

# METHOD OF SOURCE SELECTION

## Waiver for Non-Competitive Procurement

### NOTE TO PREPARER

The purpose of this form is solely for the department to justify why the requested purchase, over \$5,000, is not being competitively quoted or bid. **Use of this form is required for all piggyback purchases, regardless of purchase amount.** Electronic approval of the accompanying requisition by the Procurement Manager indicates only agreement as to the reasonableness of the specified selection method justified herein; it is not authority to make the purchase.

*All contracts must route through the City's Contract Coordinator – and should not be signed by the vendor or any City staff prior to routing.*

This form is not required if purchase is for: 1) Inter-Local Agreement between City and other agency, 2) Utilities (including Ethernet obtained through GRUcom), or 3) Legal Services.

#### SELECT ONE OF THE FOLLOWING CHOICES:

Initial MOSS       Revised MOSS (reason(s) for revision):

INITIAL MOSS AMOUNT:      \$523,152.50

AMOUNT IS FOR PERIOD OF:      \_\_\_\_\_ (i.e., 1 yr, 3 yrs, etc. – this should match the contract, especially if multi-year)

#### AMOUNT OF REVISED MOSS:

No Change from Initial MOSS       Increase of:       Decrease of:      \$ \_\_\_\_\_

REVISED MOSS TOTAL (Initial MOSS amount +Increase/Decrease amount):      \$ \_\_\_\_\_

DEPARTMENT/DIVISION: Fire Rescue

PROJECT MANAGER: Cary Williams - Joseph Hillhou

EXTENSION:      5078

#### PURCHASE TYPE:

One-Time, Single Purchase       FY Blanket Dates: \_\_\_\_\_ / \_\_\_\_\_       Contract/Project Dates: \_\_\_\_\_ / \_\_\_\_\_

COMMISSION APPROVAL REQUIRED (OVER \$100K):  No, per Procurement Policy # \_\_\_\_\_ (click [here](#) for policy)

Yes, date: \_\_\_\_\_

\*SUPPLIER NAME: Municipal Emergency Services

\*SUPPLIER #: SUP-000523

\*Note: supplier setup must be fully completed (approved) within Workday before submitting "MOSS" Requisition Type.

#### Select one of the following choices:

Other Agency (1)       Professional Services       Continuing Contracts       Sole Source (2)       Specified Source (2)

**Note: For an Emergency Purchase complete the stand-alone Emergency Purchase Request form and upload it to the Emergency Requisition in Workday**

(1) Attach required documentation (ITB, Bid Record, Awarded Response, Complete Contract, and an executed "bridge agreement" or email from legal if bridge agreement is not required, etc.)

(2) Refer to respective Procurement Policy for more information. Written detailed justification is required for these selections (please be specific): Per letter from 3M Scott Safety, there are only two authorized sellers of 3M Scott Safety Fire Products in the State of Florida. See attached letter from 3M Scott Safety. Bids were obtained from both vendors. GFR's self contained breathing apparatus is Scott, therefore, for compatability, we are purchasing the same name brand.

#### Certification/Statement of Need:

The **Project Manager** (named above) hereby certifies, through submission of this form with the requisition, that this proposed waiver of non-competitive procurement is based upon an objective review of the required product/service and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request or entity selected. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to waive competitive bidding on this purchase if other suppliers are known to exist.



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Monroe, NC 28110  
Tel: 800-247-7257  
[www.scottsafety.com](http://www.scottsafety.com)



October 24, 2022

Mr. Healy:

This letter is to inform you that Thermo Fisher Scientific located at 5907 Hampton Oaks Parkway, Tampa, FL 33610 and Municipal Emergency Services (MES) located at 3789 62<sup>th</sup> Ave. N., Pinellas Park, FL 33781 are the two authorized sellers of 3M I Scott Safety Fire Products (which include but are not limited to SCBA and componentry including back frames, face pieces and breathing air cylinders) in the state of Florida.

Both organizations are also 3M I Scott Safety factory trained and certified as it pertains to providing service to 3M I Scott Safety end users in Florida. The training/certification that each hold is significant as it pertains to the intricacies of owning/maintaining the equipment.

At this time, there is no other local dealer in the state of Florida that is certified to service and provide training on 3M Scott Safety Fire Products while also being authorized to sell said products.

Should you have any questions, please feel free to reach out to me at 407-361-3970 or [rmmurphy@mmm.com](mailto:rmmurphy@mmm.com).

Sincerely,

Ryan Murphy  
SCBA & Fire Specialist  
Florida