

City of Gainesville, FL  
GG\_Financial Services: Purchasing & Contracts  
Victoria James, Manager  
200 East University Ave, Gainesville, FL 32601

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**[MONARCH DESIGN GROUP LLC] RESPONSE DOCUMENT REPORT**

RFSQ (FTA) No. RTSX-250031-DS

A&E Services for Eastside Bus Transfer Facility (Rebid)

RESPONSE DEADLINE: January 13, 2025 at 3:00 pm

Report Generated: Monday, January 13, 2025

**Monarch Design Group LLC Response**

**CONTACT INFORMATION**

**Company:**

Monarch Design Group LLC

**Email:**

barnett@monarcharchitecture.com

**Contact:**

Barnett Chenault

**Address:**

112 SW 6th Street  
Gainesville, FL 32601

**Phone:**

(352) 378-4400

**Website:**

[www.monarcharchitecture.com](http://www.monarcharchitecture.com)

**Submission Date:**

Jan 13, 2025 12:15 PM (Eastern Time)

## ADDENDA CONFIRMATION

Addendum #1

*Confirmed Jan 11, 2025 6:31 PM by Aubrey Zaffke*

Addendum #2

*Confirmed Jan 11, 2025 6:31 PM by Aubrey Zaffke*

## QUESTIONNAIRE

### 1. RESPONDENT VERIFICATION\*

PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE AND UPLOAD WITH YOUR SUBMITTAL.

I hereby propose to provide the goods/services requested in this Solicitation. I agree to hold pricing for at least **120** calendar days from the Solicitation due date. I agree that CITY's terms and conditions herein take precedence over any conflicting terms and conditions submitted for CITY's consideration, and agree to abide by all conditions of this Solicitation.

I certify that all information contained in this Response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to execute and submit this Response on behalf of the organization as its agent and that the organization is ready, willing and able to perform if awarded.

- [RESPONDENT VERIFICATION.pdf](#)

Respondent\_Verification\_Form.pdf

### 2. BID RESPONSE\*

PLEASE UPLOAD YOUR COMPLETED SUBMITTAL.

Monarch\_RTS\_Submittal\_2025.pdf

### 3. DRUG-FREE WORKPLACE CERTIFICATION FORM\*

PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE AND UPLOAD WITH YOUR SUBMITTAL.

Whenever two or more bids which are equal with respect to price, quality and service are received, preference shall be given in the following order: (1) Bidders submitting the attached Drug-Free Workplace form with their bid/proposal certifying they have a drug free workplace in accordance with Section 287.087, Florida Statutes; and (2) coin toss.

- [Drug Free Workplace.pdf](#)

Drug\_Free\_Workplace.pdf

### 4. e-VERIFY FORM\*

PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE AND UPLOAD WITH YOUR SUBMITTAL.

The Contractor shall comply with all applicable requirements of Section 448.095, Florida Statutes, including but not limited to: 1) the Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the Contractor during the term of this Agreement; and 2) the Contractor shall expressly require any subcontractors performing work or providing services pursuant to this Agreement to likewise register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the subcontractor during the term of this Agreement. Section 448.095, Florida Statutes, states the statute must be construed in a manner that is fully consistent with any applicable federal laws or regulations, and therefore this section does not apply to this Agreement to the extent that this section would be inconsistent with any federal laws or regulations that are applicable to this Agreement.

- [e-Verify Form.pdf](#)

E-Verify.pdf

## 5. PROHIBITION REGARDING FOREIGN COUNTRIES OF CONCERN \*

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE AND UPLOAD WITH YOUR SUBMITTAL.**

In accordance with Section 287.05701(2)(a), F.S. (2023), the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor, and may not give preference to a vendor based on the vendor's social, political, or ideological interests.

- [Foreign Countries of Concer...](#)

Prohibition\_Foreign.pdf

## 6. REFERENCES\*

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE AND UPLOAD WITH YOUR SUBMITTAL.**

- [Respondent References.pdf](#)

Reference\_Form.pdf

## 7. CERTIFICATION REGARDING DEBARMENT\*

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

- [Certification Regarding Deb...](#)

Debarment.pdf

## 8. CERTIFICATION AND RESTRICTIONS ON LOBBYING\*

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

- [Certification and Restricti...](#)

Lobbying\_Cert.pdf

**9. DISCLOSURE OF LOBBYING ACTIVITIES\***

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

An instruction page is included with this form. If this form is not applicable to your entity, then mark "N/A", sign, and upload here.

- [Disclosure of Lobbying Acti...](#)

Lobbying\_Diclosure.pdf

**10. CONTRACTOR RESPONSIBILITY CERTIFICATION\***

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

- [Contractor Responsibility C...](#)

Contractor\_Responsibility.pdf

**11. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT\***

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

Complete, sign and upload with your submittal. Failure to do so will result in automatic disqualification.

- [Prohibition on Certain Tele...](#)

Telecom\_Cert.pdf

**12. FEDERAL TAX LIABILITY AND RECENT FELONY CONVICTION\***

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

Complete, sign and upload with your submittal. Failure to do so will result in automatic disqualification.

- [Federal Tax Liability and R...](#)

Federal\_Tax.pdf

**13. FEDERALLY FUNDED PURCHASE QUESTIONNAIRE\***

**PLEASE DOWNLOAD THE BELOW DOCUMENT, COMPLETE, AND UPLOAD WITH YOUR SUBMITTAL.**

- [Federally Funded Purchase Q...](#)

Federally\_Funded.pdf

#### 14. NO RESPONSE SURVEY

If you are not bidding, please complete and return the attached form so that we may learn from your comments to improve our solicitations.

- [No Response Survey.pdf](#)

No response submitted



PROCUREMENT DIVISION

RESPONDENT'S VERIFICATION FORM

Legal Name of Corporation, Partnership or Individual (as reported to the IRS): Monarch Design Group, LLC

D/B/A (Doing Business As): Monarch Design Group

Street Address (No PO Boxes): 112 SW 6th St, Gainesville, FL 32601

Federal Identification #: FEIN: 86-2126135 SunBiz #: # L21000066615

State of Incorporation: Florida

1. ADDENDA ACKNOWLEDGMENT: Prior to submitting my offer, I have verified that all addenda issued to date are considered as part of my offer: Addenda received (list all):

2. My company is a Small Business Enterprise (SBE) or Service Disabled Veteran Enterprise (SDVE) certified with the City of Gainesville Department of Equity and Inclusion.

[X] YES [ ] NO

3. I further acknowledge that:

- [X] Response is in full compliance with the specifications;
[ ] Response is in full compliance with the specifications except as specifically stated and explained in detail on sheets attached hereto and labeled "Clarifications and Exceptions".

I hereby propose to provide the goods/services requested in this Solicitation. I agree to hold pricing for at least 60 calendar days from the Solicitation due date. I agree that CITY's terms and conditions herein take precedence over any conflicting terms and conditions submitted for CITY's consideration, and agree to abide by all conditions of this Solicitation.

I certify that all information contained in this Response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to execute and submit this Response on behalf of the organization as its agent and that the organization is ready, willing and able to perform if awarded.

I further certify that this Response is made without prior understanding, agreement, connection, discussion, or collusion with any other person, company or corporation submitting an offer for the same product or service; no officer, employee or agent of CITY owns or will benefit more than 5% from award of this Solicitation; and the undersigned executed this Respondent's Verification with full knowledge and understanding of the matters therein contained.

[Signature] 1.12.25
AUTHORIZED SIGNATURE DATE

Barnett Chenault Principal & Architect
PRINT NAME TITLE

(352) 378-4400
TELEPHONE NUMBER FAX NUMBER

barnett@monarcharchitecture.com
E-MAIL ADDRESS

RESPONDENT'S CONTACT
(for additional information)

Barnett Chenault
NAME

Principal & Architect
TITLE

(352) 378-4400
PHONE

If Respondent is not an individual, include authorization for the above individual to sign on behalf of the organization



2025-99K



**MONARCH**  
DESIGN GROUP

**CH2M**  
AN NV5 COMPANY

# REQUEST FOR QUALIFICATIONS:

## #RTSX-250031-DS

### A&E SERVICES FOR EASTSIDE BUS TRANSFER STATION (REBID)



## January 12, 2025

**MONARCH DESIGN GROUP**  
112 SW 6th St,  
Gainesville, FL 32601  
352-378-4400 PH

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**BARNETT CHENAULT,**  
**LEED GREEN ASSOCIATE, RA, CDT**  
 President, Managing Partner  
 barnett@monarcharchitecture.com

**MONARCH DESIGN GROUP**  
 112 SW 6th St,  
 Gainesville, FL 32601  
 352-378-4400 PH





**TAB A:**  
**INTRODUCTION**



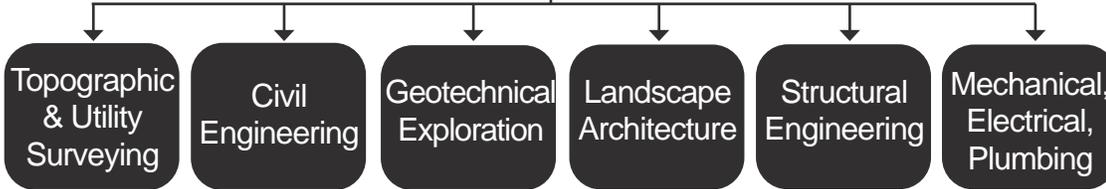
# KEY TEAM MEMBER ROLES & ORG CHART



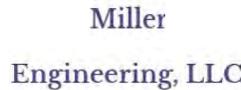
NAME	ROLE	FIRM	EXPERIENCE
BARNETT CHENAULT, LEED GA,	PRINCIPAL IN CHARGE/ ARCHITECT / PROJ MNGR	MONARCH	12 Years
ROBERT WALPOLE, PE, LEED AP	CIVIL ENGINEER	CHW / NV5	27 Years
ERIC DRUMMOND	RISK ANALYSIS	MONARCH	21 Years
CLAUDIA CASAL	CONSTRUCTION ADMIN, COST EST, QA/QC LEADER	MONARCH	11 Years
LAURIE HALL, PLA, ASLA	LANDSCAPE ARCHITECT	CHW/NV5	18 Years
RYAN CHEWNING, PE, CxA, LEED AP BD+C	MECH, ELECTRICAL, PLUMBING, FIRE SYS ENGINEER	H2	24 Years
DANNY HABERFIELD	ELECTRICAL & TELECOM ENGINEER	H2	12 Years
MARK MILLER, PE	STRUCTURAL ENGINEER	MILLER	36 Years
KENNETH HILL, PE	GEOTECHNICAL ENGINEER	GSE	34 Years



Monarch Design Group



- Design, Planning, Proj Mng
- Risk Assessment
- Schematic Drawings
- Programming
- Construction Doc (CAD)
- Cost Estimating
- Bid Management
- Permitting
- Construction Management



**Barnett Chenault**, Architect, LEED GA, and Principal of Monarch Design Group will serve as the **Project Manager** and your **main contact point**. Notably, Mr. Chenault **created the initial design concept** for the RTS Eastside Transfer Station and spearheaded the A&E team during Phase 1, which is now complete.



Robert Walpole, PE, LEED AP, and Principal at CHW (an Nv5 Company) will serve as the Civil Engineer on the project. His team **created the EHEDI Master Plan** where this RTS Eastside Transfer Station will be built. He is an expert on the site and uniquely qualified to spearhead engineering in the next phase.



January 12, 2025

To: The City of Gainesville and RTS

Re: RFQ #RTSX-250031-DS for A&E Services for the Eastside Bus Transfer Station (REBID)

Monarch Design Group is excited to showcase our qualifications for the City of Gainesville RTS Eastside Bus Transfer Station project. We are genuinely enthusiastic about this opportunity and eager to illustrate why our team is the ideal choice. Collaborating with CHW (an NV5 Company), we offer a comprehensive package tailored to meet the City's needs for this project.

**Together, CHW and Monarch have played integral roles in both Phase 1 and Phase 2 of the RTS Eastside Bus Transfer Facility project. This extensive involvement has made us the most familiar consultants with the project's site, design concept, regulatory processes, grant opportunities, and FTA requirements. We were also the team initially selected to fulfill this project in 2025, before the City and RTS received the necessary funding.**

Robert Walpole, Principal and Civil Engineer at CHW, spearheaded the development of the Master Plan for the EHEDI site, with CHW currently overseeing the infrastructure construction. Meanwhile, Barnett Chenault, Principal of Monarch Design Group and Architect, led the initial design concept development and phasing planning for the Eastside Transfer Facility, along with identifying grant funding opportunities for RTS. Kenneth Hill of GSE Engineering, also part of our team, provided crucial geotechnical reports on the site. These combined experiences give our team unparalleled insight into the construction challenges we will face. This collective expertise uniquely positions us to tackle project challenges and devise innovative solutions.

**No other team is as intimately familiar with the project.**

For the upcoming phase of the project, Barnett Chenault of Monarch has assembled a team of technicians, civil engineers, project managers, risk management staff, construction administrators, mechanical/electrical/plumbing engineers, fire engineers, cost estimators, and QA/QC specialists. We are ready to proceed with the approved design concepts or provide alternative options as requested by the City and RTS. Together, the assembled team has hundreds of years of combined experience. Our team of professionals will stay on the project through closeout and beyond, into the warranty period.

CHW and Monarch's collaboration spans over 200 successful projects in the last 40 years, demonstrating our extensive experience and ability to deliver results together. Our familiarity with the City of Gainesville's regulatory processes will expedite permitting and ensure smooth project progression.

**With immediate availability to serve the City and RTS**, we're prepared to commence work upon selection. We're confident that our previous work on the site and design will save valuable time, potentially **reducing the project timeline by 6 to 9 months** compared to alternative teams.

We appreciate the opportunity to present our combined qualifications and are available for any further information or clarification. We are eager to contribute to the success of the City of Gainesville once again.

Sincerely,



Barnett Chenault, LEED GA,  
PRINCIPAL and ARCHITECT  
Monarch Design Group  
FL License #AR101196

**LOCAL TEAM**



## Monarch Design Group

Monarch Design Group boasts over **40 years of experience** in providing architectural and project management services for the municipal sector. Our extensive portfolio includes numerous successful renovations and new builds for public safety buildings, transit projects, office and administration buildings, cultural affairs projects, and technology centers. We take pride in our expertise, which spans a wide range of services such as **schematic drawings, project planning, design, permitting, building information modeling (BIM), construction document creation, construction administration, project management, and record document completion** within the North Central Florida region. At Monarch, we possess an abundance of experience in both renovation projects and new construction endeavors.

Our dedicated team includes **20 highly skilled and locally-based professionals**, ready to commence work on your project immediately upon selection. We employ our proprietary Live Design process, providing you with an immersive 3D representation of your project and enabling real-time walk-throughs while incorporating your feedback during early meetings. This streamlined approach **reduces the design phase by up to 30%** when compared to other architecture firms. Our goal is to ensure that the final project not only aligns with your vision but also meets your objectives for functionality and maintenance.

We are passionate about implementing the latest architectural technologies and are committed to offering a comprehensive range of design and construction services, ensuring a truly exceptional design experience. Most importantly, we are dedicated to delivering projects in an efficient, timely, and personalized manner, always striving to meet budgetary requirements and exceed client expectations.

### WORKLOAD

Our team is ready to immediately begin work on the RTS project if selected. We are committed to meeting the City of Gainesville's and RTS' requirements for the project management through construction administration of the RTS Eastside Transfer Station. We'll commit the resources needed to deliver the contracted scope within the mutually agreed upon project schedule. In addition to our 8 listed key personnel, we'll make resources and support staff available as needed.

### History of Working with the City of Gainesville

Monarch has proudly served the City of Gainesville for over 40 years. In this last year alone, we've worked on 6 different projects for the City, including the design of five different public safety and public work projects. **We even created the initial design concept for the RTS Eastside Transfer Station** that you are now seeking an A&E Team to manage through the construction phase. We've worked closely with the City staff and RTS officials and know exactly what's needed for the next phase of this project.

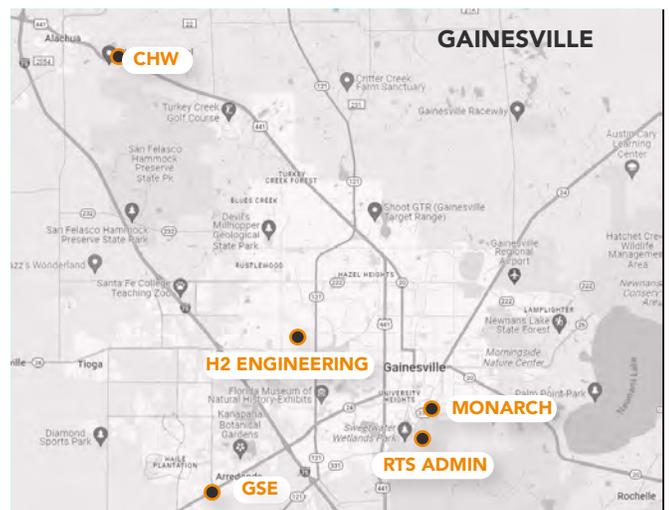
### LOCAL TEAM: Only Steps Away

The members of this A&E team have successfully provided architectural services, engineering services, project management, and construction administration for projects throughout Alachua, Marion, Levy, Putnam and Volusia counties for 47 years. Our team is committed to ensuring that this project is designed and constructed in the best way for the community that we live and work in. Our offices are only steps away from your current RTS Administration Office, and we are prepared to meet you at our offices or yours in order to fulfill this project.



**RTS EASTSIDE TRANSFER STATION INITIAL DESIGN CONCEPT - BY MONARCH DESIGN GROUP**

- **One of the Top** Architecture Firms in Gainesville
- **2nd largest** firm by personnel in Gainesville
- **4 LEED** Green Associates
- A/E change orders of **2% or less** (Calculated based on 2022 billing changes to clients)
- Our Live Design process reduces the design phase by **up to 30%**
- Our projects range from **\$20K - \$45M** in construction costs
- Winner of **26 awards** for architectural design
- **Certified small business**



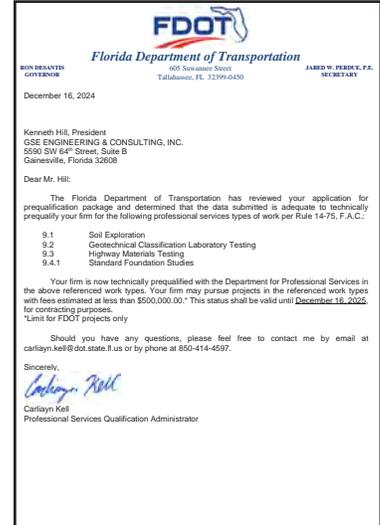
# TEAM INTRODUCTION

## OUR TEAM

### Meets or Exceeds ALL Minimum Qualifications

In the RFQ, the City requested that the applying firms meet all of the following requirements. Our team meets or exceeds all of them:

- **Licensed in the State of Florida;** complies with all State and Federal licensing laws.
- **40 Years of experience** providing Architectural and Engineering services for Public and Private projects, including Public Safety projects for the City of Gainesville and designs for CoG RTS.
- The personnel and equipment to complete CoG RTS's requested Architectural and Engineering services in a timely and efficient manner.
- We've provided three (3) references. (See bottom of page).
- Our team has read and **fully understands the RFQ and CoG RTS's needs.**



FDOT prequalification.



