

Public Recreation And Parks Board

Applicant Package - Member

Public Recreation And Parks Board - Member

Term:06 Oct 2022 - 01 Jun 2025

Positions Available: 2

Number of applicants in this package: 2

- Cloretta, Daniels
- Gold, David

Name : Cloretta, Daniels

Address : 1105 Fort Clark Blvd., Gainesville, FL, 32606

Email : clorettadaniels@gmail.com

Board Name : Public Recreation and Parks Board

In what city district do you live? :

District 3

Employer :

The Arc of Alachua County

Phone Number :

352.275.1324

Occupation :

Day Program Activities Director

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.) :

I recently became an outdoors person. Due to this, I have gained respect for the public recreations and parks that are within Gainesville. I want to share this information more with others and encourage people to get out more. I made a change in my life due to COVID. I don't want others to wait until something significant like a Pandemic allows them to change their lives. The outdoors is calling everyone, but they may now know where to start. I want to help prompt this.

How many terms have you served on this board previously? :

1 partial term

Disclaimer:

Under Florida law, all information, including e-mail, written letters, documents and phone messages, sent to the Gainesville City Commission are subject to Public Records law. This includes the sender's e-mail address, home address or phone number if shown in the message, the content of the message and any associated attachments to the mail.

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119? :

No

Have you been removed from any advisory board for attendance, behaviour or another reason? :

No

Disclaimer:

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Optional: Gender :

Female

Optional: Ethnicity :

Other

Are you a City of Gainesville Employee? :

No

Are you a City of Gainesville Intern? :

No

Are you currently on a City Advisory Board/Committee? :

No

If yes, which City Advisory Board/Committee? :

Public Recreation and Parks Board

Some of the boards and committees appointed by the City Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? :

Yes

Do you affirm that your personal and business (if applicable) affairs within the City of Gainesville and Alachua County are in substantial compliance with all city and county regulatory and taxing authorities rules and regulations? * :

Yes

Do you agree with the following statement? Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Advisory Board Handbook." * :

Yes

Do you agree with the following statement? I understand that this completed application is the property of the City of Gainesville, is subject to public record requests and I hereby certify that the statements made on this application are true and correct. :

Yes

Time of Submission :03/14/23 9:14:24 AM

Attachments:

- Daniels Cloretta Resume.pdf

Cloretta Porter Daniels
1105 Fort Clarke Blvd. Apt 1509
Gainesville, Florida 32606
(352) 275-1324
ClorettaDaniels@gmail.com

Extremely energetic and enthusiastic college graduate possessing demonstrated ability to work effectively with others through utilization of excellent communication and leadership skills.

AREAS OF EXPERTISE

- ❖ Bachelor of Arts – Psychology
- ❖ Computer skills and proficiency
- ❖ Supervision and coaching experience
- ❖ Sales experience and expertise
- ❖ Presentation development experience
- ❖ Ordering/Purchasing
- ❖ Planning Committee
- ❖ Workers Compensation and FMLA coordinator
- ❖ Safety Committee Member
- ❖ Notary Public
- ❖ SMART evaluations developer for my direct subordinates.
- ❖ Successful Division I collegiate volleyball player

PROFESSIONAL EXPERIENCE

The Arc of Alachua County, Gainesville, Florida
Day Program Activities Director

10/2021-present

- Manage the daily operation of programming, work opportunities and educational training for 100 individuals with intellectual and developmental disabilities.
- Supervise approximately 90 direct support staff, paraprofessionals and professional staff.
- Manage assigned, variable Day Program budget.
- Motivates employees and clients to improve the quality and quantity of work performed.
- Oversee the development of meaningful curriculum and activities.
- Manage operations of the Life Skills Development, Supported Employment, Activities, Recreations, Production, and Gone 4ever Shredding.
- Plans workloads, work flows, deadlines, work objectives and time utilization with employees.
- Evaluates employees through establishing evaluation criteria and responsibilities and meets regularly with employees and clients to ensure established criteria are met.
- Trains employees and clients in methods for performing an effective and efficient job.
- Communicates on a regular basis with employees and clients both individually and in staff meetings.

- Be a resource for all families of clients in Day Programs ensuring effective communication and problem resolution.
- Coordinates the assessment of client, applicant or licensee needs and the capacity of existing systems to meet those needs.
- Ensure quality and robust recreational calendar for clients
- Oversee volunteers in Day Programs.
- Ensure proper inventory and quality completion of work-program contracts.
- Advocate for clients' and staffs' rights
- Ensure a high level of client satisfaction.
- Monitoring and practice ongoing compliance with agency directives, licensing standards, oversight agencies, policies and procedures, and employment law guidelines and mandates.
- Assist in development and communication of agency policies and procedures.

