

**From:** Whitney Bennington <[wbennington@nationalpal.org](mailto:wbennington@nationalpal.org)>  
**Sent:** Wednesday, February 8, 2023 5:51 PM  
**To:** Alexander Jr, John W <[alexanderjw@cityofgainesville.org](mailto:alexanderjw@cityofgainesville.org)>  
**Subject:** [EXTERNAL] NPAL FY22-23 Mentor Grant Award Letter

Agenda Item: 2023-282

Dear **John Alexander**,

I am pleased to inform you that **Gainesville Police Activities League** has been selected to participate in National PAL's FY22 (2023) Mentoring Program, funded through the U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention (OJJDP) [Award number 15PJDP-22-GG-01747-MENT]. The National PAL Mentoring Initiative will implement youth mentoring programs that strengthen and expand mentoring services to at-risk/high-risk youth populations, through PAL Chapters.

Project Goals: Target youth include those who a) live in communities with high community risk factors including poverty, unemployment, violent crime, and drug/gang involvement; b) attend schools that have a high percentage of students eligible for free and reduced-price meals and have high rates of absenteeism; c) are American Indian or Alaska Native; d) have one or more parents in the military; and/or e) live in rural communities. Mentors and mentees will participate in positive mentoring activities through PAL Chapters, providing greater opportunities for individual/group mentoring and academic achievement. The performance measurements for this initiative will include increasing the participating youth's view of law enforcement, understanding the dangers of drug and gang involvement, and increasing their perception of social support.

Your organization will receive a sub-award to serve **16** youth in the amount of **\$14,400.00** to be used for direct operating expenses associated with the implementation of the National PAL Mentoring program in partnership with National PAL. All funds must be appropriately expended or obligated between **March 1, 2023, and March 1, 2024**.

There will be a **MANDATORY LOA and INTRODUCTION MEETING Wednesday, March 1st at 2 pm est.** This is a required meeting so please make sure you have a representative on this call.

It will be 1.5 hrs. with questions at the end. The link to the call is:

<https://us06web.zoom.us/j/87415173283?pwd=OVJsUOV0VkFmM2NneUxhSjk5QmN1QT09>

To indicate your organization's willingness to participate as an affiliate site in accordance with the specified requirements of this letter please follow the next steps below:

Complete the online [FY22/2023 Mentoring Contact Information](#) form **immediately**.

**Curriculum-** Will be provided over the next few weeks. There are new options this year as well as some removed from the previous year- **Please do not purchase until curriculum is provided.**

**Budget-** Review of the following documents to formalize a plan of action for your 2023 Mentoring Award Budget. *\*You must download the following documents to view/edit. The download arrow can be found in the top right corner of the screen once the document has been opened. Budget creation will be discussed in the LOA Introduction Meeting and a Budget PowerPoint will be sent out prior to March 1<sup>st</sup>.*

- **All 2022-23 Budgets Due:** must be uploaded through the online grant management reporting site (<https://firstpic.force.com/npal/>). Contact [support@firstpic.org](mailto:support@firstpic.org) with any issues related to logging in to the Online Reporting Site and/or your initial login information. **Budgets will not be approved until the LOA is completed by both designated Signers.**

[Sample Budget Notes](#)  
[Sample Budget](#)

## Reminders

There will be a spend-down requirement for each chapter, if a chapter does not meet the requirement, it is highly possible that your award amount will be reduced.

It is also recommended that chapters consider utilizing funds towards the utilization of staff opportunities.

Each grant recipient program must obtain and be insured.

Any chapter that is awarded less than \$18,900 will be responsible for attending the grant training but can do so virtually, if unable to travel to Las Vegas due to financial constraints. All chapters will still be responsible for attending the Youth Summit with a 1 mentor to 2 mentee ratio. We will provide a virtual link for the grant training and attendance will be taken. Any chapter awarded over \$18,900 will be required to attend the grant training on April 11th **in person**.

**All 2022-23 Budgets Due:** must be uploaded through the online grant management reporting site

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An official Letter of Agreement (LOA) will be sent. Please ensure that a valid email is assigned to CEO and Board Member/Secondary Signer in the FY22-23 Mentoring Contact Form and the FirstPic Reporting Site.

Program Requirements

LOA Walk-through/Budget Development Webinar

[FFATA](#)

Implementation Plan [Implementation plan instructions/Implementation Template](#). Please complete your FY22/2023 Implementation plan and save it as a PDF to be uploaded with your budget. **The implementation must be downloaded for you to edit.** You cannot type directly in the form. Mandatory Background Checks and Fingerprints are required for anyone involved with the youth. Proof will have to be provided to NPAL.

Blessings,

*Whitney Bennington*

Director of Grant Operations

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