



## City of Gainesville Agenda Item Report

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**File Number:** 2023-934

**Agenda Date:** October 19, 2023

**Department:** Gainesville Fire Rescue

**Title:** 2023-934 Authorization for Fire Rescue to Purchase Knox Retrofit Kits (B)

**Department:** Gainesville Fire Rescue

**Description:** This item requests that the Commission authorize the City Manager to execute a purchase order for Knox Retrofit Kits from the Knox Company not to exceed \$138,710.

**Fiscal Note:** Gainesville Fire Rescue (GFR) received a FY2022 Federal Fire Prevention and Safety (FP&S) Federal Grant from the U.S. Department of Homeland Security FEMA. The grant provides 95% reimbursement for the purchase of Knox Retrofit Kits. The 5% match of \$6,936 has been identified in the GFR budget in areas designated for Fire Safety Public Education and Fire Inspections Materials & Supplies.

**Explanation:** In July and August 2023, GFR received a grant to retrofit existing essential response equipment (Federal Fire Prevention and Safety (FP&S) grant EMW-2022-FP-00891).

The grant provides 95% reimbursement for the purchase of up to 550 Knox electronic Key Cores needed to retrofit existing Knox Boxes. The Knox Box program facilitates uninterrupted emergency access to all commercial buildings equipped with a Knox Box. This allows responders to enter those buildings without delay and without causing property damage.

As this purchase exceeds \$100,000, it requires City Commission authorization. A Method of Source Selection (MOSS) Waiver for Non-Competitive Procurement was completed for specified source as the Knox Company is the only company that can upgrade their existing emergency access equipment.

**Strategic Connection:**

- ☐ Goal 1: Equitable Community
- ☐ Goal 2: More Sustainable Community
- ☐ Goal 3: A Great Place to Live and Experience
- ☐ Goal 4: Resilient Local Economy
- ☒ Goal 5: “Best in Class” Neighbor Services

**Recommendation:** The City Commission authorize the City Manager or designee to execute the purchase order for the Knox Company not to exceed \$138,710 pending approval by the City Attorney as to form and legality.