Agency for Persons with Disabilities Tacachale, Gainesville, Florida

3/2018-10/2021

Program Operations Administrator

- Manage the daily operation of two facilities for approximately 130 individuals with intellectual and developmental disabilities.
- Supervise approximately direct line, paraprofessionals and professional staff.
- Manage assigned, variable budget.
- Motivates employees to improve the quality and quantity of work performed.
- Plans workloads, work flows, deadlines, work objectives and time utilization with employees.
- Evaluates employees through establishing evaluation criteria and responsibilities and meets regularly with employees to ensure established criteria are met.
- Trains employees in methods for performing an effective and efficient job.
- Communicates on a regular basis with employees both individually and in staff meetings.
- Coordinates the assessment of client, applicant or licensee needs and the capacity of existing systems to meet those needs.
- Manages the development of new programs and improvements in existing programs to meet client, applicant or licensee needs more effectively and more efficiently.
- Coordinates an ongoing assessment of work systems and business practices and the capacity of workforce to continuously improve the efficiency and quality of work performance and work products.
- Administers the setting of standards for program operations.
- Evaluates and monitors service delivery or regulatory processes and implements corrective action.
- Provides technical assistance regarding programmatic and client, applicant or licensee issues and assists in interpreting rules, policies and standards.
- Coordinates investigations of special incidents and/or complaints regarding department services programs.
- Oversees the facility/unit operations. Works in the stead of the Center Administrator as the Officer of the Day.

- Serves as liaison between the field staff and the administration.
- Consults with a committee concerning changes in operational procedures.
- Participates on the Safety Committee and the Planning Committee.

Agency for Persons with Disabilities Tacachale, Gainesville, Florida

10/2017-3/2018

Interim Program Operations Administrator

- Reviews administrative protocols, procedures, guidelines and related directives to be implemented; evaluates impact on operations; identifies potential problems; recommends appropriate action. Identifies facility operational problems in the implementation of administrative services protocols and procedures or programs and procedures.
- Investigates, assesses, analyzes and makes recommendations to resolve issues and problems presented by administrators. Provides direction, guidance and counsel to administrators and staffs in the management and operation of service programs and responsibilities.
- Performs firsthand, on-site analysis of operational problems of service programs; serves on interdisciplinary staff teams to develop optimum resolutions; carries out the implementation of solutions. Consults with staff members to develop solutions for programmatic operational problems.
- Review annual reports for accuracy and distribution. Ensure their delivery is timely. Write programs, reports, and create projects for my division and center.
- Work with payroll and timesheets bi-weekly. Work with Human Resources on Family Medical Leave Act. Assist Risk Management with Workers Compensation claims. Supervisor 17 professionals, five of the 17 professionals supervise approximately 125 staff. Working on several committees/groups for the betterment of the people we serve, such as: Safety Committee, Planning Committee, Infor Science Subject Matter Expert group, Executive Council, Residential management group, Facility management group, and the bridging communities group.
- Completing licensing paperwork and preparing for annual licensing survey for two facilities. Developing and sending Plan of Corrections related to concerns expressed.

Operations & Management Consultant II

- Reviews administrative policies, procedures, guidelines and related directives to be implemented; evaluates impact on operations; identifies potential problems; recommends appropriate action.
- Identifies statewide operational problems in the implementation of administrative services policies and procedures or program policies and procedures.
- Investigates, assesses, analyzes and makes recommendations to resolve issues and problems presented by administrators.
- Provides direction, guidance and counsel to administrators and their staffs in the management and operation of service programs and responsibilities.
- Performs firsthand, on-site analysis of operational problems of service programs; serves on interdisciplinary staff teams to develop optimum resolutions; carries out the implementation of solutions.
- Consults with staff members to develop solutions for programmatic operational problems.
- Ensures that the facility retains their licenses from AHCA each survey year.
- Provides supervision to five Residential Services Supervisors who are home managers to managers of two home and 180+ direct care staff.
- Assist the Program Operations Administrator (Facility Director) as needed.
- Completed the hiring for the facility and assist in the hiring process for the Center.
- Provides direction and guidance afterhours in the stead of the Superintendent as the Officer of the Day for the Center.
- Facilitator for the Human Rights Advocacy Counsel for the department
- Performs time and attendance checks and reviews any issues that may result in conflict with payroll/FLSA.
- Provides guidance with disciplinary action and handles disciplinary action with the assistance of Employee Relations Department.

