



City of Gainesville Agenda Report

File #: 2022-748

Agenda Date: December 1, 2022

Department: City Manager

Title: 2022-748 Purchase of Workday Training Credits (B)

Description: Purchase of Workday Training Credits for additional staff training and certifications in Workday.

Explanation: The City continues to evaluate the stability of the Workday ERP system and has identified a need to increase training for City Staff in order to improve system functions. Workday offers a training library with specific training offerings that are tailored to system functionality in which the City can bulk buy credits that offer a discount in cost. Staff would like to purchase 250 credits at \$620 per credit for a total cost of \$155,000. In addition, since the training is Workday specific, this purchase would be completed as a Method of Sole Source Selection.

Strategic Connection: Goal 5: Best in Class Neighbor Services

Fiscal Note: The FY 2023 budget included \$3 million for Workday system improvements. The training credits will cost \$155,000 and will be funded from this budget allocation.

Recommendation:

The City Commission 1) approve the purchase of Workday training credits via a Method of Sole Source Selection totaling \$155,000 and 2) authorize the City Manager or designee to execute the agreement subject to approval by the City Attorney as to form and legality.