



## City of Gainesville Agenda Item Report

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**File Number: 2023-387**

**Agenda Date:** May 4, 2023

**Department:** Gainesville Community Reinvestment Area

**Title: 2023-387 Project Manager Contract for East Gainesville Transformational Projects (B)**

**Department:** Gainesville Community Reinvestment Area

**Description:** The City has several transformational projects underway for East Gainesville. This contract will provide the City with a dedicated Project Manager for the following projects: Eastside Health and Economic Development Initiative (EHEDI), the NE 8<sup>th</sup> Avenue & Waldo Road, and the Power District.

**Fiscal Note:** This contract is for a not to exceed amount of \$375,000 over two fiscal years. Funds are available in the GCRA under the EHEDI Project, the NE 8<sup>th</sup> Avenue & Waldo Road Project and the Power District Project.

**Explanation:**

The City will contract with CHW Professional Consultants to provide a Project Manager to support East Gainesville transformational projects. This Project Manager will be embedded within the City Manager's Office to work on these projects. The Project Manager will oversee consultants, contractors, construction management, and coordinate public input opportunities for all of the projects that impact East Gainesville that need simultaneous design, planning and implementation. A sole project manager with this breadth of experience will also ensure proper coordination with a variety of internal and external stakeholders.

As a minimum, the Project Manager will perform the following duties and tasks:

- Develop and maintain a project schedule for each project;
- Manage communication between the various stakeholders;
- Hold staff and consultants accountable to deliverables and the project schedule; and
- Assist staff and consultants through navigation of the political and regulatory process.

**Strategic Connection:**

- ☒ Goal 1: Equitable Community
- ☒ Goal 2: More Sustainable Community
- ☒ Goal 3: A Great Place to Live and Experience
- ☒ Goal 4: Resilient Local Economy
- ☒ Goal 5: “Best in Class” Neighbor Services

**Recommendation:** The City Commission: 1) approve the contract for project management; and 2) authorize the City Manager, or their designee, to execute the contract subject to approval by the City Attorney, or designee, as to form and legality.