Residential Service Supervisor

- Responsible for supervising two homes on Tacachale campus, supervising 38 staff. I work with developmentally disable clients I manage a caseload of 28 clients. I handle the budget and the purchase on the home. I handle all disputes on the home, either peer to peer or manager to staff. I work with staffing concerns and approvals. I rate new employee applications, interview and hire my own employee's. I complete the evaluations of all employees on the home.
- I prepare the FMLA for any staff and assist them with follow the protocol of the FMLA. I have helped staff set-up FLSA and handle the overtime on my homes and manage the payments or backing down of time. I schedule the classes for the staff on my homes and maintain their annual physical schedule. I assist with the programming on the home. I help with the creation of many programs and the social skills that they need to be advanced on the homes and within the community.
- Ensures that the facility retains their licenses from AHCA each survey year.

Agency for Persons with Disabilities Tacachale, Gainesville, Florida

2006-2007

Rehabilitation Therapist

- Responsible for developing rehabilitative programs and services through appropriate patient/resident assessment, treatment, service planning, therapeutic activities, discharge planning, and community reintegration.
- Using the principles and practices of these disciplines to develop, maintain or restore physical, emotional, and social competencies.
- Specific programs I use are as follows: art, dance, music, occupational, recreation and community outings. I work with resident's financial income.
- Developing behavior programs and in-service the staff to new behavioral programs. Interacting with the residents and their families.

DCF- North Florida Evaluation Treatment Center, Gainesville, Florida

2005-2006

Unit Treatment and Rehabilitation Specialist

- Responsible for observing residents behavior and documenting any irregularities.
- Responsible for monitoring residents and aiding residents through groups, recreational activities and competency testing.
- Responsible for documentation of the residents. Entering or data and maintaining and monitoring legal information of residents.
- Responsible for training new staff on the home. I was the backup supervisor for my building.

GAINESVILLE HEALTH AND FITNESS, Gainesville, Florida

2005-2007

Kids Club Attendant

Responsible for monitoring infants, toddlers and children while parent's workout. Responsible for engaging children in activities and securing a safe environment. Creating activities for children and helping to develop adequate social skills.

HAVENWYCK HOSPITAL, Auburn Hills, Michigan

2003-2004

Psychiatric Care Specialist

Responsible for setting environmental limits that assure the safety and give structure to patients. Responsible for monitoring patients during group therapy and recreational activities and organizing and leading groups to develop adequate coping skills.

KELLOGG'S COMPANY, Battle Creek, Michigan

1999-2003

Production Worker

Responsible for cereal production operations, production organization, and office maintenance. Also licensed as a tractor driver.

DETROIT COUNTRY DAY, Beverly Hills, Michigan

1999-2001

Latch Key Assistant

Responsible for supervising and assisting elementary school children during educational and recreational activities. Assisted students with homework assignments and helped to develop orientations and presentation for new students.

USA MICHIGAN, Bloomfield, Michigan

1999-2000

Volleyball Coach

Responsible for coaching and developing a USAV/AAU club volleyball team composed of fifteen players. Coached fundamentals of the sport and promoted skill and self-esteem development resulting in numerous division tournament championships.

THE BUCKLE, INC., Battle Creek, Michigan

1999-2000

Sales Associate & Fashion Coordinator

Responsible for retail sales, display creation, and marketing/promotional activities. Also worked the cash register and was responsible for cash receipts.

VOLUNTEER EXPERIENCE

WESTERN MICHIGAN UNIVERSITY, Kalamazoo, Michigan

2002-2003

Volunteer Graduate Assistant

Responsible for day-to-day practice activities and workouts, meals, and preparations for the trips. Helped with drills during practice and was the video technician for home and away games. Coordinate the ball girls that helped at the volleyball games.

PONTIAC RECUSE MISSION, Pontiac, Michigan

1999-2000

Volunteer Assistant

Responsible for helping with food distribution and childcare. Responsible for the distribution of food and daily care items.

EDUCATION

Bachelor of Arts – Psychology

**Oakland University
Rochester, Michigan**

Beta Graduate

Name :Gold, David

Address :1938 N.E. 7th Terrace, Gainesville, Florida, 32609

Email :david-and-judy@hotmail.com

Board Name :Public Recreation and Parks Board

In what city district do you live? :

District 2

Employer :

Retired

Phone Number :

352-376-3279

Occupation :

Retired Dental Hygienist

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.) :

I am very interested in the quality of Gainesville parks and recreation. I love to use the local parks and recreational facilities. I want to advocate for Gainesville parks and recreation!