Professional licensure for Barnett Chenault, Architect, and Robert Walpole, Civil Engineer.

**Proof of corporate status.** Awaiting CHW's renewal paperwork from Sunbiz which should arrive mid-January. Paperwork shown is what was available Jan 2, 2025. CHW is an NV5 Company.

## Location

**Monarch Design Group:** 112 SW 6th St, Gainesville, FL 32601 | 352-378-4400

**CHW:** 11801 Research Drive, Gainesville, FL 32615 | 352-331-1976

## References

Must provide three (3) references for projects of similar scope.

City of Gainesville  
 Gary Cothrin  
 Facilities Manager  
 (352) 393-8801  
 cothrengd@gainesvillefl.gov

Regional Transit System  
 Jesus Gomez  
 Transit Director  
 (352) 334-2600  
 gomezjm@cityofgainesville.org

City of Gainesville  
 Andrew Persons  
 Chief Operating Officer  
 (352) 334-5000  
 personsaw@cityofgainesville.org

# WHY THIS TEAM IS **UNIQUELY** QUALIFIED

## # 1

### Created The Design Concept for RTS Bus Transfer Station

A part of this A&E team, Monarch created the design concept for this RTS project which is now a separate RFQ due to the found funding. No other A&E team is as familiar with the program, design, or user groups' needs.

## # 2

### Performed All Civil Engineering for RTS Bus Transfer Station

A part of this A&E team, CHW crafted the Master Plan for the EHEDI site where this project will be built. They performed all the surveying and civil engineering. No other A&E team is as familiar with the site, its challenges, and how to overcome them.

## # 3

### Identified Grant Funding Opportunities for this Project

This team is also uniquely prepared to assist the City of Gainesville in navigating the unique grant opportunities that are available for the project. We've already identified millions of dollars in grants opportunities and are more well versed on these funding opportunities than any other A&E team presenting to you today.

## # 4

### Conducted all Geotechnical Testing for RTS Bus Transfer Station

As part of this A&E team, GSE Engineering conducted all of the geotechnical tests on the site where the RTS Bus Transfer station will be built. No other A&E team is as familiar with the unique terrain and how it will impact construction.

## # 5

### Prepared to meet all FTA requirements for RTS Bus Transfer Station

Public Safety facilities & sites (such as this RTS Eastside Transfer Station) must be designed to meet unique standards and legal requirements. In addition, this project will need to meet unique FTA guidelines. This means that your chosen A&E team must have specialty education and training, which our team has proven over its early work on the project.

Together, our team has **invested more than eighteen months of meticulous work on the EHEDI site and RTS design project**. This expert team has collaborated with City of Gainesville staff, RTS staff, and the public, laying the groundwork for the project's next crucial phase. From deciphering complex programmatic needs to surmounting technical challenges on-site, pinpointing funding opportunities, and carefully navigating through FTA requirements, our team has become intimately familiar with every aspect of the project. **We're ready to leverage our detailed understanding of the project site and hit the ground running**. When it comes to readiness and knowledge of the EHEDI site and RTS Eastside Transfer project, no other A&E team comes close.



# City of Gainesville

Office of the City Manager

## LETTER OF RECOMMENDATION

August 7, 2023

Re: **Letter of Reference for CHW**

To Whom It May Concern:

CHW has provided professional planning, civil engineering, transportation, surveying, landscape architecture and construction services for several projects for the City of Gainesville, many through our annual services contract. Furthermore, as a local firm for over 35 years, CHW has developed exceptional knowledge of the City's project and design requirements and code standards. They are currently providing services to the City for design, project and construction management, survey and environmental services for the Eastside Health and Economic Development Initiative (EHEDI) which is a joint project between the City of Gainesville, Alachua County and the University of Florida.

CHW's integrity, professionalism, and knowledge of regulatory permitting are exceptional. The firm is highly responsive and more than willing to accommodate their client's needs.

Any agency that wishes to contract CHW will be extremely pleased with the services that CHW provides. They are outstanding in their respective fields and continuously strive to provide the highest quality service. If you have any questions, please call my office.

Sincerely,

Philip R. Mann, P.E.

Special Advisor to the City Manager for Infrastructure and Capital Improvements

Office of the City Manager

(352) 334-5010

[mannpr@cityofgainesville.org](mailto:mannpr@cityofgainesville.org)

PO Box 490 • Station 6 • Gainesville, Florida 32627-0490  
352-334-5010 • [www.CityofGainesville.org](http://www.CityofGainesville.org)



**TAB B:**

**PROJECT UNDERSTANDING AND  
APPROACH**



# PROJECT UNDERSTANDING

## MORE FAMILIAR THAN ANY OTHER TEAM

The Eastside RTS Bus Transfer Station is proposed to sit on Lot 3 of the EHEDI Master Plan which was crafted by CHW (a member of this team) in collaboration with the City, UF Health and Alachua County, and includes a UF Clinic, UF Dental, Grocery Store, RTS Facility, Fire Station, retail and apartments.

*This team is uniquely familiar with this project.*

The enabling infrastructure project was design by CHW (a member of this team) in 2023 and is currently under construction with Andrews Paving serving as the contractor and CHW as the Construction Engineer. The 4 million dollar infrastructure project includes north-south and east-west public roadways that include all the required utilities to serve the future development, stormwater, as well as pedestrian and bicycle facilities. On Lot 1, UF Health is working to complete a \$5.7 Million clinic that included \$2.25M in grants awarded by the City and County as part of Covid 19 relief. CHW and the City are currently working with a local grocery store chain on a Grocery store for Lot 2 or 4.

**This team includes the Architect who  
CREATED THE INITIAL DESIGN CONCEPT  
for the RTS Eastside Transfer Station  
and the Civil Engineer who  
CREATED THE MASTER PLAN  
for the EHEDI site.**

**Due to our experience on this project,  
choosing this team will  
expedite this project by 6-9 months.**

**Our key Team Members worked on earlier phases of this RTS design or site development:**

- Robert Walpole of CHW LLC (on this team) led the team that created the Master Plan for the EHEDI site where the project will be constructed.
- Barnett Chenault, Principal and Architect (on this team) led the early design phases, where they created the initial design concept and construction phasing plan for the Transfer Station including the building, bus canopies, bus bays, parking, site and passenger amenities. He also oversaw the identification of [grant opportunities](#) for the project.
- Kenneth Hill of GSE Engineering (on this team) conducted the geotechnical reports for the site.

We're prepared to provide all of the following services that RTS outlined as needs within the RFQ:

- **CAD (and QA/QC for CAD Documents)**
- **Additional Design Concepts, if desired**
- **Civil Engineering**
- **Electrical Engineering**
- **Project Management**
- **Cost Estimation & Cost Engineering**
- **Planning (Site, Installation, and Project)**
- **Risk Analysis**
- **FTA & FDOT Regulatory Support**

Our team will also bring expertise in:

- **The unique challenges of the project that were identified in the earlier design phases**
- **BID Management & Permitting Guidance**
- **Full Construction Documents (and QA/QC)**
- **Construction Administration**
- **Identification of Grant Opportunities & Support**

With our local roots and vast experience working on this specific project, we're the perfect partner for this next phase. We also have extensive experience with other FTA funded projects, FDOT projects, transit & office/admin projects, and construction administration. We know exactly what it will take to make this project successful.



# APPROACH TO FTA

## MEETING CITY & FEDERAL TRANSIT AUTHORITY (FTA) REQUIREMENTS

Within the RFQ, the City and RTS indicated that the project must meet City and FTA requirements, including arts in public places guidelines. The RFQ also referenced changes due to the enactment of the Fixing America's Surface Transportation Act (FAST Act), P.L. 114-94, in FY 2016, in which Congress established a new prohibition on the use of FTA funds for "incremental costs of incorporating art or non-functional landscaping into facilities, including the costs of an artist on the design team." (49 U.S.C. 5323(h)(2) as amended by FAST.)

### OUR APPROACH:

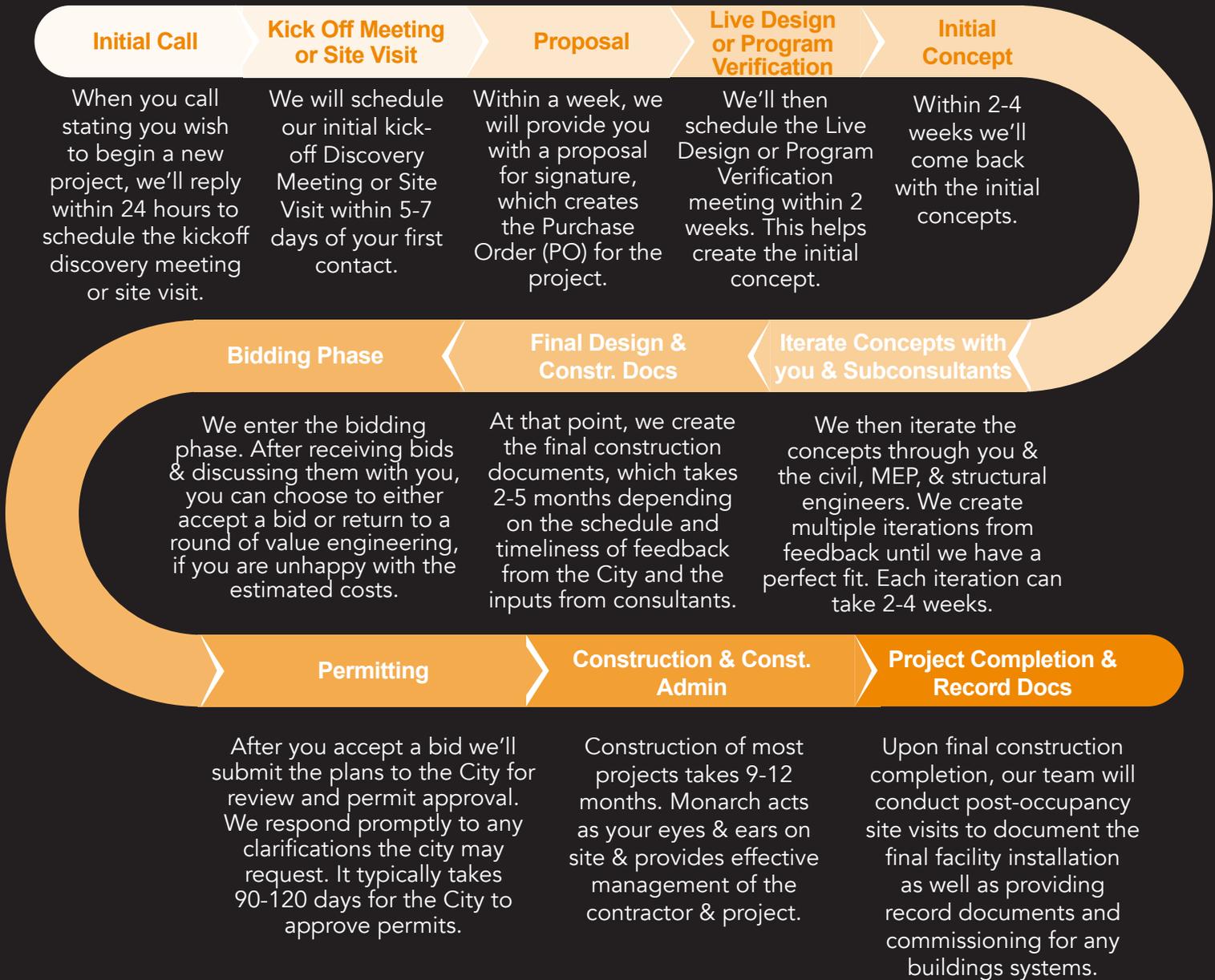
The design and construction documents for this project will meet both the City of Gainesville's and FTA's requirements, including guidelines for art in public places. Our plans preparation and management processes will ensure compliance with all applicable requirements. Having completed both prior phases with RTS where FTA was heavily involved, our team is intimately familiar with these requirements and documentation that will be required along the way.



# TYPICAL PROJECT SCHEDULE

## IMPORTANT NOTE REGARDING RTS'S PROJECTS:

Each project timeline will be unique due to site and project-specific needs. Below we've included our standard process, schedule, and time frame for each stage. At the start of the project, during the pre-design phase, we'll customize the below process and the schedule to the specific needs of the project and distribute it to your stakeholders, our internal team, and all subconsultants. Roles and responsibilities are assigned when the Customized Schedule is distributed, and the Director of Production acts as "Schedule Master", conducting scheduled written check-ins to ensure adherence to the timeline.



# APPROACH TO CONSTRUCTION ADMIN

## EXPERIENCE THAT MATTERS

Our team prides itself on its extensive construction management experience, including in the realm of transit facilities that demand a **thorough understanding of Federal Transit Authority (FTA) regulations and requirements**. With a proven track record of successfully navigating the complexities of Gainesville permits, FTA guidelines, and local/regional contractors, our team brings a wealth of expertise to every project we undertake.

Our construction management approach is rooted in meticulous planning, diligent coordination, and proactive problem-solving. We recognize the critical importance of compliance with FTA standards, and our team is well-versed in the intricacies of these regulations, ensuring that every aspect of the project's construction documents adheres to the necessary guidelines. From initial conception to final completion, we'll work closely with the City and RTS to deliver transit facilities that not only meet FTA requirements but also exceed expectations in terms of functionality, efficiency, and aesthetics. We'll leverage our experience to streamline processes, mitigate risks, and deliver projects on time and within budget. Whether it's working on transit hubs, bus terminals, or City of Gainesville administration offices, our team stands ready to apply our expertise in construction management for RTS.

## INTIMATE KNOWLEDGE OF THE SITE & PROJECT

CHW, a member of this team, created the Master Plan for the EHEDI site where the RTS Transfer Station will be built. Monarch created the initial design concept and phasing plan for the project. This previous work uniquely positions us to ensure that both the construction document and construction administration phase proceed smoothly and efficiently. We are uniquely aware of the site and programmatic challenges and have already presented the City with multiple solutions that will expedite the construction process.

## BIDDING

During bidding, our team will answer contractor questions as they relate to items specific to FTA requirements and the City/RTS goals. Critical issues of concern for this building type during bidding would include knowledge about the hurricane hardening requirements, FTA requirements, FDOT regulations, and availability of specialty items and whether the bid is realistic. Also critical will be our team's knowledge of systems and finishes particular to high-traffic facilities as it relates to possible substitution of items as equals. **This is a frequent and common stumbling block as all items are not appropriate for usage in high-traffic transit facilities and will not provide the long-term durability demanded by this building type.**



## CONSTRUCTION

Claudia Casal has been involved with the RTS Eastside Transfer Station's design from the early stages and will oversee the QA/QC process for construction documents and perform construction administration. She will process submittals that are specific to FTA requirements and help monitor delivery of items such as mechanical equipment and transformers. She'll provide construction observation at critical points such as pouring the slab and application of special floor or wall finishes. Claudia will also prepare a punch list as part of the project's completion. Her education in construction management and keen eye for details will ensure that the construction of the facility matches the plans produced for the City/RTS.

## PROJECT CLOSEOUT & WARRANTY PERIOD

Our team will also review closeout documents and respond to warranty issues when needed.

Examples of issues we have encountered during the warranty period include problems with the flooring installation, functioning of door systems, and ensuring that construction meticulously follows the CDs. All these issues required our attention and intervention on behalf of our clients in the past. Our team's superior relationship with the City, suppliers, contractors, and manufacturers of systems often allows us to produce quick resolutions for our clients.





## TAB C:

# PROPOSED PROJECT STAFF



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

2025-99K



12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
BARNETT CHENAULT, LEED	PRINCIPAL, ARCHITECT	a. TOTAL 11	b. WITH CURRENT FIRM 10

15. FIRM NAME AND LOCATION (City and State)  
MONARCH DESIGN GROUP (GAINESVILLE, FL)

16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
BACHELOR OF DESIGN IN ARCHITECTURE, UNIVERSITY OF FLORIDA	PROFESSIONAL ARCHITECT - FLORIDA #AR101196 -- LEED GREEN ASSOC PROFESSIONAL CERTIFICATION, NCARB, FLORIDA GREEN BUILDINGS CERT

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
FLORIDA GREEN BUILDING CERTIFIED PROFESSIONAL, SREF FLORIDA

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>RTS Eastside Bus Transfer Station (Design Concept), Gainesville, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) Not Yet
<b>a.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<p>Mr. Chenault acted as <b>Architect &amp; Project Manager</b> for the RTS Eastside Bus Transfer Station which you are now selecting an A&amp;E Team for the Bidding, Funding, Construction Documents and Construction Administration phases. He is uniquely qualified to lead the team for CoG since he has already put in over 6 months of work on this project, has met with all stakeholders and engineers, and is an expert on the design which will not move into the bidding, funding and construction phase. He led the team that analyzed the funding opportunities and is well-versed in the projects FTA needs. He knows more about this specific project than any other architect, which will save the City months of prep work and errors.</p>		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Newberry City Hall, Newberry Florida</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) 2025
<b>b.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<p>The project included the design through construction administration of a high-traffic City building which would serve the public and city administration and required FDOT coordination (much like the Eastside Transfer Station will need). Implemented value engineering and risk assessment for major cost savings for the City. Construction Cost: \$7M. ROLE: Architect, Project Manager</p>		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>City of Gainesville SW Public Safety Annex, Gainesville, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) Entering CD Phase
<b>c.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<p>The Southwest Public Safety Annex project includes the design through construction administration for a new, single-story 30,000sqft building with a fire station, office space for CoG Public Works and GFR, a police annex space, and a 50-person public meeting room. Mr. Chenault worked closely with multiple usergroups to design an efficient design that met all the programmatic needs for multiple departments. Construction Cost: \$23M. ROLE: Architect, Project Manager</p>		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>City of Gainesville "Westside" Spurgeon Cherry Pool, Gainesville, FL</b>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable) 2023
<b>d.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<p>This project involved the design through construction administration for the renovation of the City of Gainesville "Westside" Pool community center/clubhouse/bathroom. While this is not a transit project, it was a high-traffic project performed with the City of Gainesville in which Mr. Chenault showed his ability to lead a team through difficult permitting issues and his ability to handle high-public-attention projects. Construction Cost: \$1.6M. ROLE: Architect, Project Manager</p>		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>SR 207 Crossroads Trailhead Building Keystone Heights, FL</b>	PROFESSIONAL SERVICES 2017	CONSTRUCTION (if applicable) 2018
<b>e.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<p>Monarch provided design through construction administration for this important community center that required FDOT coordination. This project involved extensive value engineering and cost controls due to a tight budget. Role: Architect, Project Manager</p>		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT  
(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
CLAUDIA CASAL	QA/QC, <b>CONSTRUCTION MANAGEMENT</b>	a. TOTAL 11	b. WITH CURRENT FIRM 4

15. FIRM NAME AND LOCATION (City and State)  
MONARCH DESIGN GROUP (GAINESVILLE, FL)

16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
BACHELOR'S DEGREE IN <b>ARCHITECTURE</b> , 2011 ASSOCIATES DEGREE IN <b>CONSTRUCTION MANAGEMENT</b>	BASIC MATERIALS FOR HIGHWAY & STRUCTURE CONSTRUCTION, 2017. CTQP FINAL ESTIMATES CERTIFICATE, CADD REGIONAL FDOT TRAINING

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
ACI CONCRETE STRENGTH TESTING; ACI CONCRETE FIELD TESTING; AUTODESK REVIT CERTIFICATE; MANAGEMENT TRAINING FOR LEADING CADD TEAMS. QUALITY CONTROL AND QUALITY CONTROL PROCESSES.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>RTS Eastside Bus Transfer Station (Design Concept), Gainesville, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable)	Not Yet
a. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Monarch created the initial design concept for the RTS Eastside Bus Transfer Station which you are now selecting an A&E Team for the Bidding, Funding, Construction Documents and Construction Administration phases. Ms. Casal is uniquely qualified due to her 6 months of work on this project. She is an expert on the design, and has a degree in construction management. She also has certificates and training in creating final estimates, which supports her ability to cost engineer during the CD phase.			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>Newberry City Hall, Newberry Florida</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable)	2025
b. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
The project included the design through construction administration of a high-traffic City building which would serve the public and city administration and required FDOT coordination (much like the Eastside Transfer Station will need). Implemented value engineering and risk assessment for major cost savings for the City. Construction Cost: \$7M. ROLE: CADD QA/QC Manager, Risk Assessor, Construction Docs & Admin			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>City of Gainesville SW Public Safety Annex, Gainesville, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable)	Entering CD Phase
c. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
This project includes the design through construction administration for a new, single-story 30,000sqft building with a fire station, office space for CoG Public Works and GFR, a police annex space, and a 50-person public meeting room. Monarch worked closely with multiple user groups to design an efficient design that met all the programmatic needs for multiple departments. Construction Cost: \$23M. ROLE: CADD QA/QC Manager, Cost Estimates			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>City of Gainesville "Westside" Spurgeon Cherry Pool, Gainesville, FL</b>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable)	2023
d. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
This project involved the design through construction administration for the renovation of the City of Gainesville "Westside" Pool community center/clubhouse/bathroom. While this is not a transit project, it was a high-traffic project performed with the City of Gainesville. Ms. Casal managed the team of BIM/CADD Designers during the construction documents phase and performed construction administration. Construction Cost: \$1.6M			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>Marion County Public School Continuing Contract, Multiple Projects (Ocala, FL)</b>	PROFESSIONAL SERVICES 2022-Ongoing	CONSTRUCTION (if applicable)	2023, 2024
e. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Monarch provided design through construction administration for multiple projects for MCPS. Projects ranged from renovations to new construction. Ms. Casal oversaw all risk assessment, management of the CAD/BIM Design Team that created construction documents, and managed construction administration. Cost: varied			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT  
(Complete one Section E for each key person.)

