

*2/5/26  
General Public  
Comment*



## ADDENDUM NO. 1

Date: July 17, 2024

Bid Due Date: July 23rd, 2024  
at 3:00 P.M. (Local Time)

Bid Name: Ironwood GC Concessions and Bar Management

Bid No.: PRCA-240045-WB

NOTE: This Addendum #1 has been issued only to the plan holders of record.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

Please find attached:

- a) Questions received via email prior to the question deadline of 7/16/24
- b) Copy of the Code of Silence information (Financial Procedures Manual Section 41-524 Prohibition of Lobbying in Procurement Matters).

1. Question: Can you please provide historical revenues for the past (5) years for this operation?

**Summary of Golf Course Gross Revenue**

	FY20*	FY21	FY22	FY23	FY24 thru Q3
<b>Concessions Revenue</b>	\$ 162,354.74**	\$ 201,813.00	\$ 244,121.00	\$ 267,012.00	\$ 168,817.00

\* = There was a change to the City's ERP system in 2020, which we are not completely confident in, so this is an estimate.

\*\* = Revenue was impacted by COVID closures in 2020.

Answer:

2. Question: Can the contract be 3 years with a possible extension of 2 years?

Answer: Yes

3. Question: Section 8.2: states local references, are you only accepting applications with local references?

Answer: No

4. Question: Section 8.1: please clarify about reimbursements.

Answer: Travel reimbursement will not be covered under this contract.

5. Question: Section 11: termination of contract: what do you mean without cause?

Answer: This means that the contract may be terminated by the City even if the vendor is doing a good job. It is highly unlikely that this contract would be terminated without cause; it would come down to it being a necessity (e.g., the City decides to sell the course).

6. Question: What are the expected hours of operation?

Answer: See Attachment A, "Request for Proposal Specifications" section, "Days and Hours of Service" in the RFP.

7. Question: Why would a vendor require automobile liability insurance?  
Answer: Because, in this case, the vendor will be driving work vehicles onto City property and will be operating the beverage cart, which is a City vehicle. The vendor needs coverage for damages or injury caused by their vehicle(s) and employees who are driving on City property.
8. Question: There is only a 7-day time frame from questions submitted until proposal due, question timeliness to update proposal information.  
Answer: The due date for bid submission is being extended by one week, to **July 30<sup>th</sup>**.
9. Question: Who is responsible for maintenance of equipment?  
Answer: See "Request for Proposal Specifications", Scope of Service: bullet point 4 as well as "Equipment and Property" and "Maintenance of Property"
10. Question: Who pays the following bills: gas, water, electric?  
Answer: See "Request for Proposal Specifications", Scope of Service: "Utilities". Awarded contractor is responsible for solid waste disposal and recycling, phone, internet, and television service. City pays gas, water, and electric.
11. Question: Who cleans public areas: ie: bathroom, outside patio area?  
Answer: See "Request for Proposal Specifications", Scope of Service: "Sanitation" and "Maintenance of Property". City employs a cleaning contractor to clean the restrooms in the clubhouse once daily.

**[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK]**

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: Classy Chics Event Planning & Catering LLC

BY: *La'Taska Mann*

DATE: 7/29/2024

CITY OF \_\_\_\_\_  
GAINESVILLE

FINANCIAL SERVICES  
PROCEDURES MANUAL

**41-524      Prohibition of Lobbying in Procurement Matters**

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.

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