL

Cascades Apartment Complex, Gainesville, FL

Gamma Phi Beta Sorority House, Gainesville, FL



EDUCATION

HS Diploma
Tonawanda Senior High School

US Navy

BBI EXPERIENCE

2 years

CONSTRUCTION EXPERIENCE

26 years

REGISTRATIONS

OSHA 30 General Industry

OSHA 30 Construction

OSHA 10

CPR/AED/First Aid Certified –

First Responder

Forklift Certified

Forklift Lull Certified

Aerial Lift Certified

Scissor Lift Certified

Crane & Rigging Certified

Hazwoper 24 Certified

RESIDENCE

Archer, FL

TEAM RESUMES

GRACE WALKER Preconstruction Coordinator / Small Business Specialist

ABILITY & QUALIFICATIONS: Grace serves as BBI's Preconstruction Coordinator and Small Business Specialist. She has approximately 20 years experience in the industry, with a focus on construction administration and leadership. Grace has 5 years of experience working with 8a companies, assisting them with establishing their 8a certification and growing their business. Her knowledge, passion and dedication to assisting Small Diverse Businesses enables her to effectively and efficiently contribute to the success of BBI's endeavors and initiatives, focusing on the projects, sub-contractors and vendors in our community.

ROLE: Preconstruction Coordinator / Small Business Specialist

Grace assists project managers with bid packages, submittals, and coordinating preconstruction activities. She oversees sub-contractor outreach and leads BBI's vendor diversity initiative. Grace was selected for the City of Gainesville Minors Team because of her dedication to small business development. She aspires to nurture healthy relationships and connect and strengthen bonds between BBI, and our community's small businesses. She will focus on building relationships with the professionals at the City of Gainesville, assisting them with any construction questions or needs. She will coordinate preconstruction activities, reach out to potential sub-contractors of interest, ensure the vendor diversity participation goals are met, provide the project team with any construction administrative and generally facilitate projects and overall company objectives.



EDUCATION

B.S. Geography
University of Florida

BBI EXPERIENCE

1 year

CONSTRUCTION EXPERIENCE

20 years

RESIDENCE

Gainesville, FL

PARKER ROSS Project Engineer

ABILITY & QUALIFICATIONS:

Parker serves as a Project Engineer with 4 years of construction experience in both residential and commercial projects, working with both for-profit and non-profit organizations, both in the field and in the office. In order to help his community, while continuing to sharpen his skillset, Parker works for Habitat for Humanity each Saturday, leading construction for new homes for their future home owners.

ROLE: PROJECT ENGINEER

Assists project managers with job site supervision, coordinates with subcontractors, assists with scheduling, manages submittals and RFIs, construction progress documentation. Parker is hands on, resolving technical construction issues, and assists with all activities from pre-construction to close out.

PROJECT EXPERIENCE

University of Florida, Keys HVAC and Pressurization Corrections - HS22502, \$3,999,616, Size: 135,675 sf, completed 08/12/22, Gainesville, FL. This project included the creation of 18 new mechanical closets and associated duct chases to house 18 outside air handling units for nine residential buildings. Mechanical closets were built on top of concrete slabs. Structural steel framing, metal framing, drywall, stucco, and modified bitumen roofing, new electrical distribution panels, duct penetrations and exhaust fans were included in the scope. This project was fast-tracked during the summer.

University of Florida, UF MSB M-629 Renovation - Cost: \$712:167, Size: 2,760 sf, Estimated Completion: 4/18/23 - Project involves a level 2 renovation and alteration to existing lab spaces into a shell space for a future build-out, including demolition, concrete, masonry, flooring, framing & drywall, storefront, and MEPF. Stetson MSB is a heavily occupied medical building with very limited parking and laydown available. Being on a 6th floor of a heavily trafficked campus, a separate structural engineer has been added to the project to work with BBI, the A/E, and the Owner to determine the safest plan to demo the exterior wall to install new storefront windows, considering the safety of not only our workers, but also the staff and students on campus.

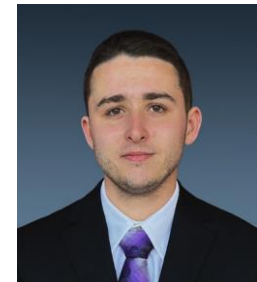
University of Florida, Veterinary Academic Bldg Surgical Teaching Lab Renovation, - MP07086 Gainesville, FL

University of Florida, Veterinary Academic Building V1-200 Anatomy Lab Addition - MP06827, Gainesville, FL

Habitat for Humanity, Cooper Residence, Gainesville, FL

SBP Disaster Recovery, Bell Residence, Panama City, FL

All Hands and Hearts Smart Response, Reid Residence, Panama City, FL



EDUCATION

AS Construction Management
Santa Fe College

BBI EXPERIENCE

1 year

CONSTRUCTION EXPERIENCE:

5 years

REGISTRATIONS

OSHA 30-Hour
Florida DEP Certified FSESCI Stormwater
Management Inspector

RESIDENCE

Gainesville, FL

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
BBI Construction Management, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
4639 NW 54rd Ave.

