



Omichele D. Nattiel-Williams
City Clerk

OFFICE OF THE CITY CLERK

April 19, 2023

Gainesville City Commission
200 E. University Avenue
Gainesville, FL 32601

RE: Resignation of City Clerk

Honorable Mayor and Commissioners,

The purpose of this letter is to tender my resignation from the City of Gainesville, effective June 30, 2023 at 5:00pm. I am willing to serve on a consultant basis for a period, not to exceed 90 days, after June 30, 2023 to support the interim City Clerk's transition, if needed.

I am thankful that I've been able to fulfill what I committed to when I was hired for this position. In January of 2018, when I began as City Clerk, the office consisted of a hand full of talented staff that had great responsibility in providing support for the Offices of the City Clerk and the City Commission.

I inherited an operation that was well run, with a committed team, but needed technology investments and additional staff resources to offer best in class neighbor services. Despite COVID challenges and disruptions to our standard business operations, we accomplished a lot.

I believe the City Clerk's Office is in a much better position to continue thriving as a result of completing key projects I've had the pleasure of leading. I will outline a few:

- Acquired the first document management system in the City Clerk's Office, ensuring records are retained according to state requirements
- Digitized all records in the Clerk's office required to be kept in perpetuity, complete with a fully searchable public portal containing documents relative to the City's abundant history that is now available on our city's website 24-7
- Acquired the City's first public records portal, streamlining the process to ensure the public's access to public records
- Envisioned and created the City's first policy research team; an addition that makes the City of Gainesville unique in the State of Florida, having a team of fellows committed to providing research and education on new policy initiatives, including creating a repository of research reports that can be accessed by current and future policy makers for issues that affect the city
- Completed the first bid process for the city's agenda management system, including the complete and successful migration of documents from the late 1990's to the current user friendly system that we have today

- Led a team of dedicated individuals that helped ensure that City business was able to continue during the years long pandemic
- Ensured the City Clerk's office and the City Commission has adequate and thorough documentation that aid in daily operations and understanding roles and responsibilities as outlined in the City Commission Reference Guide, also available on our city website

I am pleased that the impacts of these necessary changes will continue to positively impact the city and its residents for years to come. In September of 2021, I reached the place where I find myself now, ready to end my time as Gainesville's first African American City Clerk. Unknown to me at the time, there were several other departures taking place that weighed heavily on my decision to rescind my resignation and remain to provide stability within the city's leadership team. During the last two years, I've been able to yield my insight and expertise to the fine individuals at the reins today and I am confident they will continue to provide stable leadership to the city's workforce.

Respectfully,



Omichele D. Nattiel-Williams, IIMC-CMC
City Clerk

cc: City of Gainesville Charter Officers