2025-99K



12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
ROBERT WALPOLE, PE, LEED AP	PRINCIPAL CIVIL ENGINEER	a. TOTAL 27	b. WITH CURRENT FIRM 27

15. FIRM NAME AND LOCATION (City and State)  
CAUSSEUX HEWETT & WALPOLE, LLC, ALACHUA, FL

16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
BACHELOR OF SCIENCE IN CIVIL ENGINEERING UNIVERSITY OF MEMPHIS	PROFESSIONAL ENGINEER - FLORIDA PE58206, 2002 LEED ACCREDITED PROFESSIONAL CERTIFICATION, 2009

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
AMERICAN SOCIETY OF CIVIL ENGINEERS; AMERICAN COUNCIL OF ENGINEERING COMPANIES (ACEC); FLORIDA ENGINEERING SOCIETY (FES)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>RTS Design Services for Battery Electric Bus Charging Station, Gainesville, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) 2020
a. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Funding from the Federal Transit Administration (FTA)'s Low No Grant program, the City of Gainesville purchased three electric battery powered buses to join its Regional Transit System (RTS) fleet. CHW provided planning, design, and engineering work to develop site plans and construction documents for the City. Additionally, CHW served as Project Manager, overseeing the project's construction and ensuring compliance with FTA funding regulations and requirements. Role: Principal Engineer		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>RTS Storm Inlet Remediation, Gainesville, FL</b>	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if applicable) 2020
b. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
The RTS Storm Inlet Remediation project includes necessary repairs to the existing storm inlet, S-67 located at the RTS Bus Fleet Maintenance and Operations Facility. The scope included the removal of existing concrete around the inlet, removal of the existing structure and replacement of the structure with an open bottom to slide over pipes. CHW is provided pre-construction services and construction administration and project oversight. Role: Principal Civil Engineer		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>RTS Bus Fleet Maintenance &amp; Operations Facility Phase II, Gainesville, FL</b>	PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) 2014
c. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
The RTS Bus Fleet Maintenance and Operations Facility project consisted of design and construction of a functional, cost-effective and attractive maintenance and operations complex for Gainesville's Regional Transit System bus fleet. The complex is comprised of five individual buildings: a new Bus Maintenance Facility that is a partial two (2) story and partial one (1) story with mechanical mezzanine, single story Services Building, a Bus Fueling Station, a Bus Wash Station, and a two (2) story, Administration/ Operations Building. CHW provided professional civil, surveying, and landscape architecture services. Cost: \$43M Role: Principal Civil Engineer		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>RTS Facilities Master Plan Expansion, Parking Addition, Gainesville, FL</b>	PROFESSIONAL SERVICES 2005	CONSTRUCTION (if applicable) 2006
d. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
For the RTS Facilities Master Plan and Parking Addition, CHW provided professional engineering design, surveying, and construction services. Scope of services included bus parking, employee parking, relocation, expand administration and maintenance building. Role: Senior Project Manager		

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Butler North RTS Transfer Station, Gainesville, FL</b>	PROFESSIONAL SERVICES 2015	CONSTRUCTION (if applicable) 2015
e. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
CHW provided professional civil engineering design, surveying, planning, regulatory permitting and construction phase services for the new RTS Transfer Station located on Archer Road in Butler North. Role: Principal Civil Engineer		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT  
(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
LAURIE HALL, PLA, ASLA	LANDSCAPE ARCHITECT	a. TOTAL 18	b. WITH CURRENT FIRM 18
15. FIRM NAME AND LOCATION (City and State)			
CAUSSEUX HEWETT & WALPOLE, LLC, ALACHUA, FL			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
BACHELOR OF LANDSCAPE ARCHITECTURE UNIVERSITY OF FLORIDA		REGISTERED LANDSCAPE ARCHITECT - FLORIDA LA6667049 INTERNATIONAL SOCIETY OF ARBORICULTURE (ISA) #FL-9772A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS; 2018 UF DCP WOMEN'S SUMMIT PANELIST			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Butler North RTS Transfer Station, Gainesville, FL</b>	PROFESSIONAL SERVICES 2015	CONSTRUCTION (if applicable) 2015
<b>a.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
CHW provided professional civil engineering design, surveying, planning, regulatory permitting, landscape architecture, and construction phase services for the new RTS Transfer Station located in Butler North. Role: Landscape Architect		
<b>RTS Bus Fleet Maintenance &amp; Operations Facility Phase II, Gainesville, FL</b>	PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable) 2014
<b>b.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
The RTS Bus Fleet Maintenance and Operations Facility project consisted of design and construction of a functional, cost-effective and attractive maintenance and operations complex for Gainesville's Regional Transit System bus fleet. The complex is comprised of five individual buildings: a new Bus Maintenance Facility that is a partial two (2) story and partial one (1) story with mechanical mezzanine, single story Services Building, a Bus Fueling Station, a Bus Wash Station, and a two (2) story, Administration/ Operations Building. CHW provided professional civil, surveying, and landscape architecture services. Cost: \$43M Role: Landscape Architect		
<b>UF Bus Shelters and Site Improvements, Gainesville, FL</b>	PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) 2013
<b>c.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
CHW's landscape design group led a multi-disciplinary team of consultants from design through construction as the plaza was redeveloped to improve circulation, create a convenient dining area and respite, and add a bus shelter that pays homage to the adjacent historic architecture of the Hub. The design portion of this project included an aggressive fast track schedule such that construction could occur during the summer break. The project has been well received and has dramatically improved this area of campus for all user groups. Role: Landscape Architect		
<b>UF Campus Trails Master Plan, Gainesville, FL</b>	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if applicable) NA
<b>d.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
CHW developed a Campus Trail Master Plan for the University of Florida which consisted of campus-wide trails network inclusive of shared use paths, interconnecting with existing trails on and off campus, while preserving existing ecological resources maintaining access, and highlighting the important features of the UF Campus. Role: Landscape Architect		
<b>City of Alachua Administration &amp; Operations, Alachua, FL</b>	PROFESSIONAL SERVICES 2016	CONSTRUCTION (if applicable) 2016
<b>e.</b> (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
The City of Alachua Operations Center and Warehouse project included the construction of an ±8,000 sf Operations Administration Building and a ±9,900 sf Industrial Warehouse area, along with associated parking, outdoor storage area, stormwater, utility infrastructure, and related improvements, on a ±10.90 acre site. A portion of the facility was hardened, to shelter equipment and critical emergency response personnel and allow them to coordinate activities through a storm or other emergency event. Cost: \$4M Role: Senior Landscape Architect		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT  
(Complete one Section E for each key person.)

2025-99K



12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Ryan Chewning, P.E., CxA, LEED AP BD+C	Project Manager/Mechanical, Plumbing & Fire Protection Engineer	a. TOTAL 24	b. WITH CURRENT FIRM 24

15. FIRM NAME AND LOCATION (City and State)  
H2Engineering, Inc., Gainesville, FL

16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
BS, Mechanical Engineering, University of South Florida, 2000	Florida Mechanical Engineering #63103

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Ryan joined H2Engineering, Inc. in 2000, quickly becoming an invaluable member of the team. In 2007 he became Vice President and a principal owner of H2E. Ryan has experience designing mechanical and plumbing systems for new construction, renovations, additions, and restoration on multiple facility types including government, higher education, office, correctional, public safety, and K-12 schools. Ryan's vision of the future has spurred company efforts to evaluate and continuously improve. Ryan's strategic leadership, focus on quality, and customer service is what continues to make H2Engineering Your First Choice.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>DMS Garage 58 Repairs, Daytona Beach, FL</b>	PROFESSIONAL SERVICES	2023	CONSTRUCTION (if applicable) Ongoing
a. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
This project consists of repairs to the FL DMS four-level parking garage #58 located in Daytona Beach, FL. This includes replacing the parking garage lighting fixtures and controls, as well as the replacement of the lighting fixtures and controls in select areas of the first-floor office area. Replacement of the rainwater collection drain assemblies will also be replaced. Cost: \$3,771,774; Role: Principal-in-Charge			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>Camp Blanding Fire Station Annex Maintenance Bay Starke, FL</b>	PROFESSIONAL SERVICES	2021	CONSTRUCTION (if applicable) 2022
b. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
The project consisted of a new 6,500 square feet, metal building to house metal building used to house fire support apparatus. Cost: \$717,355; Role: Principal-in-Charge/Project Manager/Mechanical EOR			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>FDOT Transportation Management Center Jacksonville, FL</b>	PROFESSIONAL SERVICES	2012	CONSTRUCTION (if applicable) 2015
c. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
This project consisted of a 25,000 GSF single story new building designed for 24/7/365 secure staffing of the Florida Department of Transportation. The building is comprised of approximately 20,000 SF of traffic management space, with an additional 5,000 SF of office space. The facility houses the Florida Department of Transportation (ITS Operation), Florida Highway Patrol, Traffic, the City of Jacksonville Fire and Rescue, Jacksonville Transportation Authority, and the Jacksonville Sheriff's Office. Cost: \$11,000,000; Role: Project Manager			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>Jacksonville University New Law School Jacksonville, FL</b>	PROFESSIONAL SERVICES	2022	CONSTRUCTION (if applicable) Ongoing
d. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
This project consisted of major renovations to approximately 20,000 SF of existing space in a historic bank building located in downtown Tallahassee, FL. This renovated facility creates a collaborative learning environment to conduct research and develop entrepreneurial opportunities and processes for the Jim Moran Institute and the Jim Moran School of Entrepreneurship. Spaces constructed are for collaboration, events, programs, maker spaces, presentation spaces, reception/gallery, meeting rooms, administrative, and building support functions. The facility accommodates faculty, students, and staff in an effort to connect them with entrepreneurial mentors in a creative and flexible environment. Cost: \$8,900,000; Principal-in-Charge/Mechanical & Plumbing EOR			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>University of Florida Broward Dining Renovation &amp; Expansion, Gainesville, FL</b>	PROFESSIONAL SERVICES	2023	CONSTRUCTION (if applicable) Ongoing
e. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
The project consists of complete interior renovation of existing dining areas including but not limited to finishes (flooring, walls, ceilings), mechanical, and electrical work including lighting, fire protection, controls, furnishings, and equipment. As part of this project, the building will be expanded to include added interior and programming capacity, as well as integration of outdoor seating areas, doubling the seating capacity. Gold LEED certification by the U.S. Green Building Council will be mandatory. Cost: EST \$20,000,000; Principal-in-Charge/Project Manager/Mechanical & Plumbing EOR.			

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

2025-99K



12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE			
Danny Habermeld, P.E., RCDD	Project Manager/Electrical & Telecommunication Engineer	a. TOTAL	12	b. WITH CURRENT FIRM	12

15. FIRM NAME AND LOCATION (City and State)  
H2Engineering, Inc., Tallahassee, FL

16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
BS, Industrial Engineering, University of Florida, 2010	Florida I Electrical Engineering #91238 Registered Communications Distribution Designer #397184

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Danny began his career as an intern with H2Engineering in 2012 and became a senior project manager in 2023. Danny has 12 years of experience designing lighting and power systems. In addition, he possesses valuable experience in working with telecommunications, security, AV systems, and assists with construction administration. Through his substantial analytical skills, he has the ability to design efficient systems while maximizing value for clients and end users. Danny has experience working on a variety of project types including K-12, higher-education, laboratories, municipal government, correctional facilities, food services, and parking garages. In addition to being a registered professional engineer (electrical), Danny's is also a Registered Communications Distribution Designer.

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED			
<b>WCS Bus Garage &amp; Vo Tech Renovation Crawfordville, FL</b>	PROFESSIONAL SERVICES	2021	CONSTRUCTION (if applicable)	2022
a. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
Delivered in two phases, this project involves design services for a new 9,305 SF bus garage to service the bus fleet for Wakulla County Schools and the subsequent renovation of the old 5,740 SF facility into a new vocational training space for automotive and HVAC shops. The bus garage includes four maintenance bays, a parts room, storage spaces, offices, reception, conference room, and restrooms. Cost: \$3,332,000/\$1,316,000; Role: Electrical Engineer				

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED			
<b>City of Tallahassee Airport Rental Car &amp; QTA Facility Tallahassee, FL</b>	PROFESSIONAL SERVICES	2021	CONSTRUCTION (if applicable)	Ongoing
b. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
H2Engineering provided MEP design for the Tallahassee International Airport's Rental Car Quick-Turnaround Facility and Roadway Realignment project. The facilities included a 500-car, 2-story parking garage, a 6-acre parking lot, a 1,300 SF rental car facility, a 1,200 SF maintenance bay, and a 2,000 SF car wash. Construction Cost: \$17,000,000; Role: Electrical Engineer				

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED			
<b>DMS Garage 58 Repairs, Daytona Beach, FL</b>	PROFESSIONAL SERVICES	2023	CONSTRUCTION (if applicable)	Ongoing
c. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
This project consists of repairs to the FL DMS four-level parking garage #58 located in Daytona Beach, FL. This includes replacing the parking garage lighting fixtures and controls, as well as the replacement of the lighting fixtures and controls in select areas of the first-floor office area. Replacement of the rainwater collection drain assemblies will also be replaced. Cost: \$3,771,774; Role: Electrical EOR				

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED			
<b>National Guard Armory Lake City FMS # 8 Fleet Maintenance Facility Renovation, Lake City, FL</b>	PROFESSIONAL SERVICES	2017	CONSTRUCTION (if applicable)	2019
d. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
The Florida National Guard Armory in Lake City existing Field Maintenance Shop reached its current life cycle and needed a complete renovation of its existing maintenance shops, break room, storage area, work bays, restrooms and offices. Also, the work included updating the facilities accessibility, mechanical and electrical systems to the current building codes. Also, the work consisted of the demolishing of an existing storage building and the design of a new pre-engineered metal frame building and access road for a new maintenance storage building. Construction Cost: \$1,183,000; Role: Electrical Engineer				

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED			
<b>City of Lynn Haven City Hall &amp; Police Facility Lynn Haven, FL</b>	PROFESSIONAL SERVICES	2021	CONSTRUCTION (if applicable)	2023
e. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
H2Engineering provided design services for the new 42,810 square foot City Hall and Police Department & EOC facility located in Lynn Haven, FL. The new public safety building, located on the same site as the previous police department, is hardened to 150+ mph wind speed and designed with redundant power and mechanical systems for continued service to the community through any future storm events. The Historic City Hall building on site was saved and renovated for ancillary office use. The project also included an exterior courtyard space for community gatherings and events. Construction Cost: \$14,860,000; Role: Electrical Engineer				



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

**2025-99K** Miller Engineering, LLC

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Mark A. Miller, P.E.		Structural Project Manager		a. TOTAL 36	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State)					
Miller Engineering LLC, 546 SE 3rd Avenue, Melrose FL, 32666					
16. EDUCATION (Degree and Specialization)			17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)		
BSCE University of Florida 1986 ME University of Florida 1987			P.E. Florida # 45319 P.E. Georgia # 24421		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
Registered Florida Threshold Special Inspector #1027. Member of ASCE, Local Chapter of ACI, FSEA, APA, LGSEA and SEI.					

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
<b>SFC Blount Center, Gainesville, FL</b>		PROFESSIONAL SERVICES	2018-2020	CONSTRUCTION (if applicable)	2020
a.	(3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
Structural engineer and project manager for a new multi story building of approximately 88,000 square feet and an approximate cost of \$30,000,000. Composite floor slabs on steel beams were the primary gravity system. The buildings lateral system is a combination of concrete shear walls and steel moment frames.					

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
<b>Ocala Fire Station #6 / Police Department Ocala, Florida</b>		PROFESSIONAL SERVICES	2006-2008	CONSTRUCTION (if applicable)	2008
b.	(3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
New 2-story fire station and police substation designed as an "essential" facility. The 11,200SF facility features three drive-thru equipment bays, dormitory area and associated office space. Construction materials used include masonry, structural steel, concrete of composite floor deck and pre-engineered steel purlins supporting standing seam roof deck. Exterior is composed of smooth CMU, split-face CMU and steel siding. Cost: \$1,200,000.					

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
<b>University of Florida IFAS Nature Coast Biological Station, Cedar Key, FL</b>		PROFESSIONAL SERVICES	2015-2016	CONSTRUCTION (if applicable)	2016-2017
c.	(3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
Principal in charge for this new three story laboratory and research building which was approximately 8,845 square feet. Construction was a concrete podium supporting both a precast hollow core and a wood floor joist floor. The roof system was pre-engineered wood trusses. Exterior walls were wood stud walls. Site was located in a coastal high hazard flood zone with a base flood elevation of 19' and a ground level elevation of 4'. The design included grade beams and piles. The building was impacted by two different hurricanes during construction.					