6 City, state, and ZIP code
Gainesville, FL 32653

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-			-				
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or

Employer identification number

5	9	-	1	8	4	0	1	9	8
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► *By: [Signature]* Date ► *10/25/23*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.



Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN HAS REGISTERED UNDER THE
 PROVISIONS OF CHAPTER 489, FLORIDA STATUTES


(INDIVIDUAL MUST MEET ALL LOCAL LICENSING
 REQUIREMENTS PRIOR TO CONTRACTING IN ANY AREA)

BURNS, JOSEPH T
 BBI CONSTRUCTION MANAGEMENT INC
 4639 NW 53RD AVENUE
 GAINESVILLE FL 32653

LICENSE NUMBER: RC0033037

EXPIRATION DATE: AUGUST 31, 2025

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

State of Florida
Department of State

I certify from the records of this office that BBI CONSTRUCTION MANAGEMENT, INC. is a corporation organized under the laws of the State of Florida, filed on August 9, 1978.

The document number of this corporation is 581849.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 30, 2023, and that its status is active.

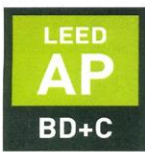
I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
 Great Seal of the State of Florida
 at Tallahassee, the Capital, this
 the Thirtieth day of January, 2023*




 Secretary of State

Tracking Number: 3459704115CU
 To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



10336094-AP-BD+C
CREDENTIAL ID

19 AUG 2009
ISSUED

16 AUG 2023
VALID THROUGH

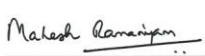
GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

Joe Burns


HAS ATTAINED THE DESIGNATION OF

LEED AP[®] Building Design + Construction

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED[®] green building program.


MAHESH BABANUJAM
 PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL
 PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.

PGUL501M 015624 002 * 002 001 < >



10822959-GREEN-ASSOCIATE
CREDENTIAL ID

25 APR 2014
ISSUED

24 APR 2024
VALID THROUGH


GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

John McCarter

HAS ATTAINED THE DESIGNATION OF

LEED[®] Green Associate[™]

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED green building program.


PETER TOMPSETT
 PRESIDENT & CEO
 U.S. GREEN BUILDING COUNCIL & GREEN BUSINESS CERTIFICATION INC.



Ron DeSantis, Governor

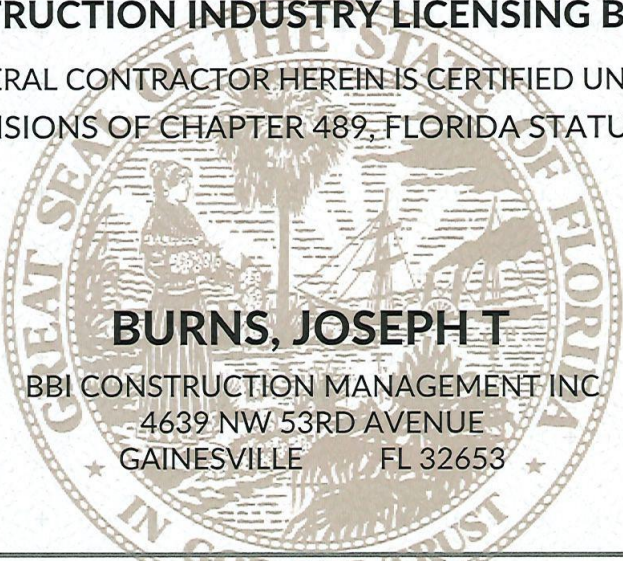
Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES



BURNS, JOSEPH T

BBI CONSTRUCTION MANAGEMENT INC
4639 NW 53RD AVENUE
GAINESVILLE FL 32653

LICENSE NUMBER: CGC011936

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Your payment was processed. Print this tax receipt for your records. It was also sent to joe@bbi-cm.com



Online Business Tax Receipt⁽¹⁾

Business Name **BURNS, JOSEPH T.
BBI CONSTRUCTION
MANAGEMENT, INC.**

Business Tax ID **11691**

This constitutes your business tax receipt for 10/1/2023 - 9/30/2024.

Your business tax(es) for the fiscal year **10/1/2023 - 9/30/2024** are as follows:

Business Categories

ID	Service Name	Tax Amount	Explanation of Calculations
1000	STATE LICENSE/CERTIFICATION REQUIRED	\$0.00	
1360	CONTRACTOR-GENERAL-UNLIMITED	\$131.25	Business category flat fee of \$131.25
6801	COMMERCIAL ZONED	\$0.00	
****	Payment	(\$131.25)	Posted on 9/8/2023
TOTAL DUE:		\$0.00	

Please note that the maximum charge for any single service is \$525

Amount Due on **Friday, September 08, 2023** is **\$0.00**

1) This page will serve as your business tax receipt for the fiscal year 10/1/2023 - 9/30/2024.

