



City of Gainesville

Department of Sustainable
Development

TO: City Commission
FROM: City Plan Board

DATE: November 2nd 2023

A Report to the City Commission

Mayor
Harvey Ward

Commission Members
Desmon Duncan-Walker
Cynthia Chestnut
Reina Saco
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Casey Willits
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This report is submitted in response to the City Commission's request for an annual report from appointed advisory boards. The report addresses the following:

1. What do you understand the mission of your board to be?
2. What are the three most important things your board has done during calendar years 2019-2020?
3. What are the three most important things your board is working on right now?
4. What could the City Commission do to help your board better serve our neighbors?
5. What else do you need the City Commission to know about your board?

1. What do you understand the mission of your board to be?

The City Plan Board functions as the City's Local Planning Agency (LPA) as mandated by Florida Statute 163.3174. The statute obligates the LPA to:

- Oversee the comprehensive planning program.
- Prepare and recommend the comprehensive plan or its amendments to the City Commission.
- Monitor the comprehensive plan's effectiveness and suggest necessary updates.



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Additionally, the board assesses proposed Land Development Code modifications, ensuring their consistency with the comprehensive plan. The Land Development Code further tasks the board with orchestrating orderly city growth, keeping updated with its physical alterations, and advising the City Commission on such developmental matters.

2. What are the three most important things your board has done during calendar years 2022-2023?

- **Petition Reviews:** In 2022-2023, the board met 13 times, reviewing 55 petitions, encompassing re-zonings, land use changes, PD petitions, and more. In 2021, we convened 11 times, examining 62 petitions.
- **Policy Recommendations:** We provided insights on pivotal Land Development Code and Comprehensive Plan alterations, including Exclusionary Zoning, Inclusionary Zoning policies, sidewalk regulations, and Lighting Regulations.
- **Evaluation & Planning:** We consistently assessed the City's Comprehensive Plan and spearheaded the Inclusionary Zoning initiatives.

3. What are the three most important things your board is working on right now?

- Collaborating on updates to the City's Comprehensive Plan.
- Recommending changes concerning the Land Development Code's inclusionary zoning policies.
- Advancing Land Development Code revisions.

4. What could the City Commission do to help your board better serve our neighbors?

Endorsing annual funding for the CPB is paramount. This ensures regular meetings, training, and operational activities. Membership in the American Planning Association empowers members with updates on urban planning trends. We also emphasize the importance of attending annual conferences held by the Florida Chapter of the American Planning Association, as they foster learning and networking, enhancing our advisory capacity.

5. What else do you need the City Commission to know about your board?



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The City Plan Board plays a pivotal role in fostering public participation and community integration. Often being the community's initial touchpoint for land development matters, the board offers a forum for issues to be discussed before reaching the Commission. Our board's holistic grasp of city development, combined with individual expertise, ensures that our recommendations align with the broader objectives laid out in the Comprehensive Plan.

Meeting Date	# of Petitions	Special Use Permits	Zoning	Land Use	Text Changes	PD	PUD	Discussion Items	Right of Way
Nov/9/2022	No meeting								
Dec/8/2022	8	3	1		4				
January	6		2	2	1	1			
February 23rd	No meeting								
February 27th	5				5				
March	5	1	2	2					
April	6	2	1	1		1		1	
May	3				2			1	
Jun/8/2023	5	1	1	1	2				
Jun/22/2023	1					1			
July	2							2	
August 15th	1							1	
August 24th	4	1	1	1					1
September	5	1			2			2	
October	4	2			2				
	55	11	8	7	18	3	0	7	1