

Note: Decentralized bids or contracts resulting from decentralized bids not to exceed \$50,000

Type of Action Requested (check one) ☒ New ☐ Extension ☐ Amendment ☐ Change Order

Project Amount: **\$0 NO COST** Anticipated Start Date: 9/1/2023  
 Department Name: Gainesville Police Department  
 Project Manager: Corporal Juan DeCastro Phone Number: (352) 872-2398  
 Account No.: N/A Funding Source: ☐ City Funds ☐ Other  
 Subcontractor Opportunities: ☐ Yes ☒ No Provide Other source: \_\_\_\_\_  
 Contractor/Vendor: Florida Department of Law Enforcement POC: Corey Monaghan (813) 878-7887  
 "CoreyMonaghan@fdle.state.fl.us" Also: Patricia Stark, FDLE Grant Manager "PatriciaStark@fdle.state.fl.us"  
 Project Description: **"Drone Replacement Program Financial Assistance Agreement Between FDLE & GPD"**

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**PROJECT APPROVED FOR PROCESSING**

[Signature] / 08/25/2023  
 Project Manager Date  
[Signature] / 8/28/23  
 Department Head Date

As Project Manager, the City's liaison, you are responsible for monitoring the project. Including, visibly verifying progress and completion is in accordance with the project specifications.

Leadership Team, Executive Team or Charter Officer / Date

**SIMULTANEOUS PROJECT REVIEW**

The requested reviewers are noted by an "X" below. Each should complete his/her review and return the project comments directly to the Department. Note: Review and subsequent approval is required of the City Attorney and Risk Manager for all projects. Allow a minimum of three days for Department review.

**REVIEWER COMMENTS**

The attached project has been reviewed by me and approved As Drafted OR Subject To modifications as noted.

	Reviewing Office	As Drafted	Subject To	Signature	Date
<u>X</u>	City Attorney (As to form and legality)				
<u>X</u>	Risk Manager (Risk/Insurance Coverage)				
	Grants (If grant)				
	Fleet (vehicles or related)				
	Facilities Mgmt (vertical structures)				
	IT (software/hardware)				

☐ Notification of project (i.e. bid being processed by Department) to Small Business Procurement Program Coordinator (excludes contracts)

**Department shall determine that all items marked "subject to" are cleared before final submission of the project below.**

To Contractor for Signature	Date: _____	Received From Contractor	Date: _____
To City Attorney	Date: _____	From City Attorney	Date: _____
To City Manager	Date: _____	From City Manager	Date: _____

City Commission Approval: (\$50,000 and above) ☐ Yes ☐ No Date Approved: \_\_\_\_\_  
 (5) City Commission approval is not required<sup>(5)</sup>  
 Provide Purchasing Policy exception section (i.e. Sec 7.1(c))

Purchasing Policy 7.1: Every purchase of an item of supplies, materials, equipment, contractual services, or extension(s) to existing contracts costing in excess of \$50,000 shall require the approval of the City Commission, except ... (see Purchasing Policy for exceptions).

**PROJECT APPROVED FOR EXECUTION:** Note: Decentralized bids or contracts resulting from decentralized bids not to exceed \$50,000

City Attorney / Date City Manager or Designee / Date  
 Print on five part NCR paper -- **White** (original) for final execution; **Yellow** for City Attorney; **Pink** for Risk; **Green** for SBPP; **Goldenrod** for file or others as needed.