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
<b>University of Florida Fixel Health Movement Disorders, Gainesville, FL</b>		PROFESSIONAL SERVICES	2017-2018	CONSTRUCTION (if applicable)	2018-2019
d.	(3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			
Principal in Charge for a new single story building of approximately 21,500 square feet. Construction was metal roof deck supported on bar joist which in turn were supported on ICF concrete walls and conventional footings. The GMP pricing including alternates was \$7,023,068.00.					

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
		PROFESSIONAL SERVICES		CONSTRUCTION (if applicable)	
e.	(3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM			

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Kenneth L. Hill, PE	Principal Geotechnical Engineer	a. TOTAL 34	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION (City and State)			
GSE Engineering & Consulting, Inc., Gainesville, Florida			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
BS Civil Engineering University of Missouri – Rolla 1983		Professional Engineer - Florida 40146 Professional Engineer - Georgia 18552	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
American Society of Civil Engineers			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>RTS Bus Maintenance Facility Gainesville, Florida</b>	PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) 2013-2014	
a. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Provided geotechnical engineering services for foundation, pavement and stormwater management facility designs for the bus maintenance and administration facility. \$46 million			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>Heavener Hall at the University of Florida Gainesville, Florida</b>	PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) 2013-2015	
b. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Provided geotechnical engineering services to assist in the foundation design for a three-story classroom building. The loose condition of the near surface soils along with a relatively shallow groundwater table resulted in the use of stone columns to improve the subsurface conditions and reduce foundation settlements. Vibration monitoring of a nearby historic structure was performed to confirm that the stone column construction did not disturb the historic structure. \$23 million			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>The Standard Gainesville, Florida</b>	PROFESSIONAL SERVICES 2008 - 2013	CONSTRUCTION (if applicable) 2015 - 2017	
c. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Provided a geotechnical evaluation for the foundation design of a ten-story mixed-use residential and commercial building and parking garage. Due to the heavy loads of the structures, the structures were supported by augured cast-in-place concrete piles. \$145 million			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>University of Florida Graduate Studies Building at Hough Hall, Gainesville, Florida</b>	PROFESSIONAL SERVICES 2007	CONSTRUCTION (if applicable) 2009 -2010	
d. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Provided geotechnical engineering services to assist in the foundation design of a three-story education building. \$23 million			

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		
<b>Ft. Clarke Middle School Gymnasium Gainesville, Florida</b>	PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) 2008	
e. (3) BRIEF DESCRIPTION (Brief Scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Provided geotechnical engineering services to assist in the stabilization of the gymnasium foundations. Our services consisted of a foundation underpinning design and monitoring services to confirm the underpinning was performed in accordance with the design. \$150,000			



**TAB D:**  
**QUALIFICATIONS**  
**OF FIRM**



# SF 330: Architect-Engineer Qualifications

**PART I - CONTRACT-SPECIFIC QUALIFICATIONS**  
**A. CONTRACT INFORMATION**

1. TITLE AND LOCATION (City and State)	
A&E Services for Eastside Bus Transfer Station (Gainesville, FL)	
2. PUBLIC NOTICE DATE	3. SOLICITATION OR PROJECT NUMBER
12/2/24	#RTSX-250031-DS

**B. ARCHITECT-ENGINEER POINT OF CONTACT**

4. NAME AND TITLE		
BARNETT CHENAULT, Principal and Architect		
5. NAME OF FIRM		
MONARCH DESIGN GROUP		
6. TELEPHONE NUMBER	7. FAX NUMBER	8. E-MAIL ADDRESS
352-378-4400		Barnett@MonarchArchitecture.com

**C. PROPOSED TEAM**

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	✓			<b>MONARCH DESIGN GROUP</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	112 SW 6th Street Gainesville, FL 32601	Architect, Project Management, Construction Administration, Cost Estimation, Risk Assessment
b.			✓	<b>CHW (an NV5 Company)</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	11801 Research Drive Alachua, FL 32615	Civil Engineering, Surveying, Landscape Architecture
c.			✓	<b>H2 ENGINEERING</b> <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	2246 NW 40th Terrace, Suite B Gainesville, FL 32605	Mechanical, Electrical and Plumbing Engineering Services
d.			✓	<b>MILLER ENGINEERING</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	546 SE 3rd Avenue Melrose, FL 32666	Structural Engineering
e.			✓	<b>GSE</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	5590 SW 64th Street, Suite B Gainesville, FL 32608	Geotechnical Engineering
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

**D. ORGANIZATIONAL CHART OF PROPOSED TEAM** (Attached)



## SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <p style="text-align: center; font-size: 24pt; color: orange;">1</p>				
<b>21. TITLE AND LOCATION (City and State)</b>  RTS Eastside Bus Transfer Station (Design Concept) Gainesville, FL	<b>22. YEAR COMPLETED</b>  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES</td> <td style="width: 50%;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2023-2024</td> <td style="text-align: center;">-</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2023-2024	-
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2023-2024	-					

### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Gainesville	Brian Singleton	352-334-5070

### 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

In July 2023, Monarch was selected as the Architect for a Continuing Contract for multiple Public Safety projects for the City of Gainesville. One of these projects included the RTS Eastside Bus Transfer Station that you are now reviewing proposals for, within this separate RFQ.

During the preliminary design process, Monarch and the City realized that they could obtain FEDERAL TRANSIT AUTHORITY (FTA) funding for the Eastside Transfer project and therefore pulled it out from the initial continuing contract (which utilized City funding) and wrote a separate RFQ for it. The bidding, construction documents, grant funding, CEI, and construction administration phases will be handled within this new RFQ.

Prior to separating the project into this separate RFQ, Monarch met with the City staff, user groups, and public to determine the programmatic needs for the projects and created the initial design concept. Monarch also coordinated the creation of cost estimates and analyzed grant opportunities. The full Development Report for this project was created by Monarch.

**MONARCH PROVIDED THE FOLLOWING SERVICES:** project management, leading of subconsultants, facilitation of workshops with user groups and the public, creation of program, floor plans and renderings. Design concept, cost estimation, grant and funding research.



### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Monarch Design Group	Gainesville, FL	Architect (Design Concept), Project Manager
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	CHW (an NV5 Company)	Gainesville, FL	Civil Engineer
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	GSE	Gainesville, FL	Geotechnical

# SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <span style="font-size: 24pt; color: orange;">2</span>
<b>21. TITLE AND LOCATION (City and State)</b> <b>RTS Bus Fleet Maintenance &amp; Operations Facility Phase II, Gainesville, FL</b>	<b>22. YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b>  2013	<b>CONSTRUCTION (If applicable)</b>  2014

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> CITY OF GAINESVILLE / RTS	<b>b. POINT OF CONTACT NAME</b> JESUS GOMEZ	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (352) 334-2600
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**



This project consists of the design and construction of a major corporate transit facility. This facility houses the fleet, maintenance, and operations headquarters for the City of Gainesville's Regional Transit System. The project consists of 127,000 square feet in five buildings with parking and storage for buses and personal vehicles. The five buildings are the Maintenance building, Administration building, Central Plant building, Fueling building and the Wash building,



CHW performed all site surveys, design, engineering and construction engineering inspections, and Moses Engineering (Moses) designed all HVAC, plumbing, fire protection, electrical, structured cabling, audio-visual, access control & surveillance and PA systems for the facility. Some of the key Moses designed elements included a 1,000kW standby generator to run the entire site, and air-cooled chiller for the Administration building, LED site lighting and automotive fluid pumping and piping systems for the Maintenance building. Construction Cost \$43M



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	CHW (AN NV5 COMPANY)	ALACHUA, FL	CIVIL ENGINEERING, SURVEYING, LANDSCAPE ARCHITECTURE, CONSTRUCTION SERVICES
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

# SF 330: F. Example Projects

<p><b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b>  <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i></p>		<p><b>20. EXAMPLE PROJECT KEY NUMBER</b></p> <p style="text-align: center; color: orange; font-size: 24px;"><b>3</b></p>				
<p><b>21. TITLE AND LOCATION (City and State)</b></p> <p><b>RTS Design Services for Battery Electric Bus Charging Stations, Gainesville, FL</b></p>	<p><b>22. YEAR COMPLETED</b></p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2023</td> <td style="text-align: center;">2023</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2023	2023
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2023	2023					

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>CITY OF GAINESVILLE / RTS</b>	<b>JESUS GOMEZ</b>	<b>(352) 334-2600</b>

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**



With funding from the Federal Transit Administration (FTA)'s Low No Grant program, the City of Gainesville purchased three electric battery powered buses to join its Regional Transit System (RTS) fleet. As a result, the City needed site plans and construction documents so it could issue a solicitation for the construction and installation of bus charging equipment.

CHW provided planning, design, and engineering work to develop site plans and construction documents for the City. Additionally, CHW served as Project Manager, overseeing the project's construction and ensuring compliance with FTA funding regulations and requirements.

CHW is currently providing pre-construction services and construction administration and project oversight.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	<b>CHW (AN NV5 COMPANY)</b>	<b>ALACHUA, FL</b>	<b>PLANNING, LAND DEVELOPMENT ENGINEERING UTILITIES INFRASTRUCTURE, PERMITTING, CA/CEI</b>
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

# SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <p style="text-align: center; font-size: 24pt; color: orange;">4</p>				
<b>21. TITLE AND LOCATION (City and State)</b>  <b>Newberry City Hall</b> Newberry, FL	<b>22. YEAR COMPLETED</b>  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES</td> <td style="width: 50%;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2023</td> <td style="text-align: center;">2024</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2023	2024
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2023	2024					

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Newberry	Mike New	(352) 472-2161

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**

This project includes the design and new construction of a modern 16,000sqft City Hall for the City of Newberry. Monarch facilitated extensive collaboration with various subconsultants, user groups and stakeholders, such as City Commissioners, City Staff, FDOT, and the public, throughout the design process. Our work involved meticulous evaluation of options and **site selections**, leading to the choice of a new city campus location. Utilizing our innovative Live Design visual method, we provided stakeholders with confidence in the selected site's ability to **consolidate city-wide services into a single building**. Through interactive 3D modeling, stakeholders were able to visually explore and navigate the proposed design before construction commenced. Additionally, we organized site visits to comparable city hall projects in neighboring municipalities, offering insights into the latest design options and strategies. Working closely with city staff, we identified opportunities for renovating and repurposing existing municipal buildings, **leading to cost-saving solutions**. Through our efforts, it was determined that the current City Hall facility would be best suited as an Executive Building, accommodating Congressional Officials and representatives following renovation. Given Newberry's rapid growth, our design of the new two-story building focused both on meeting current staff needs while **allowing for future expansion**. Our team meticulously crafted multiple design iterations to ensure the project **remained within budget and optimized square footage**. We provided accurate **cost estimates** early in the process, enabling informed decision-making and substantial cost savings.

During the preconstruction phase, we consulted with the construction team to **implement value engineering** options that **mitigated the identified risks** and enhanced efficiency. Despite challenges such as a **split pair development with FDOT**, the project was successfully executed within the \$7 million construction budget and schedule.

**MONARCH PROVIDED THE FOLLOWING SERVICES:** project management, leading of subconsultants, site selection, risk analysis, coordination of FDOT processes, facilitation of workshops with usergroups and the public, design concept, cost estimation, construction documents, value engineering, bidding, permitting, and construction administration.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Monarch Design Group	Gainesville, FL	Architect, Project Manager
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	CHW (an Nv5 Company)	Gainesville, FL	Civil Engineering, Surveying, Landscape Architecture
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	GSE	Gainesville, FL	Geotechnical

## SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <span style="font-size: 24pt; color: orange;">5</span>
<b>21. TITLE AND LOCATION (City and State)</b>  City of Gainesville Southwest Public Safety Annex Gainesville, FL	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES  2023-2026	CONSTRUCTION (If applicable)  Entering CD Phase

### 23. PROJECT OWNER'S INFORMATION

<b>a. PROJECT OWNER</b>  City of Gainesville	<b>b. POINT OF CONTACT NAME</b>  Brian Singleton	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b>  352-334-5070
--	--	---

### 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

One of Monarch's many projects developed for the City of Gainesville. Monarch was selected to perform the design through construction administration for 5 public safety projects that the City will break ground on in 2025. This project within the CC consists of the design and construction for a new single-story, approximately 30,000 sf building at Archer Road and Fred Bear Rd which will house a fire station, office space for Public Works/ GFR, a police annex space and an approximately 50-person public meeting space. The project requires substantial civil work including substantial tree mitigation on the site. Monarch led the subconsultant team and coordinated meetings with City staff, user groups, and the public to find consensus on the programmatic needs for the facility. From this, the Monarch-led team designed the initial concept, floor plans, renders, and phasing plan for the project. Monarch also led the grant research progress and identified more than **\$11 million in grant potential funding sources** that the City could pursue. Monarch also coordinated with consultants to create cost estimates and permitting info. In the next phase, Monarch will spearhead the project through construction documents, bidding, and construction administration. \$23 million construction costs.



**MONARCH PROVIDED THE FOLLOWING SERVICES:** project management, leading of subconsultants, facilitation of workshops with usergroups and the public, program development, floor plans and renderings. Design concept, cost estimation, grant and funding research.

### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Monarch Design Group	Gainesville, FL	Architect (Design Concept), Project Manager
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	GSE	Gainesville, FL	Geotechnical

# SF 330: F. Example Projects

<p><b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b>  <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i></p>		<p><b>20. EXAMPLE PROJECT KEY NUMBER</b></p> <p style="text-align: center; font-size: 24pt;"><b>6</b></p>				
<p>21. TITLE AND LOCATION (City and State)</p> <p><b>Butler North Transfer Station, Gainesville, FL</b></p>	<p>22. YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2018</td> <td style="text-align: center;">2019</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2018	2019
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2018	2019					

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
<b>BUTLER ENTERPRISES</b>	<b>DEBORAH BUTLER</b>	<b>(352) 372-3581</b>

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**



The Butler North Tesla Charging Stations project included the installation of ten (10) super charging stations. CHW worked with Butler Enterprises, Tesla and Black and Veatch Engineers on the location, design and City approval.

This included coordination with the City and GRU on permitting as well as coordination with the Electrical Engineers to properly locate equipment. CHW provided professional civil engineering design, surveying, planning, regulatory permitting and construction phase services.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	<b>CHW (AN NV5 COMPANY)</b>	<b>ALACHUA, FL</b>	<b>CIVIL ENGINEERING DESIGN, SURVEYING, PLANNING, REGULATORY PERMITTING AND CONSTRUCTION PHASE SERVICES</b>
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <p style="text-align: center; font-size: 24pt; color: orange;">7</p>				
<b>21. TITLE AND LOCATION (City and State)</b>  <b>Spurgeon Cherry Pool</b> <b>Gainesville, FL</b>	<b>22. YEAR COMPLETED</b>  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES</td> <td style="width: 50%;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2021</td> <td style="text-align: center;">2023</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2021	2023
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2021	2023					

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Gainesville WSPP	Pete McNiece	(352) 393-8544

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**

Monarch has a long standing relationship with the **City of Gainesville** and their various Community Redevelopment Agencies. Our current contract with the City has covered multiple community projects. One of these is the notable "Westside" Spurgeon Cherry Pool facility renovation. Monarch was engaged through our continuing contract with CRA/GRU to assist the City of Gainesville with a renovation to its iconic Westside Park aquatic center. This facility, a fixture of Gainesville's summers for decades, was in dire need of repair and ADA improvements. Our team was selected to help breathe new life into the aging facility. During this project, we assisted with accessibility updates to the shower rooms and routes throughout the building. The existing building was evaluated for current life safety improvements and was brought up to the latest Florida Building Code standards. New finishes were selected throughout to bring a modern touch to the facility. This project also included a new roof replacement, irrigation design, and a full mechanical and electrical update. The most predominant change came from the addition of a new front entry canopy to allow for covered access to the building. This was matched with facade enhancements both on the front entry and the poolside view. \$1.6M Construction Costs



**MONARCH PROVIDED THE FOLLOWING SERVICES:** project management, leading of subconsultants, facilitation of workshops with user groups and the public, program, design concept, cost estimation, construction documents, value engineering, bidding, permitting, and construction administration.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Monarch Design Group	Gainesville, FL	Architect, Project Manager
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <p style="text-align: center; font-size: 24pt;"><b>8</b></p>				
<b>21. TITLE AND LOCATION (City and State)</b>  <b>SR 207 Crossroads Trailhead Building</b> <b>Keystone Heights, FL</b>	<b>22. YEAR COMPLETED</b>  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES</td> <td style="width: 50%;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2017</td> <td style="text-align: center;">2018</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2017	2018
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2017	2018					

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b>	<b>b. POINT OF CONTACT NAME</b>	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b>
<b>FDOT D2</b>	<b>Jan Herbst, Project Manager</b>	<b>386-269-3600</b>

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**

Monarch coordinated with the District II FDOT and St. Johns County to design and perform construction administration for the State Road 207 Crossroads Trailhead Facility. This project was designed to serve the bicycle trail that extends from Keystone Heights towards St. Augustine, Florida. Envisioned as a space for public gatherings and trail-related sporting events, the facility features ADA accessible restrooms, water cooler stations, a bicycle repair station, and an open-air pavilion for events. The new building compliments the surrounding agricultural and railway buildings by incorporating similar design elements such as clapboard and lapped siding. Through communication and attention to detail, Monarch achieved both functionality and a relaxing style for the SR 207 Crossroads Trailhead facility with budget and the required time schedule.

**MONARCH PROVIDED THE FOLLOWING SERVICES:** project management, leading of subconsultants, coordination with FDOT, facilitation of workshops with user groups and the public, design concept, cost estimation, construction documents, value engineering, bidding, permitting, and construction administration.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Monarch Design Group	Gainesville, FL	Architect, Project Manager
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

# SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <span style="font-size: 24pt; color: orange;">9</span>
<b>21. TITLE AND LOCATION (City and State)</b> <b>RTS Storm Inlet Remediation, Gainesville, FL</b>	<b>22. YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b>  2020	<b>CONSTRUCTION (If applicable)</b>  2020

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> <b>CITY OF GAINESVILLE / RTS</b>	<b>b. POINT OF CONTACT NAME</b> <b>KEN KIRKLAND</b>	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> <b>(352) 363-9082</b>
---	--	--

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**



The RTS Storm Inlet Remediation project includes necessary repairs to the existing storm inlet, S-67 located at the RTS Bus Fleet Maintenance & Operations Facility. The scope included the removal of existing concrete around the inlet, removal of the existing structure and replacement of the structure with an open bottom to slide over pipes.