How many terms have you served on this board previously? :

parts of 2 terms

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Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119? :

No

Have you been removed from any advisory board for attendance, behaviour or another reason? :

No

Disclaimer:

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Optional: Gender :

Male

Optional: Ethnicity :

Caucasian/Non-Hispanic

Are you a City of Gainesville Employee? :

No

Are you a City of Gainesville Intern? :

No

Are you currently on a City Advisory Board/Committee? :

No

Some of the boards and committees appointed by the City Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? :

Yes

Do you affirm that your personal and business (if applicable) affairs within the City of Gainesville and Alachua County are in substantial compliance with all city and county regulatory and taxing authorities rules and regulations? * :

Yes

Do you agree with the following statement? Appointees to advisory board/committees are required to attend scheduled meetings as specified in the "Advisory Board Handbook." * :

Yes

Do you agree with the following statement? I understand that this completed application is the property of the City of Gainesville, is subject to public record requests and I hereby certify that the statements made on this application are true and correct. :

Yes

Time of Submission :02/16/23 1:56:31 PM

Attachments:

- DAVID GOLD.pdf

DAVID GOLD

Full Name: David Gold

Address: 1938 N.E. 7th Terrace, Gainesville, Florida 32609

Phone: 352-376-3279 (no texting)

Email: david-and-judy@hotmail.com

Birthdate: April 25, 1948

Military: Veteran from U.S. Army, 1968 – 1970. I served in combat in Vietnam. Honorably discharged.

Occupation: Retired

EDUCATION

June 1975: Graduation from Santa Fe Community College, Gainesville, FL, with a degree in Heating, Air Conditioning, Refrigeration and Ventilation

June 1977: Graduation from North Florida Training Center, Gainesville, FL, with a degree in Dental Assisting

April 1980: Graduation from Santa Fe Community College, Gainesville, FL, with a degree in Dental Hygiene

January 1983: Master Gardening Certificate, Alachua County Extension Service, Gainesville, FL

1986: Graduation certificate from Florida School of Massage, Gainesville, FL

EMPLOYMENT

August 1975 – April 1976: Janitor, Littlewood Elementary School, Gainesville, FL

August 1977 – January 1978: Tradesman, Gainesville Heating and Air Conditioning, Gainesville, FL

January 1978 – May 1978: Painter, Nunez Painting Company, Gainesville, FL

December 1980 – September 1982: Dental Hygienist, for Dr. Paul Peters, Gainesville, FL

December 1982 – February 1984: Dental Hygienist, for Dentique (Dr. Bruce Larrick) in Oaks Mall, Gainesville, FL

January 1983 – February 1984: Dental Hygienist, for Gainesville Dental Center (Dr. John Orton), Gainesville, FL

April 1983 – February 1984: Dental Hygienist for Family Dental Care (Dr. James Paladino), Gainesville, FL

November 1984 – June 1985: Dental Hygienist for Gainesville Job Corps Center, Gainesville, FL

November 1987 – April 1988: Dental Hygienist for Gainesville Job Corps Center, Gainesville, FL

1988 – 1989: Dental Hygienist for Gainesville Dental Center (Dr. John Orton), Gainesville, FL

August 1999 – June 2000: Dental Hygienist for Dr. Dana Azaroff, Gainesville, FL

1986 – 2003: Dental Hygienist, ACORN Clinic, Brooker (Alachua County), FL

ADVISORY BOARDS

2001 – 2007 (dates are approximate): City of Gainesville Plan Board. (I reached my term limit).

December 2019 – March 2022: City of Gainesville Public Recreation and Parks Board. I resigned due to medical reasons (now resolved)

July 2020 – March 2022: Alachua County Environmental Protection Advisory Committee. I resigned due to medical reasons)

OTHER EXPERIENCES AND ACTIVITIES

Hogtown Granary – member on the Board of the Directors, 1970's

Gainesville – Novorossiysk Sister City Program

1987 – 1992: Hospice Volunteer, Gainesville, FL. In 1990 – 1991, I was awarded "Volunteer of the Year"

Santa Fe Community College Dental Hygiene Advisory Board

Florida Dental Hygiene Association

Many years (up to present): Sierra Club member

Many years (up to present): Veterans for Peace, Gainesville Chapter, member. I was awarded the Peace Helmet award several years ago

Friends of Northeast (now Tom Petty) Park

Keep Alachua County Beautiful: I have been honored with accolades – longest working volunteer.

STATEMENT

I have lived in Gainesville since 1973. I love Gainesville. I love Gainesville parks. I love Gainesville's recreational facilities. I want to serve on the Board. I am a voice for people, parks, recreation. I have served on the Public Recreation and Parks board in the past. I needed to resign because of medical reasons, which are resolved now. I attended all meetings. I am ready and willing and able and enthusiastic about serving on the board again. Thank you for your consideration.