

DEPARTMENT RECOMMENDATION OF BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: Purchasing, Box 32

Attn: Gayle Dykeman (Buyer)

Bid #: CMGR-230018-GD (RFQ)

Bid Due Date: 10/27/22

Bid Title: One Nation One Project Artistic Director

NO AWARD - REJECT ALL BIDS

Justification for No Award:

- Bids over budget
Only one bid received
Other (provide detailed explanation:)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation - i.e. construction, materials):

Recommended Bidder:

Bid award amount:\$

Justification for the Recommendation:

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Table with 2 columns: Vendor, Ranking. Vendor: Theatrical Concepts Inc, Kenya (Robinson), LLC. Ranking: 1, 2, 3, 4, 5, 6, 7.

Bid award amount: \$200,000

Justification for the Recommendation:

CoG posted a Request for Qualifications and received 2 submittals. The evaluation team ranked the Vendors as above, and recommend award to Theatrical Concepts Inc. The #2 ranked vendor did not meet the minimum requirements for managing projects over \$100,000.

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

Recommended by: Anne Wolf (Signature)

Phone: 352-393-8609

Anne Wolf (Printed Name)

Title: Citizen Engagement Program Manager

Date: 11/4/2022

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: Yes No City Commission meeting on (date confirmed of approved agenda item). Vendor is active in the Advantage Financial System - Department is responsible to obtain appropriate documentation to activate vendor.