CHW is currently providing pre-construction services and construction administration and project oversight.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	<b>(1) FIRM NAME</b> .a. <b>CHW</b>	<b>(2) FIRM LOCATION (City and State)</b> <b>ALACHUA, FL</b>	<b>(3) ROLE</b> <b>PRE-CONSTRUCTION SERVICES, CONSTRUCTION ADMINISTRATION, PROJECT OVERSIGHT</b>
	<b>(1) FIRM NAME</b> b.	<b>(2) FIRM LOCATION (City and State)</b>	<b>(3) ROLE</b>

# SF 330: F. Example Projects

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <b>10</b>
<b>21. TITLE AND LOCATION (City and State)</b>  <b>Cooper Hall</b> <b>Camp Blanding, Starke, FL</b>	<b>22. YEAR COMPLETED</b>  PROFESSIONAL SERVICES      CONSTRUCTION (If applicable)  2020                                      2023	

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Florida Department of Military Affairs	William R. Webber & Jeffery L. Collins	(904) 682-2201 & (904) 708-6464

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)**

Monarch has partnered with the Florida Department of Military Affairs (DMA) for many years. The continuing contract covers many projects that involve many components found in this project including coordination with FDOT. Monarch's most recent project on the DMA contract was a historic renovation of the legendary Cooper Hall on Camp Blanding. Originally built in 1941 as an Officer's Club, this cultural affairs project included a contributing "historic" structure on the base that was never listed on the national register of historic places, causing the project to required strict SHIPO processes.. The general goals included updating the utilitarian functions such as restrooms, MEP systems, correcting existing issues, removing non-conforming features, and repairing items in disrepair-- all while maintaining the "historic" 1940s style and features. DMA hired Monarch while funding was incomplete, so our team also navigated the complexities of renovation, while we coordinated the project through the funding process and COVID. Through diligent work, Monarch helped DMA secure 100% funding. We worked closely with the owners and contractors to respond quickly to unexpected issues caused by the pandemic, and we were quick to provide solutions due to sudden issues of supply chain disruptions or contractor staffing problems.



**MONARCH PROVIDED THE FOLLOWING SERVICES:** project management, leading of subconsultants, facilitation of workshops, creation of program, floor plans and renderings, grant and funding support, cost estimation, construction documents, value engineering, bidding, permitting, and construction administration.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

.a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Monarch Design Group	Gainesville, FL	Architect, Project Manager
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Barnett Chenault, Architect	Architect, Project Manager	X			X	X		X	X		X
Claudia Casal	Risk Analysis, QA/QX, Construction Management	X			X	X		X	X		X
Robert Walpole, PE	Civil Engineer	X	X	X			X			X	
Laurie Hall, PLA, ASLA	Landscape Engineer	X	X	X			X			X	
Ryan Chewing, PE	MEP Engineer, Fire Eng										
Danny Haberfield, PE	Electrical & Telecom Eng										
Mark Miller, PE	Structural Engineer										
Kenneth Hill, PE	Geotechnical Engineer	X	X			X					

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	RTS Eastside Bus Transfer Station (Design Concept)	6	<b>Butler North Transfer Station</b>
2	<b>RTS Bus Fleet Maintenance &amp; Operations Facility, Phase II</b>	7	Spurgeon Cherry Pool
3	<b>RTS Design Services for Battery Electric Bus Charging Stations</b>	8	SR 207 Crossroads Trailhead Building
4	Newberry City Hall	9	<b>RTS Storm Inlet Remediation</b>
5	City of Gainesville Southwest Public Safety Annex	10	<b>Cooper Hall</b>

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

I. AUTHORIZED REPRESENTATIVE  
The foregoing is a statement of facts.

31. SIGNATURE	32. DATE
	1/12/25
33. NAME AND TITLE	
Barnett Chenault, President	





# ARCHITECT - ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

#RTSX-250031-DS-2025-99K

## PART II - GENERAL QUALIFICATIONS

*(If a firm has branch offices, complete for each specific office seeking work.)*

2a. FIRM (or Branch Office) NAME			3. YEAR ESTABLISHED	4. DUNS NUMBER
CHW, LLC			1982	13-2849354
2b. STREET			5. OWNERSHIP	
11801 Research Drive			a. TYPE	
2c. CITY	2d. STATE	2e. ZIP CODE	Limited Liability Corporation	
Alachua	FL	32615	b. SMALL BUSINESS STATUS	
6a. POINT OF CONTACT NAME AND TITLE			N/A	
Robert Walpole, Chief Operating Officer			7. NAME OF FIRM (If block 2a is a branch office)	
6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS		CHW, LLC	
352.331.1976	robert@chw-inc.com			
8a. FORMER FIRM NAME(S) (if any)			8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
Chance & Causseaux, Inc.			1988	187636238
Causseaux & Ellington, Inc.			1997	187636238
Causseaux Hewett & Walpole, Inc.			2007	187636238
Causseaux Hewett & Walpole, LLC			2024	FN7TSXLURFR4

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. FUNCTION CODE	b. DISCIPLINE	c. NO. OF EMPLOYEES		a. PROFILE CODE	b. EXPERIENCE	c. REVENUE INDEX NUMBER (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	10	3	C10	Commercial Building; Shopping	5
08	CADD Technician	11	9	C11	Community Facilities	6
12	Civil Engineer	8	1	C16	Construction Surveying	1
15	Construction Inspector	5		E02	Educational Facilities; Classrooms	3
19	Ecologist	3		E09	Environ. Impact Studies, Assessments	4
29	Geographic Info. System Specialist	1	1	G04	Geographic Information System Services	1
38	Land Surveyor	6	2	H07	Highways; Streets; Airfield Paving; Parking Lots	3
39	Landscape Architect	6		H09	Hospital & Medical Facilities	4
46	Photogrammetrist	1		L02	Land Surveying	6
47	Planner: Urban/Regional	4		L03	Landscape Architecture	6
48	Project Manager	11	3	P05	Planning (Community Regional, Areawide, State	4
60	Transportation Engineer	4		P13	Pubic Safety Facilities	1
				R04	Recreation Facilities (Parks, Marinas, etc.)	2
		89		S10	Surveying; Platting; Mapping; Flood Plain Studies	6
				T02	Testing & Inspection Services	5
				T03	Traffic & Transportation Engineering	5
				T04	Topographic Surveying and Mapping	4
				Z01	Zoning; Land Use Studies	3
	Other Employees	41				
TOTAL		130				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
A. FEDERAL WORK	3	1. Less than \$100,000	6. \$2 million to less than \$5 million
B. NON-FEDERAL WORK	8	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
C. TOTAL WORK	8	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

## 12. AUTHORIZED REPRESENTATIVE

*The foregoing is a statement of facts.*

a. SIGNATURE	b. DATE
	Date 1.12.25
c. NAME AND TITLE	
Robert Walpole, Chief Operating Officer	



# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER **2025-99K**  
#RTSX-250031-DS

## PART II – GENERAL QUALIFICATIONS

*(If a firm has branch offices, complete for each specific branch office seeking work.)*

2a. FIRM (OR BRANCH OFFICE) NAME <b>H2Engineering, Inc.</b>			3. YEAR ESTABLISHED <b>2008</b>	4. UNIQUE ENTITY IDENTIFIER <b>GEMPUMJAMST7</b>
2b. STREET <b>2246 NW 40<sup>th</sup> Terrace, Suite B</b>			5. OWNERSHIP	
2c. CITY <b>Gainesville</b>	2d. STATE <b>FL</b>	2e. ZIP CODE <b>32605</b>	a. TYPE <b>Corporation</b>	
6a. POINT OF CONTACT NAME AND TITLE <b>Ryan Chewning, P.E., Principal</b>			b. SMALL BUSINESS STATUS <b>Small Business - Federal</b>	
6b. TELEPHONE NUMBER <b>352-448-5246</b>	6c. E-MAIL ADDRESS <b>rchewning@h2engineering.com</b>		7. NAME OF FIRM (If block 2a is a branch office) <b>NA</b>	
8a. FORMER FIRM NAME(S) (If any) <b>Hines, Hartman &amp; Associates, Inc.</b>			8b. YR. ESTABLISHED <b>1977</b>	8c. UNIQUE ENTITY IDENTIFIER <b>NA</b>

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	6	1	A11	Auditoriums & Theaters	1
08	CADD Technician	1	1	C11	Computer Facilities	1
15	Construction Inspector	1	0	E02	Educational Facilities; Classrooms	3
21	Electrical Engineer	2	0	E03	Electrical Studies and Design	3
42	Mechanical Engineer	7	2	F03	Fire Protection	2
97	Mechanical/ Electrical Designer	5	1	G02	Gas Systems (Propane; Natural, Etc.)	1
	Graduate Engineers	8	1	H04	Heating; Ventilation; Air Conditioning	5
				L05	Lighting (Interior; Display; Theater, Etc.)	2
				O01	Office Buildings; Industrial Parks	2
				P07	Plumbing & Piping Design	4
				P12	Power Generation, Transmission, Distribution	3
				P13	Public Safety Facilities	2
				S02	Security Systems; Intruder & Smoke Detection	1
				S11	Sustainable Design	1
				T02	Testing & Inspection Services	1
				U03	Utilities (Gas and Steam)	2
				V01	Value Analysis; Life Cycle Costing	1
					Commissioning	2
	<b>Other Employees</b>					
<b>Total</b>		<b>31</b>	<b>6</b>			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	6	2. \$100,000 to less than \$250,000	3. \$250,000 to less than \$500,000	4. \$500,000 to less than \$1 million	5. \$1 million to less than \$2 million
c. Total Work	6	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
		10. \$50 million or greater			

## 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE <b>1.12.25</b>
c. NAME AND TITLE <b>Ryan Chewning, P.E., Principal</b>	



**ARCHITECT-ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (If any)

#RTSX-250031-DS

**PART II - GENERAL QUALIFICATIONS**

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Miller Engineering, LLC			3. YEAR ESTABLISHED 2019	4. UNIQUE ENTITY IDENTIFIER 117308313
2b. STREET 546 SE 3rd Avenue			5. OWNERSHIP	
2c. CITY Melrose	2d. STATE FL	2e. ZIP CODE 32666	a. TYPE Limited Liability	
6a. POINT OF CONTACT NAME AND TITLE Mark Miller, President			b. SMALL BUSINESS STATUS 541330	
6b. TELEPHONE NUMBER 904-322-1970		6c. EMAIL ADDRESS Mark@MMillerENG.com	7. NAME OF FIRM (If Block 2a is a Branch Office) n/a	
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

**9. EMPLOYEES BY DISCIPLINE**

**10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS**

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
57	Structural Engineer	1		A11	Auditoriums and Theaters	1
				B01	Dormitories	1
				C06	Churches and Chapels	1
				C10	Commercial Buildings	1
				C11	Community Facilities	1
				D07	Dining Halls, Clubs, Restaurants	1
				E02	Educational Facilities, Classrooms	2
				F02	Field Houses, Gyms, Stadiums	1
				G01	Garages, Vehicle Maintenance	1
				H09	Hospitals and Medical Facilities	1
				H11	Housing	1
				I01	Industrial Bldgs, Mfg Plants	1
				L01	Labs and Medical Research Fac.	1
				L04	Libraries, Museums & Galleries	1
				O01	Office Bldgs and Industrial Parks	1
				R06	Rehabilitation	1
				S09	Structural Design, Special Structures	1
				W01	Warehouses & Depots	1
	Other Employees					
<b>Total</b>		1	0			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS  
(Insert revenue index number shown at right)

**PROFESSIONAL SERVICES REVENUE INDEX NUMBER**

a. Federal Work	1
b. Non-Federal Work	3
<b>c. Total Work</b>	<b>3</b>

- 1. Less than \$100,000
- 2. \$100,000 to less than \$250,000
- 3. \$250,000 to less than \$500,000
- 4. \$500,000 to less than \$1 million
- 5. \$1 million to less than \$2 million
- 6. \$2 million to less than \$5 million
- 7. \$5 million to less than \$10 million
- 8. \$10 million to less than \$25 million
- 9. \$25 million to less than \$50 million
- 10. \$50 million or greater

**12. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 1.12.25
c. NAME AND TITLE Mark A. Miller, President	



# PERSONNEL & RESOURCES

This A&E Team led by Monarch has over **40 years of experience** performing architectural design, engineering, project management, planning, risk analysis, cost estimation, bid management, and construction administration on projects similar in size and scope to yours. Members of this team work together frequently. **CHW and Monarch have successfully completed on over 200 projects together.**

## PERSONNEL BY DISCIPLINE

The Monarch Design Group team consists of **20 technical and design professionals**, led by Barnett Chenault, Principal and Architect. The team includes experts in architectural design, interior design, risk management, project management, cost estimation, and construction administration.

The CHW team consists of over **75 civil engineering professionals** within the disciplines of civil engineering, planning, design, surveying, and construction administration and engineering.

The H2 engineering team has 30 team consists of over **30 mechanical, electrical, plumbing and fire professionals**. Established in 1977, it is one of the most experienced MEP firms in NCF.

## SOFTWARE & TECHNOLOGY RESOURCES

AutoCAD 3D

Microstation/Geopak

Land-FX

Google Sketch-up

HCS

Synchro

ICPR

Ponds

ARC GIS

Google Earth Pro

Microsoft Office 365 / TEAMS

ORCA

Adobe Creative Suite

Lumion

Bluebeam

Autoturn Revit

Enscape

Twin motion

Adobe

Leica 3D

Oculus VR

Bim360

Build

Monograph



RTS BUS FACILITY - DESIGNED BY CHW

# CURRENT WORKLOAD & AVAILABILITY

## CAPACITY

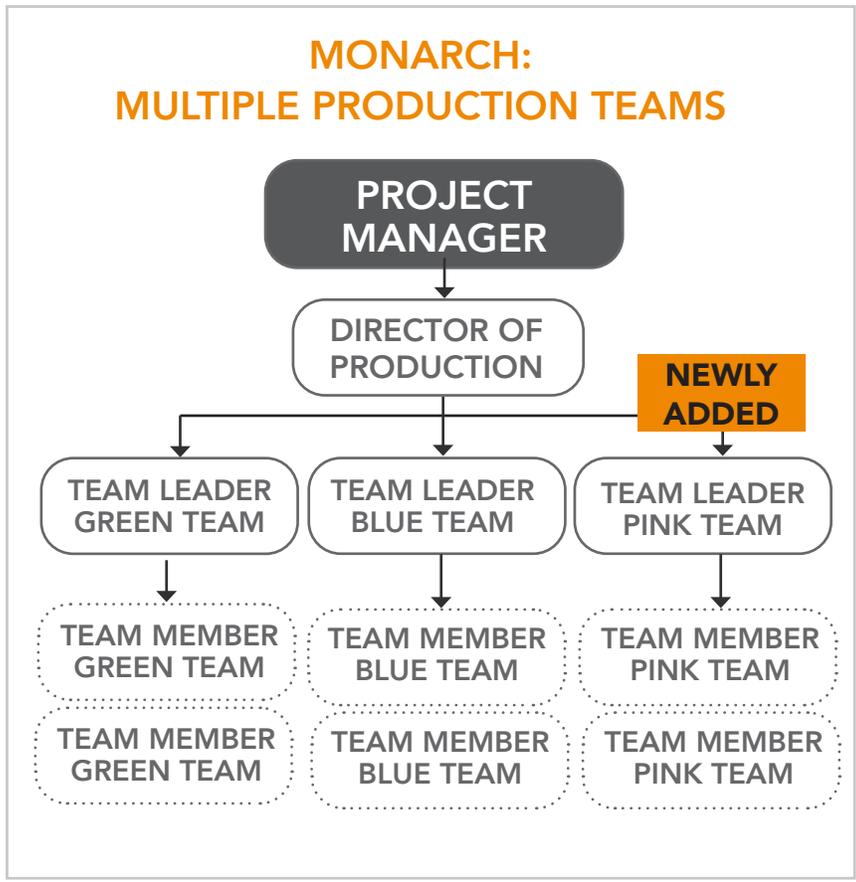
Before submitting this proposal, each of the firm’s reviewed their contracted workload and confirmed that they have the capacity to perform the services outlined in this request for proposals.

## NEWLY ADDED DESIGN TEAM!

In order to better meet the needs of the City, Monarch has recently added an additional design production team with multiple team members. This allows Monarch to work on multiple projects concurrently, while **providing a higher level of attention to detail on each project.**

PRODUCTION	Q1 2025	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Q2 2026	Q3 2026	Q4 2026
Green Team	Fully Booked	Fully Booked	Fully Booked	Partially Booked	Partially Booked	Available	Available	Available
Blue Team	Partially Booked	Partially Booked	Partially Booked	Partially Booked	Available	Available	Available	Available
Pink Team <b>NEW!</b>	Partially Booked	Available	Available	Available	Available	Available	Available	Available

● Fully Booked   
 ● Partially Booked   
 ● Available



## CONCURRENT PROJECT CAPACITY:

With a team of 20 highly trained design staff, split amongst 3 separate design teams, Monarch can easily work on multiple projects concurrently. We have carefully reviewed your project scope and our available resources. If selected, we’re available to start work on your project **immediately.**



**TAB E:**  
**LICENSES, INSURANCE AND  
CERTIFICATIONS**





Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

THE ARCHITECT HEREIN IS LICENSED UNDER THE  
 PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**CHENAULT, BARNETT III**  
 631 NW 97TH TERR  
 GAINESVILLE FL 32607

**LICENSE NUMBER: AR101196**

**EXPIRATION DATE: FEBRUARY 28, 2027**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

ISSUED: 12/04/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



## LICENSE - BARNETT CHENAULT

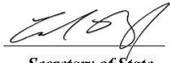
*State of Florida*  
*Department of State*

I certify from the records of this office that MONARCH DESIGN GROUP, LLC is a limited liability company organized under the laws of the State of Florida, filed on February 8, 2021.

The document number of this limited liability company is L21000066615.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025, that its most recent annual report was filed on January 2, 2025, and that its status is active.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Second day of January, 2025*



Secretary of State



Tracking Number: 0737257548CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

## Proof of Corporate Status



**Barnett Chenault**

HAS ATTAINED THE DESIGNATION OF

LEED® Green Associate™

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED® green building program.

11393720-GREEN-ASSOCIATE

14 JUN 2021

13 JUN 2025



## BARNETT CHENAULT LEED GREEN



**Eric Drummond**

HAS ATTAINED THE DESIGNATION OF

LEED AP® Interior Design and Construction

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED® green building program.