Payments must be time-stamped by 11:59 pm on Monday, October 02, 2023 in order to avoid late fees.

Please, note that a home occupation permit may be required for this location, someone will contact you upon review of the information



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

Table with PRODUCER (Hub International Florida), CONTACT NAME, PHONE, FAX, ADDRESS, INSURER(S) AFFORDING COVERAGE, and INSURED (BBI Construction Management, Inc.) information.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Main table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes rows A-F for various liability coverages.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Table with CERTIFICATE HOLDER (For General Insurance Purposes Only) and CANCELLATION (SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.)



October 23, 2023

City of Gainesville, FL / Procurement Division
200 E. University Ave., Rm 339
Gainesville, FL 32601

Re: BBI Construction Management, Inc.

Project: Continuing Construction Management Professional Services For Minor Projects

To Whom It May Concern:

BBI Construction Management, Inc. is in good standing with Westfield Insurance Company, and they remain a valued client. Westfield Insurance Company has been the surety for BBI Construction Management, Inc. since 2016. Westfield has bonded numerous projects for BBI during this time, and all Performance and Payment obligations have been met satisfactorily.

We consider BBI to be professionally managed and sufficiently capitalized. Currently, we have supported single projects up to the \$15,000,000 range and a normal daily working program of \$5,000,000 single, with an aggregate capacity in the \$12,000,000 range. If requested by our client, we would consider limits beyond these thresholds on both a single job and aggregate basis.

Please note this letter is not an assumption of liability. We have issued this letter only as a bonding reference requested by BBI. It should be noted that all final bond approvals are conditioned upon applicable underwriting considerations at the time of a formal request from our client.

The Westfield Insurance Company is listed on the Federal Treasury List of Approved Sureties and licensed to do business in all 50 states. Westfield Insurance Company has an A.M. Best rating of "A" (Excellent) with a Financial Size Category of "XV" and is listed on the U.S. Treasury Department Circular 570 as an acceptable surety on Federal Projects with a T-limit of \$125,138,000.

We are proud to recommend this fine organization to you. Should you require additional information regarding BBI Construction Management, Inc. bond program, please feel free to contact our office.

Kind regards,

A handwritten signature in cursive script that reads "Michael A. Suchan".

Michael A. Suchan
Regional Surety Sales Leader

ADDITIONAL PROJECT EXPERIENCE



Life South Design Build Renovation

Location: Gainesville, FL

Project Value: \$3,244,848 (including owner direct purchase)

Similar Scope/Experience: Project was completed in four phases while the facility remained 100 % operational by its existing users. This project was a complete interior renovation of the 25,000 square foot facility that also included a Koi Pond and meditation garden.



Infinite Energy

Location: Gainesville, FL

Project Value: \$6,195,233

Similar Scope/Experience: Construction of a three story, 36,500 sqft corporate office building. Building housed open office spaces, conference rooms and an employee gym. This project had major landscaping elements, along with picnic areas, common areas and outside seating areas.



Watson Center Sidewalks & Pavilion

Location: Gainesville, FL

Project Value: \$61,443

Similar Scope/Experience: Sidewalks, steps, railings, pavilion, minor site work, pedestrian coordination, fencing, sod and other site modifications.



Center Drive Utilities Corridor

Location: Gainesville, FL

Project Value: \$3,445,316

Similar Scope/Experience: Utility infrastructure improvements, traffic/RTS management, pedestrian safety, roadway resurfacing, streetscape improvements and more.



University of Florida South West Recreational Center

Location: Gainesville, FL

Project Value: \$1,211,342

Similar Scope/Experience: New construction of a recreational facility, restrooms, pavilions, bike areas and sports fields. Construction of sports fields that included soccer, volleyball and open fields for other organized sports.

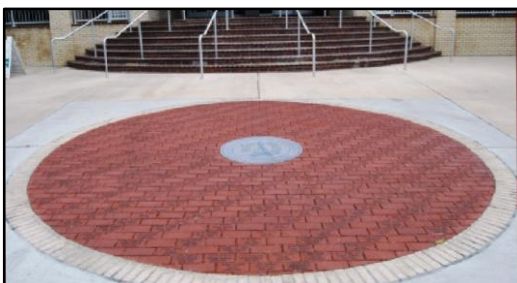


Santa Fe College

Location: Gainesville, FL

Project Value: \$659,041

Similar Scope/Experience: New parking lot, lighting for parking lot, soccer field, site work and other landscaping for surrounding area.



Santa Fe College Brick Memorial

Location: Gainesville, FL

Project Value: \$19,316

Similar Scope/Experience: Brick Memorial installation, pedestrian traffic, high profile and other site modifications.



Kanapaha Roller Hockey Rink

Location: Gainesville, FL

Similar Scope/Experience: Construction of a new roller rink, fencing, bleachers and sidewalks, raised jog path, landscaping, walking trails and other associated site work.

