



## City of Gainesville Agenda Report

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**File #: 2022-767**

**Agenda Date:** January 5, 2023

**Department:** Human Resources

**Title: 2022-767 Charter Officers' Annual Performance Evaluations and Pay Increases (B)**

Department: Human Resources

Description: The City Commission evaluate the performance of the Charter Officers from October 1, 2021 - September 30, 2022, and approve pay increases for the Charters.

Fiscal Note: Salary increases for the Charter Officers are budgeted in a personal services contingency account. The cost to provide a 2.5% increase to the Charter Officers as budgeted, and pro-rated for length of service during the evaluation period is approximately \$31,000. The 2.5% increase was approved in the FY22 budget.

**Explanation:**

The City Commission evaluates the performance of the Charter Officers on an annual basis. This review covers the last fiscal year ended September 30, 2022. Each Charter Officer was asked to provide a report to, and discuss with, the City Commission the accomplishments of his/her areas of responsibility for that period. Based upon this discussion, the Commission was to provide ratings and comments on each Charter Officers' performance during the year.

**Strategic Connection:**

Recommendation: The City Commission: 1) review the performance of each Charter Officer; 2) establish appropriate performance ratings; and 3) consider pay increases for FY22.