10887022-AP-ID+C

01 APR 2011

20 APR 2025



## ERIC DRUMMOND LEED AP

**Form W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer Identification Number and Certification**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the requester. Do not send to the IRS.**

---

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Monarch Design Group, LLC**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **P**

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
**321 SW 13th Street**

**6** City, state, and ZIP code  
**Gainesville, FL 32601**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					

or

Employer identification number									
8	6	-	2	1	2	6	1	3	5

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**      Signature of U.S. person ▶ *[Signature]*      Date ▶ **5-2-23**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

# MONARCH DESIGN GROUP: INSURANCE

2025-99K



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
**5/8/2024**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>(703) 827-2277</b> FAX (A/C, No): <b>(703) 827-2279</b> E-MAIL ADDRESS: <b>admin@amesgough.com</b>
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>	<b>NAIC #</b>
Monarch Design Group, LLC 112 SW 6th Street Gainesville, FL 32601	INSURER A : <b>RLI Insurance Company A+, XIV</b> <b>13056</b> INSURER B : <b>Travelers Casualty &amp; Surety Co. of America A++, XV</b> <b>31194</b> INSURER C : INSURER D : INSURER E : INSURER F :

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			<b>PSB0008345</b>	<b>5/17/2024</b>	<b>5/17/2025</b>	EACH OCCURRENCE      \$ <b>1,000,000</b>
							DAMAGE TO RENTED PREMISES (Ea occurrence)      \$ <b>1,000,000</b>
							MED EXP (Any one person)      \$ <b>10,000</b>
							PERSONAL & ADV INJURY      \$ <b>Included</b>
							GENERAL AGGREGATE      \$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG      \$ <b>2,000,000</b>
<b>A</b>	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			<b>PSA0003308</b>	<b>5/17/2024</b>	<b>5/17/2025</b>	COMBINED SINGLE LIMIT (Ea accident)      \$ <b>1,000,000</b>
							BODILY INJURY (Per person)      \$
							BODILY INJURY (Per accident)      \$
							PROPERTY DAMAGE (Per accident)      \$
<b>A</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>0</b>			<b>PSE0004133</b>	<b>5/17/2024</b>	<b>5/17/2025</b>	EACH OCCURRENCE      \$ <b>1,000,000</b>
							AGGREGATE      \$ <b>1,000,000</b>
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <b>N/A</b> If yes, describe under DESCRIPTION OF OPERATIONS below			<b>PSW0004650</b>	<b>5/17/2024</b>	<b>5/17/2025</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT      \$ <b>500,000</b>
							E.L. DISEASE - EA EMPLOYEE      \$ <b>500,000</b>
<b>B</b>	<input type="checkbox"/> <b>Professional Liab.</b>			<b>106923740</b>	<b>5/17/2024</b>	<b>5/17/2025</b>	E.L. DISEASE - POLICY LIMIT      \$ <b>500,000</b>
							Per Claim      \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Professional Liability Aggregate: \$2,000,000**

<b>CERTIFICATE HOLDER</b>  Alachua County School District	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--

ACORD 25 (2016/03)

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#RTSX-250031-DS - A&E Services for Eastside Bus Transfer Facility (REBID)



**Florida Department of Transportation**  
605 Suwannee Street  
Tallahassee, FL 32399-0450

RON DESANTIS GOVERNOR      JARED W. PERDUE, P.E. SECRETARY

June 1, 2024

Robert Walpole, COO  
CAUSSEAU, HEWETT & WALPOLE, LLC  
11801 Research Drive  
Alachua, Florida 32615

Dear Mr. Walpole:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

2.0	Project Development and Environmental (PD&E) Studies
3.1	Minor Highway Design
3.2	Major Highway Design
6.1	Traffic Engineering Studies
6.2	Traffic Signal Timing
7.1	Signing, Pavement Marking and Channelization
7.3	Signalization
8.1	Control Surveying
8.2	Design, Right of Way & Construction Surveying
8.3	Photogrammetric Mapping
8.4	Right of Way Mapping
9.1	Soil Exploration
10.1	Roadway Construction Engineering Inspection
10.3	Construction Materials Inspection
13.4	Systems Planning
13.5	Subarea/Corridor Planning
13.6	Land Planning/Engineering
15.0	Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until **June 30, 2025**, for contracting purposes.

Approved Rates			
Home Overhead	Facilities Capital Cost of Money	Premium Overtime Reimbursed	Home Direct Expense
175.92%	1.275%	9.46%	

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,  


## FDOT Prequalification

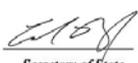
### State of Florida Department of State

I certify from the records of this office that CAUSSEAU, HEWETT, & WALPOLE, LLC is a limited liability company organized under the laws of the State of Florida, filed on January 16, 2024, effective April 13, 1988.

The document number of this limited liability company is 1.24000021397.

I further certify that said limited liability company has paid all fees due this office through December 31, 2024 and that its status is active.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-ninth day of January, 2024*

**Secretary of State**

Tracking Number: 6935095254CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

## Proof of Corporate Status



**IMPORTANT NOTE:** CHW is a NV5 Company and is currently merging with NV5. A name change will occur in 2025.



**FBPE**  
**Robert Walpole**



**DPBR**  
**Laurie Hall**



**Robert Walpole**  
**LEED AP**



**Laurie Hall - ISA**



## State of Florida Department of State

I certify from the records of this office that GSE ENGINEERING & CONSULTING, INC. is a corporation organized under the laws of the State of Florida, filed on February 27, 2007.

The document number of this corporation is P07000025701.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 3, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Third day of January, 2025*



  
Secretary of State

Tracking Number: 9690481703CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Files/CertificateOfStatus/CertificateAuthentication>

## Proof of Corporate Status

ACORD		GSENGI-01		EMOBRIS	
CERTIFICATE OF LIABILITY INSURANCE				DATE (MM/DD/YYYY)	
				3/10/2023	
<p><small>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</small></p> <p><small>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</small></p>					
<p><small>PRODUCER</small> Annes &amp; Gough 5300 Greensboro Drive Suite 300 McLean, VA 22102</p>		<p><small>CONTACT</small> FROM: (703) 827-2277 FAX: (703) 827-2279 ADDRESS: admin@annespough.com</p>		<p><small>INSURERS AFFORDING COVERAGE</small></p>	
<p><small>INSURED</small> GSE Engineering &amp; Consulting, Inc. 5890 SW 64th Street Gainesville, FL 32608-9607</p>		<p><small>INSURER A</small> Hartford Underwriters Insurance Company A+ (XV) 30104</p> <p><small>INSURER B</small> Nutmeg Insurance Company 39608</p> <p><small>INSURER C</small> Hartford Casualty Insurance Company A+ (XV) 29424</p> <p><small>INSURER D</small> Berkley Insurance Company A+, XV 32603</p>		<p><small>NAIC #</small></p> <p><small>NAIC #</small></p> <p><small>NAIC #</small></p> <p><small>NAIC #</small></p>	
<p><small>COVERAGES</small></p>		<p><small>CERTIFICATE NUMBER:</small></p>		<p><small>REVISION NUMBER:</small></p>	
<p><small>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</small></p>					
TYPE OF INSURANCE	INSURED	POLICY NUMBER	START DATE	END DATE	LIMITS
<p><b>A</b> COMMERCIAL GENERAL LIABILITY</p> <p><input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR</p> <p><input checked="" type="checkbox"/> CONTRACTUAL LIAB.</p> <p><small>GEN'L AGGREGATE LIMIT APPLIES PER POLICY</small> <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> RETENT <input type="checkbox"/> LOC</p>	42 SBW AR4LH3	3/12/2023	3/12/2024	<p>EACH OCCURRENCE \$ 1,000,000</p> <p>CLAIMS TO BE SETTLED \$ 1,000,000</p> <p>AGGREGATE \$ 10,000</p> <p>PERSONAL &amp; ADJ. DAMAGES \$ 1,000,000</p> <p>GENERAL AGGREGATE \$ 2,000,000</p> <p>PRODUCTS-COMMOD. AGG. \$ 2,000,000</p>	
				<p><small>COMBINED SINGLE LIMIT</small></p> <p>SOBLY INJURY (by person) \$</p> <p>SOBLY INJURY (by asset) \$</p> <p>PROPERTY DAMAGE \$</p> <p>EXP. ASSETS \$</p>	
<p><b>B</b> AUTOMOBILE LIABILITY</p> <p><input checked="" type="checkbox"/> ANY AUTO</p> <p><input type="checkbox"/> OWNED AUTOS ONLY</p> <p><input type="checkbox"/> RENTED AUTOS ONLY</p> <p><input type="checkbox"/> OTHER AUTOS ONLY</p>	42 UEG AF0363	3/12/2023	3/12/2024	<p>COMBINED SINGLE LIMIT \$ 1,000,000</p>	
				<p>SOBLY INJURY (by person) \$</p> <p>SOBLY INJURY (by asset) \$</p> <p>PROPERTY DAMAGE \$</p> <p>EXP. ASSETS \$</p>	
<p><b>A</b> UMBRELLA LIAB</p> <p><input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS MADE</p> <p><small>RETENTION \$ 10,000</small></p>	42 SBW AR4LH3	3/12/2023	3/12/2024	<p>EACH OCCURRENCE \$ 1,000,000</p> <p>AGGREGATE \$ 1,000,000</p>	
				<p>SOBLY INJURY (by person) \$</p> <p>SOBLY INJURY (by asset) \$</p> <p>PROPERTY DAMAGE \$</p> <p>EXP. ASSETS \$</p>	
<p><b>C</b> PROFESSIONAL LIABILITY AND EMPLOYERS LIABILITY</p> <p><small>ARE PROFESSIONAL SERVICES EXCLUDED? (Mandatory in NH)</small></p> <p><small>IF YES, EXCLUDE HOW?</small></p>	42 WEG ARS3D	3/12/2023	3/12/2024	<p><input checked="" type="checkbox"/> RETENTIVE <input type="checkbox"/> PER</p> <p>E.A. EACH ACCIDENT \$ 1,000,000</p> <p>E.A. DISEASE - EA EMPLOYEE \$ 1,000,000</p> <p>E.A. PERSONAL POLICY LIMIT \$ 1,000,000</p> <p>Per Claim Aggregate \$ 5,000,000</p>	
				<p>SOBLY INJURY (by person) \$</p> <p>SOBLY INJURY (by asset) \$</p> <p>PROPERTY DAMAGE \$</p> <p>EXP. ASSETS \$</p>	
<p><b>D</b> PROFESSIONAL LIABILITY</p>	AEC-3065083-05	3/12/2023	3/12/2024	<p>Per Claim Aggregate \$ 5,000,000</p>	
				<p>SOBLY INJURY (by person) \$</p> <p>SOBLY INJURY (by asset) \$</p> <p>PROPERTY DAMAGE \$</p> <p>EXP. ASSETS \$</p>	
<p><small>DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)</small></p>					
<p><small>CERTIFICATE HOLDER</small></p>		<p><small>CANCELLATION</small></p>			
<p><small>EVIDENCE OF COVERAGE</small></p>		<p><small>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</small></p> <p><small>AUTHORIZED REPRESENTATIVE</small></p> <p></p>			
<p><small>ACORD 25 (2016/03)</small></p> <p style="text-align: center;"><small>© 1988-2015 ACORD CORPORATION. All rights reserved.</small></p> <p style="text-align: center;"><small>The ACORD name and logo are registered marks of ACORD</small></p>					



Engineering & Consulting, Inc.



## Florida Department of Transportation

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

December 16, 2024

Kenneth Hill, President  
GSE ENGINEERING & CONSULTING, INC.  
5590 SW 64<sup>th</sup> Street, Suite B  
Gainesville, Florida 32608

Dear Mr. Hill:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

- 9.1 Soil Exploration
- 9.2 Geotechnical Classification Laboratory Testing
- 9.3 Highway Materials Testing
- 9.4.1 Standard Foundation Studies

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. Your firm may pursue projects in the referenced work types with fees estimated at less than \$500,000.00.\* This status shall be valid until December 16, 2025, for contracting purposes.

\*Limit for FDOT projects only

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,



Carliayn Kell  
Professional Services Qualification Administrator

## FDOT Prequalification

STATE OF FLORIDA		BOARD OF PROFESSIONAL ENGINEERS	
<p><small>THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES</small></p>		<p><b>HILL, KENNETH L</b> 10530 SW 12TH TERRACE MICANOPY FL 32667</p>	
<p><b>LICENSE NUMBER: PE40146</b></p> <p><b>EXPIRATION DATE: FEBRUARY 28, 2025</b></p> <p><small>Always verify licenses online at MyFloridaLicense.com</small></p>		<p>Do not alter this document in any form.</p> <p>This is your license. It is unlawful for anyone other than the licensee to use this document.</p>	
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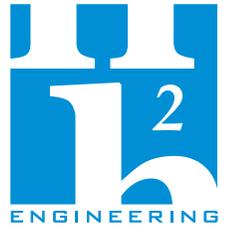
## Insurance



#RTSX-250031-DS - A&E Services for Eastside Bus Transfer Facility (REBID)

# H2 ENGINEERING: LICENSES & CERTIFICATIONS

2025-9916



**State of Florida  
Department of State**

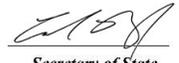
I certify from the records of this office that H2ENGINEERING, INC. is a corporation organized under the laws of the State of Florida, filed on March 17, 1977.

The document number of this corporation is 527996.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 3, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2025*

**Secretary of State**

Tracking Number: 2779366995CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

**acg**  
AABC  
Commissioning  
Group

b hereby certifies that

**Ryan L. Chewning, P.E., CxA**

H2Engineering, Inc. (Gainesville)

*has met all prerequisites demonstrating independence and the technical, management, and communications skills required to implement the commissioning process in new and existing buildings, and passed the necessary examination to be awarded this certificate in recognition of their qualifications as an ACG.*

**Certified Commissioning Authority**

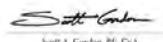
Registration number: 1008-376 , This certificate, valid effective 1/1/2025 and expiring on 12/31/2025 , is renewable on an annual basis upon meeting all requirements noted in the CxA Candidate Handbook.



**Better Buildings**  
RECOGNIZED PROGRAM  
BASED ON U.S. DEPARTMENT OF ENERGY GUIDELINES



**ANAB**  
ACCREDITED  
PERSONNEL CERTIFICATION



Josh A. Gordon, P.E., CxA  
Certification Council Chair



Ray Best  
A/G Executive Director

**Proof of Corporate Status**

**ACG: Ryan Chewning**

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION



HOME CONTACT US MY ACCOUNT

ONLINE SERVICES

**LICENSEE DETAILS**

Apply for a License

View Profile & Licensing Information

View a Company

Outstanding Examination Cases Search

View Applicant Status

Print Exam Information

Unscheduled Activity Search

AA&T Equipment Invoice & Alerts

LAP Renewal

License Information	Qualification Effective
<p>Name: H2ENGINEERING, INC. (Primary Name)</p> <p>Main Address: 114 EAST 5TH AVENUE TALLAHASSEE Florida 32303</p> <p>County: LEON</p> <p>License Mailing: 114 EAST 5TH AVENUE TALLAHASSEE, FL 32303</p> <p>County: LEON</p>	
<p>License Information</p> <p>License Type: Engineering Business Registry</p> <p>Rank: Registry</p> <p>License Number: 2485</p> <p>Status: Current</p> <p>License Date: 06/28/1977</p> <p>Expires:</p>	
Special Qualifications	Qualification Effective

Alternate Names

View Pending License Information

View License Complaint

1801 Blair Stone Road, Tallahassee, FL 32309 | Email: CustomerContact@dbpr.com | Customer Contact Center: 904.487.4336

The Board of Florida or an A&E's members: Council of 2023 Department of Business and Professional Regulation - State of Florida. **Privacy Statement**

Under Florida law, certain information is public information. If you do not want your name address telephone or business to be a public records request, you will need to request that this policy be applied to you either by check or by credit card. If you have any questions, please contact 904.487.4336. \*Subject to Section 404.201(2), Florida Statute, effective January 1, 2012, information received under Chapter 404, F.S., shall provide the Department with an email address if any other address is from time to time. The email provided may be used to allow communication with the licensee. However, email addresses are public records if the email is sent to a public record email address. Approval of the Department of Business and Professional Regulation is required for the use of the public record email address. Please see our Chapter 404 page for more information if you are affected by this change.

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

**FBPE**  
FLORIDA BOARD OF PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



**CHEWNING, RYAN LAMONT**

114 EAST FIFTH AVENUE  
TALLAHASSEE FL 32303

**LICENSE NUMBER: PE63103**

**EXPIRATION DATE: FEBRUARY 28, 2027**

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**FBPE - Ryan Chewning**  
Left - DBPR - H2 Engineering

Ron DeSantis, Governor

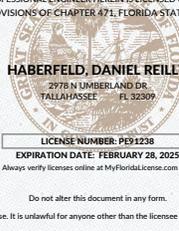
Melanie S. Griffin, Secretary

**FBPE**  
FLORIDA BOARD OF PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



**HABERFELD, DANIEL REILLY**

2978 N LUMBERLAND DR.  
TALLAHASSEE FL 32309

**LICENSE NUMBER: PE32238**

**EXPIRATION DATE: FEBRUARY 28, 2025**

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Building Industry Consulting Service International

THE PROFESSIONAL DESIGNATION OF

**REGISTERED COMMUNICATIONS  
DISTRIBUTION DESIGNER**

IS AWARDED TO

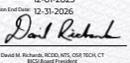
**Daniel Haberfeld**

by BICSI in recognition of having successfully completed BICSI's registration and examination requirements.

Designation Number: 397784

Registration Start Date: 12-01-2023

Registration End Date: 12-31-2026



Daniel M. Richards, RCDD, MTS, CDR, IBCD, CT  
BICSI Board President



**BICSI RCDD**  
Since 12-01-2023



John H. Daniels, CMR, PACE, FRABSI  
BICSI Board Executive Officer

**LEED AP**  
BD+C

GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

**Ryan Chewning**

HAS ATTAINED THE REGISTRATION OF  
**LEED AP® Building Design + Construction**

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED® green building program.

10012923-AP-BD+C

07 JUN 2011

04 JUN 2025



Peter Sponholtz  
President, GBCI  
10012923-AP-BD+C GREEN BUSINESS CERTIFICATION INC.

**FBPE - Daniel Haberfeld**

**RCDD - Daniel Haberfeld**

**LEED - Ryan Chewning**



# MILLER ENGINEERING: LICENSES & CERTIFICATIONS

2025-09-01



CORPORATE REGISTRATION (REPLACED CERTIFICATE OF AUTHORIZATION)

**Licensee**

Name: **MILLER ENGINEERING, LLC** License Number: **33399**  
 Rank: **Registry** License Expiration Date:  
 Primary Status: **Current** Original License Date: **09/12/2019**

**Related License Information**

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
45319	Current, Active	MILLER, MARK ALAN	Registry	08/14/2019	Professional Engineer	02/28/2027

## Registration

**State of Florida  
Department of State**

I certify from the records of this office that MILLER ENGINEERING, LLC is a limited liability company organized under the laws of the State of Florida, filed on July 1, 2019, effective June 29, 2019.

The document number of this limited liability company is L19000170753.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025, that its most recent annual report was filed on January 2, 2025, and that its status is active.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this Second day of January, 2025*



Secretary of State

Tracking Number: 5157856885C

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.  
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Ron DeSantis, Governor  
Melanie S. Griffin, Secretary

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**SPECIAL INSPECTOR NUMBER: 1027**

**MILLER, MARK ALAN**  
546 SE 3RD AVENUE  
MELROSE FL 32666

**LICENSE NUMBER: PE45319**  
**EXPIRATION DATE: FEBRUARY 28, 2027**

Always verify licenses online at MyFloridaLicense.com

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## Proof of Corporate Status

**ACORD** MILLENG-01 LHAMPTON  
DATE (MM/DD/YYYY): 8/27/2024

**CERTIFICATE OF LIABILITY INSURANCE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS TO THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER: AC Insurance Agency, LLC  
2208 Hillcrest Street  
Orlando, FL 32803

CONTACT: FAX (321) 445-1117  
Address: Cert@acinsurance.com

INSURERS AFFORDING COVERAGE:

INSURER A: Phoenix Insurance Co. (Travelers)	NAIC # 25623
INSURER B: Berkley Insurance Company	32603
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED: Miller Engineering LLC  
546 SE 3rd Avenue  
Melrose, FL 32666

**COVERAGES**

CERTIFICATE NUMBER	REVISION NUMBER	DESCRIPTION	LIMITS
6609N761606	9/15/2024	COMMERCIAL GENERAL LIABILITY	1,000,000
6609N761606	9/15/2024	ACTORS/STADIUM LIABILITY	1,000,000
AES-8082512-00	9/15/2024	Professional Liability	2,000,000

CERTIFICATE HOLDER: Monarch Architecture  
112 SW 6th Street  
Gainesville, FL 32601

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## FBPE - Mark Miller

**Alachua County Board of  
County Commissioners**

**Equal Opportunity Office**

**MILLER ENGINEERING, LLC**

is Certified as a Small Business  
Enterprise Under the Provisions of  
Section 22, Alachua County Ordinance 06-28  
from July 6, 2023 to July 6, 2024

*Jacqueline Chung*  
Jacqueline Chung  
Equal Opportunity  
Manager

*A. P.*  
Chair  
Alachua County Board of  
County Commissioners

## Alachua County SBE Certification

## Insurance

Miller Engineering, LLC



#RTSX-250031-DS - A&E Services for Eastside Bus Transfer Facility (REBID)



**TAB F:**  
**ADDENDUMS**





### ADDENDUM NO. 1

**Date:** December 10, 2024  
**Bid Due Date:** January 13, 2025, 3:00 P.M. (Local Time)  
**Bid Name:** A&E Services for Eastside Bus Transfer Facility (Rebid)  
**Bid Number:** RTSX-250031-DS

NOTE: This Addendum has been issued to the holders of record of the specifications.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. Question & Answer:
  - Question1: Will there be seating in the passenger waiting area as well as waste / recycle units. Will there be exterior furnishings, bike racks, waste / recycle units, etc.
  - Answer1: Yes, amenities will be like those at Butler Plaza Station. Build in the space for the various amenities, but the City will install our own benches and trash cans.
  - Question2: When/ where is the Pre-Solicitation meeting being held? (4.2 page 15 of RFQ)
  - Answer2: The referenced paragraph is boiler-plate language. A pre-bid meeting has not been scheduled for this project; bidders are to submit questions by the 12/19/24 deadline. However, if a meeting had been scheduled, then the date/time/location would have been included under 1.4 Timeline (page 3-4).
  - Question3: Can the Prime only be licensed for Engineering and support Architecture through a subconsultant?
  - Answer3: Yes, as long as the proposal includes an Architect as part of the team and all team members have the required licenses, then this is acceptable.
2. Final questions must be submitted in OpenGov by December 19, 2024.
3. Find attached:
  - Prohibition of Lobbying in Procurement Matters

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and shall attach a copy of this Addendum to its proposal.**

### CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: Monarch Design Group

BY: [Signature]

DATE: January 4th 2025

### CITY OF GAINESVILLE PROCUREMENT ADMINISTRATIVE GUIDELINES

#### B. The Bid Process, 7. Prohibition of Lobbying in Procurement Matters

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.





**ADDENDUM NO. 2**

**Date:** December 20, 2024  
**Bid Due Date:** January 13, 2025, 3:00 P.M. (Local Time)  
**Bid Name:** A&E Services for Eastside Bus Transfer Facility (Rebid)  
**Bid Number:** RTSX-250031-DS

NOTE: This Addendum has been issued to the holders of record of the specifications. The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. The question submittal deadline has passed; no additional questions will be answered.
2. Question & Answer:
  - Question 1: Where is the exact location proposed for this facility? Is it defined?  
 Answer 1: The 2000 block of Hawthorne Road (East side of Gainesville, FL). South of UF Health Urgent Care Center – Eastside (457 SE 20th Street, Gainesville, FL 32641)
  - Question 2: Are you able to share any information about why this project is being rebid?  
 Answer 2: The price proposal was over budget.
  - Question 3: Was the contract with Monarch finalized and was any portion of the scope of work completed under that contract?  
 Answer 3: A contract was not finalized, so there was no work completed.
  - Question 4: What are the principal differences between this RFQ and the previous one?  
 Answer 4: Refer to the bulleted items under 3.2 Scope of Work: project is funded by a federal grant, maximum budget amount is stated, and the pricing proposal must be in a specific format as shown in an attachment. Additionally, the firm will not serve as the Construction Manager in overseeing the construction project.
  - Question 5: Are the score sheets from the initial batch of responses available?  
 Answer 5: The *Proposal Evaluation Summary* document is included in this addendum.

*A&E Services for Eastside Bus Transfer Facility (Rebid)*  
 RTSX-250031-DS

**CITY OF GAINESVILLE**  
**PROCUREMENT ADMINISTRATIVE GUIDELINES**

**B. The Bid Process, 7. Prohibition of Lobbying in Procurement Matters**

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.

*A&E Services for Eastside Bus Transfer Facility (Rebid)*  
 RTSX-250031-DS

- Question 6: Is there a page limit to the response- either overall or for any section/element?  
 Answer 6: No, however, refer to the last sentence of paragraph 8.2.
  - Question 7: Should each subconsultant also provide three separate project references?  
 Answer 7: Documentation of at least one similar project by the subconsultant would be acceptable.
  - Question 8: Should proposals include all required subconsultant services to take the project to the bid stage? (survey, geotechnical, environmental, traffic, landscape, lighting)  
 Answer 8: Yes, as applicable to the needs of the project.
  - Question 9: What information is needed from subconsultants? (e resumes of key staff, project experience, references, licenses, forms, etc.?)  
 Answer 9: Information, such as those mentioned in the question, is expected to be included in the proposal for all project team members, including subconsultants.
  - Question 10: Is there an anticipated design schedule?  
 Answer 10: No, but project completion not to exceed 6 months from notice to proceed.
  - Question 11: Are respondents required to use the Reference Form provided or the SF330?  
 Answer 11: The Reference Form is included in the solicitation by default. Proposers are expected to complete and submit the SF330; the form may also be used for subconsultants.
  - Question 12: Should respondents structure their responses based on the submittal format in section 5.1 or the evaluation criteria in section 9?  
 Answer 12: Submittal format in Section 5.1.
3. Find attached:
    - Prohibition of Lobbying in Procurement Matters

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 2 by his or her signature below, and shall attach a copy of this Addendum to its proposal.

**CERTIFICATION BY PROPOSER**

The undersigned acknowledges receipt of this Addendum No. 2 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: Monarch Design Group  
 BY: [Signature]  
 DATE: January 4th 2025

DATE: 2/12/2024

PROJECT: A&E Services for Eastside Bus Transfer Facility

PROPOSAL EVALUATION SUMMARY

PROPOSER	QUALIFICATION		TECHNICAL		PRICE		TOTAL	
	SCORE	WEIGHT	SCORE	WEIGHT	SCORE	WEIGHT	SCORE	WEIGHT
1. Monarch Design Group	100.00	10.00	100.00	10.00	100.00	10.00	200.00	20.00
2. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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12. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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15. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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21. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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30. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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36. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
49. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50. [Proposer Name]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00





**TAB G:**  
**REQUIRED FORMS**





PROCUREMENT DIVISION

RESPONDENT'S VERIFICATION FORM

Legal Name of Corporation, Partnership or Individual (as reported to the IRS): Monarch Design Group, LLC

D/B/A (Doing Business As): Monarch Design Group

Street Address (No PO Boxes): 112 SW 6th St, Gainesville, FL 32601

Federal Identification #: FEIN: 86-2126135 SunBiz #: # L21000066615

State of Incorporation: Florida

1. ADDENDA ACKNOWLEDGMENT: Prior to submitting my offer, I have verified that all addenda issued to date are considered as part of my offer: Addenda received (list all):

2. My company is a Small Business Enterprise (SBE) or Service Disabled Veteran Enterprise (SDVE) certified with the City of Gainesville Department of Equity and Inclusion.

[X] YES [ ] NO

3. I further acknowledge that:

- [X] Response is in full compliance with the specifications;
[ ] Response is in full compliance with the specifications except as specifically stated and explained in detail on sheets attached hereto and labeled "Clarifications and Exceptions".

I hereby propose to provide the goods/services requested in this Solicitation. I agree to hold pricing for at least 60 calendar days from the Solicitation due date. I agree that CITY's terms and conditions herein take precedence over any conflicting terms and conditions submitted for CITY's consideration, and agree to abide by all conditions of this Solicitation.

I certify that all information contained in this Response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to execute and submit this Response on behalf of the organization as its agent and that the organization is ready, willing and able to perform if awarded.

I further certify that this Response is made without prior understanding, agreement, connection, discussion, or collusion with any other person, company or corporation submitting an offer for the same product or service; no officer, employee or agent of CITY owns or will benefit more than 5% from award of this Solicitation; and the undersigned executed this Respondent's Verification with full knowledge and understanding of the matters therein contained.

Handwritten signature, 1.12.25, AUTHORIZED SIGNATURE, DATE, Barnett Chenault, Principal & Architect, PRINT NAME, TITLE, (352) 378-4400, TELEPHONE NUMBER, FAX NUMBER, barnett@monarcharchitecture.com, E-MAIL ADDRESS

RESPONDENT'S CONTACT (for additional information), Barnett Chenault, NAME, Principal & Architect, TITLE, (352) 378-4400, PHONE

If Respondent is not an individual, include authorization for the above individual to sign on behalf of the organization



**DRUG-FREE WORKPLACE FORM**

The undersigned bidder in accordance with Florida Statute 287.087 hereby certifies that

Monarch Design Group LLC does:  
(Name of Proposer)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirements.

  
\_\_\_\_\_  
Bidder's Signature

1.12.25

\_\_\_\_\_  
Date

***In the event of a tie bid, bidders with a Drug Free Workplace Program will be given preference. To be considered for the preference, this document must be completed and uploaded to DemandStar.com with your Submittal.***

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### E-VERIFY CERTIFICATION FORM

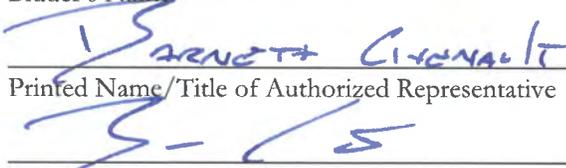
If awarded:

The Contractor shall comply with all applicable requirements of Section 448.095, Florida Statutes, including but not limited to: 1) the Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the Contractor during the term of this Agreement; and 2) the Contractor shall expressly require any subcontractors performing work or providing services pursuant to this Agreement to likewise register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees of the subcontractor during the term of this Agreement. Section 448.095, Florida Statutes, states the statute must be construed in a manner that is fully consistent with any applicable federal laws or regulations, and therefore this section does not apply to this Agreement to the extent that this section would be inconsistent with any federal laws or regulations that are applicable to this Agreement.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirement.

  
 Bidder's Name

---

  
 Printed Name/Title of Authorized Representative

---


1.12.25  
 Signature of Authorized Representative Date

***In order to be considered for bid award (responsive), Bidder must sign and return this certification.***

## PROHIBITION REGARDING FOREIGN COUNTRIES OF CONCERN

In accordance with Section 287.138, Florida Statutes, beginning January 1, 2024, the City of Gainesville (City) may not accept a bid on, a proposal for, or a reply to, or enter into, a contract with an entity (Bidder) which would grant the Bidder access to an individual's personal identifying information unless the Bidder provides the City with an affidavit signed by an officer or representative of the Bidder under penalty of perjury attesting that the Bidder does not meet any of the criteria in paragraphs (2)(a)-(c):

- (a) The Bidder is owned by the government of a "foreign country of concern" (People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern);
- (b) The government of a "foreign country of concern" (listed above) has a controlling interest in the Bidder; or
- (c) The Bidder is organized under the laws of or has its principal place of business in a "foreign country of concern" (listed above).

### AFFIDAVIT

State of Florida

County of Alachua

Before me, the undersigned authority, personally appeared Barnett Chenault, who, after being first duly sworn, deposes and says of their personal knowledge the following:

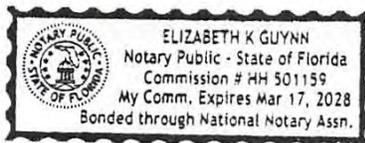
1. I am the President (title) of Monarch Design Group LLC (Bidder).
2. I attest under penalty of perjury that the Bidder does not meet any of the criteria in Section 287.138(2)(a)-(c), Florida Statutes, stated above.

Sworn to and subscribed before me this 6 day of January, 2025, by Barnett Chenault (name of affiant), who is personally known to me or produced \_\_\_\_\_ as identification, and did take an oath.

Elizabeth K Guynn (name of notary)

Notary Public

My Commission Expires: 3/17/2028



*If a contract awarded for this solicitation will give Bidder access as stated above, then Bidder must sign, notarize and return the affidavit in order to be considered responsive for bid award.*

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## REFERENCE FORM

**Name of Bidder:** Monarch Design Group and CHW Engineering (an NV5 Company)

Provide information for three references of similar scope performed within the past 1 years. You may include photos or other pertinent information.

**#1** Year(s) services provided (i.e. 1/2022 to 12/2023): 2019 - Ongoing (2010 - Present) - CHW

Company Name: RTS Regional Transit System

Address: 34 SE 13th Road

City, State Zip: Gainesville, FL 32601

Contact Name: Jesus Gomez

Phone Number: (352) 334-2600

Fax Number: \_\_\_\_\_

Email Address: gomezjm@cityofgainesville.org

**#2** Year(s) services provided (i.e. 1/2022 to 12/2023): 2000 - Ongoing

Company Name: City of Gainesville

Address: 200 E University Ave

City, State Zip: Gainesville, FL 32601

Contact Name: \_\_\_\_\_

Phone Number: Andrew Persons

Fax Number: \_\_\_\_\_

Email Address: personsaw@cityofgainesville.org

**#3** Year(s) services provided (i.e. 1/2022 to 12/2023): 2000 - Ongoing

Company Name: Alachua County

Address: 915 SE 5th Street

City, State Zip: Gainesville, FL 32601

Contact Name: Travis Parker

Phone Number: 352-374-5289

Fax Number: \_\_\_\_\_

Email Address: tparker@alachuacounty.us

## CERTIFICATION REGARDING DEBARMENT

The Contractor shall comply and facilitate compliance with U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 C.F.R. part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 C.F.R. part 180. These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount), and to each contract at any tier that must be approved by an FTA official irrespective of the contract amount. As such, the Contractor shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded contract and are not presently declared by any Federal department or agency to be:

- a) Debarred from participation in any federally assisted Award;
- b) Suspended from participation in any federally assisted Award;
- c) Proposed for debarment from participation in any federally assisted Award;
- d) Declared ineligible to participate in any federally assisted Award;
- e) Voluntarily excluded from participation in any federally assisted Award; or
- f) Disqualified from participation in any federally assisted Award.

By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by CITY. If it is later determined by CITY that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to CITY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. part 180, subpart C, as supplemented by 2 C.F.R. part 1200, while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Company: MONARCH DESIGN GROUP

Name: BARNETT CLEMENS

Title: PRESIDENT

Signature:  Date: 1.12.25

*This page must be completed and uploaded to DemandStar.com with your Submittal.*

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### CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, BARNETT CERNIAULT - PRESIDENT hereby certify  
(Name and title of official)

On behalf of MONARCH DESIGN GROUP that:  
(Name of Bidder/Company Name)

- No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions
- The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Company: MONARCH DESIGN GROUP

Name: BARNETT CERNIAULT

Title: PRESIDENT

Signature: [Handwritten Signature] Date: 1.12.25

*This page must be completed and uploaded to DemandStar.com with your Submittal.*



**DISCLOSURE OF LOBBYING ACTIVITIES**

Approved by OMB  
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____	
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee  Tier _____, if known :  Congressional District, if known: 4c			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:		
<b>6. Federal Department/Agency:</b>			<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____		
<b>8. Federal Action Number, if known :</b>			<b>9. Award Amount, if known :</b> \$ _____		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):			<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):		
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352.</b> This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: _____ Print Name: <u>BARNETT CASSELL</u> Title: <u>PRESIDENT</u> Telephone No.: <u>252-378-4400</u> Date: <u>1.12.25</u>		
<b>Federal Use Only:</b>					Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

**N/A**

Complete and upload to DemandStar.com with your Submittal. Sign and mark "N/A" if not applicable.

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### INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
 (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

N/A

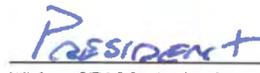
### CONTRACTOR RESPONSIBILITY CERTIFICATION

The Bidder is required to certify compliance with the following contractor responsibility standards by checking appropriate boxes. For purposes hereof, all relevant time periods are calculated from the date this Certification is executed.

	YES	NO
1. Has the firm been suspended and/or debarred by any federal, state or local government agency or authority in the past three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Has any officer, director, or principal of the firm been convicted of a felony relating to your business industry?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Has the firm defaulted on any project in the past three (3) years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Has the firm had any type of business, contracting or trade license revoked or suspended for cause by any government agency or authority in the past three (3) years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Has the firm been found in violation of any other law relating to its business, including, but not limited to antitrust laws, licensing laws, tax laws, wage or hour laws, environmental or safety laws, by a final unappealed decision of a court or government agency in the past three (3) years, where the result of such adjudicated violation was a payment of a fine, damages or penalty in excess of \$1,000?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Has the firm been the subject of voluntary or involuntary bankruptcy proceedings at any time in the past three (3) years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Has the firm successfully provided similar products or performed similar services in the past three (3) years with a satisfactory record of timely deliveries or on-time performance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Does the firm currently possess all applicable business, contractor and/or trade licenses or other appropriate licenses or certifications required by applicable state or local laws to engage in the sale of products or services?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Does the firm have all the necessary experience, technical qualifications and resources, including but not limited to equipment, facilities, personnel and financial resources, to successfully provide the referenced product(s) or perform the referenced service(s), or will obtain same through the use of qualified, responsible subcontractors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Does the firm meet all insurance requirements per applicable law or bid specifications including general liability insurance, workers' compensation insurance, and automobile liability insurance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Firm acknowledges that it must provide appropriate documentation to support this Contractor Responsibility Certification if so requested by the City of Gainesville. The firm also understands that the City of Gainesville may request additional information or documents to evaluate the responsibility of firm. Firm agrees to provide such additional information or supporting documentation for this Certification.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Under the penalty of perjury, the Bidder's authorized representative hereby certifies that all responses marked in this form or otherwise submitted for purposes of determining the Bidder's status as a responsible contractor is true, complete and accurate and that he/she has knowledge and authority to verify the information in this certification or otherwise submitted on behalf of the Bidder by his or her signature below.

  
 \_\_\_\_\_  
 Signature of Bidder's Authorized Official  
  
 \_\_\_\_\_  
 Name of Bidder's Authorized Official

  
 \_\_\_\_\_  
 Title of Bidder's Authorized Official  
 1.12.25  
 \_\_\_\_\_  
 Date

*This page must be completed and uploaded to DemandStar.com with your Submittal.*



### PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

BIDDER/PROPOSER hereby acknowledges that the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115232, § 889 (Aug. 13, 2018) (the Act) prohibits the Agency from procuring certain “covered telecommunications equipment or services,” as defined in the Act, in federally assisted procurements and that the instant procurement is a federally assisted procurement subject to that prohibition. BIDDER represents and warrants that it has performed a due diligence review of its supply chain and that no such “covered telecommunications equipment or services” shall be provided to the Agency that would cause the Agency to be in violation of the prohibition contained in the Act.

Company: MONARCH DESIGN GROUP  
Name: BARNETT CRENault  
Title: PRESIDENT  
Signature: [Handwritten Signature] Date: 1.12.25

*Failure to sign and return this form will render bid non-responsive.*



### FEDERAL TAX LIABILITY AND RECENT FELONY CONVICTION

The contractor hereby certifies the following:

Does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and was not convicted of the felony criminal violation under any Federal law within the preceding 24 months.

The contractor agrees to require all subcontractors to provide this certification and to flow this requirement down to participants at all lower tiers, without regard to the value of any subcontract.

Company: MONARCH DESIGN GROUP  
Name: BARNETT CUSNAULT  
Title: PRESIDENT  
Signature: [Handwritten Signature] Date: 1.12.25

***Failure to sign and return this form will render bid non-responsive.***

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## FEDERALLY FUNDED PURCHASE QUESTIONNAIRE

This is a federally assisted contract and your response to this questionnaire helps the City in setting \*Disadvantaged Business Enterprise (DBE) goals with the federal government. Please complete and return this form with your bid response.

Project: A&E Services for Eastside Bus Transfer Facility

Bidder Name: MONARCH DESIGN GROUP, LLC

Bidder Address: 112 SW 6<sup>th</sup> Street  
Gainesville, FL 32601

Is Bidder a DBE?  Yes  No

Age of Firm: 1983

Annual Gross Receipts of the Firm: (check one)

Less than \$500,000

\$500,000-\$1 million

\$1-2 million

\$2-5 million

More than \$5 million

*\*To be able to claim DBE status referenced above the bidder must be currently listed in the **Florida Unified Certification Program (UCP) Disadvantaged Business Enterprise (DBE) Directory** maintained by the Florida Department of Transportation (FDOT).*

***This page must be completed and uploaded to DemandStar.com with your Submittal.***

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### TABULATION OF SUBCONTRACTORS AND MATERIAL SUPPLIERS

The Undersigned states that the following is a complete list of the proposed Subcontractors and Material Suppliers on this Project and the class of work to be performed by each, and that such list will not be added to nor altered without written consent of the City of Gainesville. Completion and submission of this form with the bid is mandatory for the bid to be considered responsive.

Please TYPE or PRINT legibly. Use additional sheets as necessary.

#### SUBCONTRACTORS

	Company Name	Company Phone Number	Class of Work	% or Price of Work	Disadvantaged Business Entity
1.	CHW, LLC	352.331.1976	civil, surveying, landscaping	30%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2.	Miller Engineering	904.322.1970	structural engineering	10%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3.	H <sup>2</sup> Engineering	352.448.5246	mechanical, electrical, plumbing	19%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4.	GSE Engineering	352.377.3233	geotechnical engineering	1%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5.	Monarch	352.378.4400	Prime	40%	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

← Prime / us

#### MATERIALS SUPPLIERS

	Company Name	Company Phone Number	Type of Supply/Material	% or Price of Materials	Disadvantaged Business Entity
1.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Company: Monarch Design Group  
 Name: BARNETT CARMELI  
 Title: President  
 Signature: [Signature] Date: 1.12.25

This page must be completed and uploaded to DemandStar.com with your Submittal.

## SUBCONTRACTOR/SUBCONSULTANT LIST and BIDDER STATUS

The Bidder/Proposer shall provide information on ALL prospective subcontractor(s)/subconsultant(s) who submit bids/quotations in support of this solicitation. Use additional sheets as necessary.

IDENTIFY EVERY SUBCONTRACTOR(S)/SUBCONSULTANT(S)	SCOPE OF WORK TO BE PERFORMED	CERTIFIED D/M/WBE FIRM? (Check all that apply)	PERVIOUS YEAR'S ANNUAL GROSS RECEIPT'S	UTILIZING ON THIS PROJECT
NAME: <u>CHW, LLC</u> ADDRESS: <u>11801 Research Dr</u> <u>Alachua, FL 32615</u> PHONE: <u>352. 331. 1976</u> EMAIL: <u>walpole@chw-inc.com</u> CONTACT PERSON: <u>Robert Walpole, PE</u>	SCOPE OF WORK: <u>Civil Engineering</u> <u>Surveying</u> <u>Landscape Architecture</u> AGE OF FIRM: <u>35 yrs</u>	YES: <u>  </u> NO: <u>  <input checked="" type="checkbox"/>  </u> IF YES, DBE <u>  </u> OR MBE <u>  </u> OR WBE <u>  </u>	<u>  </u> Less than \$500K <u>  </u> \$500K-\$2 mil <u>  </u> \$2 mil - \$5 mil <input checked="" type="checkbox"/> more than \$5 mil.	<input checked="" type="radio"/> YES or NO
NAME: <u>Miller Engineering</u> ADDRESS: <u>546 SE 3rd Ave</u> <u>MELROSE, FL 32666</u> PHONE: <u>904. 322. 1970</u> EMAIL: <u>mark@millereng.com</u> CONTACT PERSON: <u>Mark Miller</u>	SCOPE OF WORK: <u>Structural engineering</u> AGE OF FIRM: <u>5 yrs</u>	YES: <u>  </u> NO: <u>  <input checked="" type="checkbox"/>  </u> IF YES, DBE <u>  </u> OR MBE <u>  </u> OR WBE <u>  </u>	<input checked="" type="checkbox"/> Less than \$500K <u>  </u> \$500K-\$2 mil <u>  </u> \$2 mil - \$5 mil <u>  </u> more than \$5 mil.	<input checked="" type="radio"/> YES Or NO

Check here if use of subcontractor(s)/subconsultant(s) is/are not applicable for this project:

Company: MONARCH DESIGN GROUP  
 Name/Title: BARNETT GREENWALD 3015 PRESIDENT  
 Is Bidder/Proposer a DBE?    Yes    No If No, is Bidder/Proposer a M/WBE?    Yes    No  
 Signature: [Signature] Date: 1.12.25

This page must be completed and uploaded to DemandStar.com with your Submittal.



## SUBCONTRACTOR/SUBCONSULTANT LIST and BIDDER STATUS

The Bidder/Proposer shall provide information on ALL prospective subcontractor(s)/subconsultant(s) who submit bids/quotations in support of this solicitation. Use additional sheets as necessary.

IDENTIFY EVERY SUBCONTRACTOR(S)/SUBCONSULTANT(S)	SCOPE OF WORK TO BE PERFORMED	CERTIFIED D/M/WBE FIRM? (Check all that apply)	PERVIOUS YEAR'S ANNUAL GROSS RECEIPTS	UTILIZING ON THIS PROJECT
NAME: <u>H<sup>2</sup> Engineering</u> ADDRESS: <u>2246 NW 40th Terr Ste B</u> <u>Gainesville, FL 32605</u> PHONE: <u>352.448.6246</u> EMAIL: <u>schewning@h2eng.com</u> CONTACT PERSON: <u>Ryan Chewning, PE</u>	SCOPE OF WORK: <u>mechanical,</u> <u>electrical,</u> <u>plumbing</u> <u>engineering</u> AGE OF FIRM: <u>47 yrs</u>	YES: _____ NO: <input checked="" type="checkbox"/> IF YES, DBE _____ OR MBE _____ OR WBE _____	_____ Less than \$500K _____ \$500K-\$2 mil _____ \$2 mil - \$5 mil <input checked="" type="checkbox"/> more than \$5 mil.	<input checked="" type="radio"/> YES or NO
NAME: <u>GSE Engineering</u> ADDRESS: <u>5590 SW 64th St Ste B</u> <u>Gainesville, FL 32608</u> PHONE: <u>352 377 3233</u> EMAIL: <u>geotech@gseengineering.com</u> CONTACT PERSON: <u>Kenneth Hill</u>	SCOPE OF WORK: <u>geotechnical engineering</u>  AGE OF FIRM: _____	YES: _____ NO: _____ IF YES, DBE _____ OR MBE _____ OR WBE _____	_____ Less than \$500K _____ \$500K-\$2 mil _____ \$2 mil - \$5 mil _____ more than \$5 mil.	<input checked="" type="radio"/> YES Or NO

Check here if use of subcontractor(s)/subconsultant(s) is/are not applicable for this project:

Company: MONARCH DESIGN GROUP  
 Name/Title: BARNETT GOODMAN JR. CS President  
 Is Bidder/Proposer a DBE? Yes  No  If No, is Bidder/Proposer a M/WBE? Yes  No   
 Signature: [Signature] Date: 1.12.25

This page must be completed and uploaded to DemandStar.com with your Submittal.

**DRUG-FREE WORKPLACE FORM**

The undersigned bidder in accordance with Florida Statute 287.087 hereby certifies that

Monarch Design Group LLC does:  
(Name of Proposer)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirements.

  
\_\_\_\_\_  
Bidder's Signature

1.12.25

\_\_\_\_\_  
Date

***In the event of a tie bid, bidders with a Drug Free Workplace Program will be given preference. To be considered for the preference, this document must be completed and uploaded to DemandStar.com with your Submittal.***

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## PROHIBITION REGARDING FOREIGN COUNTRIES OF CONCERN

In accordance with Section 287.138, Florida Statutes, beginning January 1, 2024, the City of Gainesville (City) may not accept a bid on, a proposal for, or a reply to, or enter into, a contract with an entity (Bidder) which would grant the Bidder access to an individual's personal identifying information unless the Bidder provides the City with an affidavit signed by an officer or representative of the Bidder under penalty of perjury attesting that the Bidder does not meet any of the criteria in paragraphs (2)(a)-(c):

- (a) The Bidder is owned by the government of a "foreign country of concern" (People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern);
- (b) The government of a "foreign country of concern" (listed above) has a controlling interest in the Bidder; or
- (c) The Bidder is organized under the laws of or has its principal place of business in a "foreign country of concern" (listed above).

### AFFIDAVIT

State of Florida

County of Alachua

Before me, the undersigned authority, personally appeared Barnett Chenault, who, after being first duly sworn, deposes and says of their personal knowledge the following:

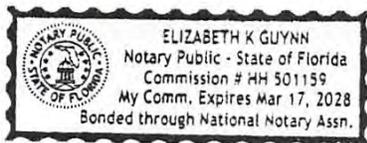
1. I am the President (title) of Monarch Design Group LLC (Bidder).
2. I attest under penalty of perjury that the Bidder does not meet any of the criteria in Section 287.138(2)(a)-(c), Florida Statutes, stated above.

Sworn to and subscribed before me this 6 day of January, 2025, by Barnett Chenault (name of affiant), who is personally known to me or produced \_\_\_\_\_ as identification, and did take an oath.

Elizabeth K Guynn (name of notary)

Notary Public

My Commission Expires: 3/17/2028



*If a contract awarded for this solicitation will give Bidder access as stated above, then Bidder must sign, notarize and return the affidavit in order to be considered responsive for bid award.*

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## REFERENCE FORM

**Name of Bidder:** Monarch Design Group and CHW Engineering (an NV5 Company)

Provide information for three references of similar scope performed within the past 1 years. You may include photos or other pertinent information.

**#1** Year(s) services provided (i.e. 1/2022 to 12/2023): 2019 - Ongoing (2010 - Present) - CHW

Company Name: RTS Regional Transit System

Address: 34 SE 13th Road

City, State Zip: Gainesville, FL 32601

Contact Name: Jesus Gomez

Phone Number: (352) 334-2600

Fax Number: \_\_\_\_\_

Email Address: gomezjm@cityofgainesville.org

**#2** Year(s) services provided (i.e. 1/2022 to 12/2023): 2000 - Ongoing

Company Name: City of Gainesville

Address: 200 E University Ave

City, State Zip: Gainesville, FL 32601

Contact Name: \_\_\_\_\_

Phone Number: Andrew Persons

Fax Number: \_\_\_\_\_

Email Address: personsaw@cityofgainesville.org

**#3** Year(s) services provided (i.e. 1/2022 to 12/2023): 2000 - Ongoing

Company Name: Alachua County

Address: 915 SE 5th Street

City, State Zip: Gainesville, FL 32601

Contact Name: Travis Parker

Phone Number: 352-374-5289

Fax Number: \_\_\_\_\_

Email Address: tparker@alachuacounty.us

## CERTIFICATION REGARDING DEBARMENT

The Contractor shall comply and facilitate compliance with U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 C.F.R. part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 C.F.R. part 180. These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount), and to each contract at any tier that must be approved by an FTA official irrespective of the contract amount. As such, the Contractor shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded contract and are not presently declared by any Federal department or agency to be:

- a) Debarred from participation in any federally assisted Award;
- b) Suspended from participation in any federally assisted Award;
- c) Proposed for debarment from participation in any federally assisted Award;
- d) Declared ineligible to participate in any federally assisted Award;
- e) Voluntarily excluded from participation in any federally assisted Award; or
- f) Disqualified from participation in any federally assisted Award.

By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by CITY. If it is later determined by CITY that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to CITY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. part 180, subpart C, as supplemented by 2 C.F.R. part 1200, while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Company: MONARCH DESIGN GROUP

Name: BARNETT CLEMENS

Title: PRESIDENT

Signature:  Date: 1.12.25

*This page must be completed and uploaded to DemandStar.com with your Submittal.*

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### CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, BARNETT CERNIAULT - PRESIDENT hereby certify  
(Name and title of official)

On behalf of MONARCH DESIGN GROUP that:  
(Name of Bidder/Company Name)

- No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions
- The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Company: MONARCH DESIGN GROUP

Name: BARNETT CERNIAULT

Title: PRESIDENT

Signature: [Handwritten Signature] Date: 1.12.25

*This page must be completed and uploaded to DemandStar.com with your Submittal.*



**DISCLOSURE OF LOBBYING ACTIVITIES**  
 Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
 (See reverse for public burden disclosure.)

Approved by OMB  
 0348-0046

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee  Tier _____, if known :  Congressional District, if known: 4c		<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known :</b>	<b>9. Award Amount, if known :</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a ) (last name, first name, MI):	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	Signature: _____ Print Name: <u>BARNETT CASSELL</u> Title: <u>PRESIDENT</u> Telephone No.: <u>252-378-4400</u> Date: <u>1.12.25</u>	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

N/A

Complete and upload to DemandStar.com with your Submittal. Sign and mark "N/A" if not applicable.

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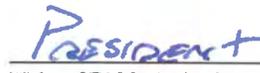
### CONTRACTOR RESPONSIBILITY CERTIFICATION

The Bidder is required to certify compliance with the following contractor responsibility standards by checking appropriate boxes. For purposes hereof, all relevant time periods are calculated from the date this Certification is executed.

	YES	NO
1. Has the firm been suspended and/or debarred by any federal, state or local government agency or authority in the past three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Has any officer, director, or principal of the firm been convicted of a felony relating to your business industry?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Has the firm defaulted on any project in the past three (3) years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Has the firm had any type of business, contracting or trade license revoked or suspended for cause by any government agency or authority in the past three (3) years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Has the firm been found in violation of any other law relating to its business, including, but not limited to antitrust laws, licensing laws, tax laws, wage or hour laws, environmental or safety laws, by a final unappealed decision of a court or government agency in the past three (3) years, where the result of such adjudicated violation was a payment of a fine, damages or penalty in excess of \$1,000?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Has the firm been the subject of voluntary or involuntary bankruptcy proceedings at any time in the past three (3) years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Has the firm successfully provided similar products or performed similar services in the past three (3) years with a satisfactory record of timely deliveries or on-time performance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Does the firm currently possess all applicable business, contractor and/or trade licenses or other appropriate licenses or certifications required by applicable state or local laws to engage in the sale of products or services?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Does the firm have all the necessary experience, technical qualifications and resources, including but not limited to equipment, facilities, personnel and financial resources, to successfully provide the referenced product(s) or perform the referenced service(s), or will obtain same through the use of qualified, responsible subcontractors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Does the firm meet all insurance requirements per applicable law or bid specifications including general liability insurance, workers' compensation insurance, and automobile liability insurance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Firm acknowledges that it must provide appropriate documentation to support this Contractor Responsibility Certification if so requested by the City of Gainesville. The firm also understands that the City of Gainesville may request additional information or documents to evaluate the responsibility of firm. Firm agrees to provide such additional information or supporting documentation for this Certification.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Under the penalty of perjury, the Bidder's authorized representative hereby certifies that all responses marked in this form or otherwise submitted for purposes of determining the Bidder's status as a responsible contractor is true, complete and accurate and that he/she has knowledge and authority to verify the information in this certification or otherwise submitted on behalf of the Bidder by his or her signature below.

  
 \_\_\_\_\_  
 Signature of Bidder's Authorized Official  
  
 \_\_\_\_\_  
 Name of Bidder's Authorized Official

  
 \_\_\_\_\_  
 Title of Bidder's Authorized Official  
 1.12.25  
 \_\_\_\_\_  
 Date

*This page must be completed and uploaded to DemandStar.com with your Submittal.*



**PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT**

BIDDER/PROPOSER hereby acknowledges that the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115232, § 889 (Aug. 13, 2018) (the Act) prohibits the Agency from procuring certain “covered telecommunications equipment or services,” as defined in the Act, in federally assisted procurements and that the instant procurement is a federally assisted procurement subject to that prohibition. BIDDER represents and warrants that it has performed a due diligence review of its supply chain and that no such “covered telecommunications equipment or services” shall be provided to the Agency that would cause the Agency to be in violation of the prohibition contained in the Act.

Company: MONARCH DESIGN GROUP  
Name: BARNETT CRENault  
Title: PRESIDENT  
Signature: [Handwritten Signature] Date: 1.12.25

*Failure to sign and return this form will render bid non-responsive.*



### FEDERAL TAX LIABILITY AND RECENT FELONY CONVICTION

The contractor hereby certifies the following:

Does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and was not convicted of the felony criminal violation under any Federal law within the preceding 24 months.

The contractor agrees to require all subcontractors to provide this certification and to flow this requirement down to participants at all lower tiers, without regard to the value of any subcontract.

Company: MONARCH DESIGN GROUP  
Name: BARNETT CUSNAULT  
Title: PRESIDENT  
Signature: [Signature] Date: 1.12.25

***Failure to sign and return this form will render bid non-responsive.***

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## FEDERALLY FUNDED PURCHASE QUESTIONNAIRE

This is a federally assisted contract and your response to this questionnaire helps the City in setting \*Disadvantaged Business Enterprise (DBE) goals with the federal government. Please complete and return this form with your bid response.

Project: A&E Services for Eastside Bus Transfer Facility

Bidder Name: MONARCH DESIGN GROUP, LLC

Bidder Address: 112 SW 6<sup>th</sup> Street  
Gainesville, FL 32601

Is Bidder a DBE?  Yes  No

Age of Firm: 1983

Annual Gross Receipts of the Firm: (check one)

Less than \$500,000

\$500,000-\$1 million

\$1-2 million

\$2-5 million

More than \$5 million

*\*To be able to claim DBE status referenced above the bidder must be currently listed in the **Florida Unified Certification Program (UCP) Disadvantaged Business Enterprise (DBE) Directory** maintained by the Florida Department of Transportation (FDOT).*

***This page must be completed and uploaded to DemandStar.com with your Submittal.***

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