



City of Gainesville Agenda Item Report

File Number: 2025-99

Agenda Date: February 6, 2025

Department: Transportation Department

Title: 2025-99 Request for Qualifications Award Recommendation for Architectural and Engineering Services for Eastside Bus Transfer Facility (B)

Department: Transportation

Description: Request for the City Commission to award the Request for Qualifications for Architectural and Engineering (A&E) Services for the Eastside Bus Transfer Facility to the top ranked firm, Monarch Design Group LLC.

Fiscal Note: This project is funded by a Federal Transit Administration grant (FTA-FL-2023-048) in the amount of \$600,000.

Explanation: On December 2, 2024, the City's Procurement Division solicited Request for Qualifications (RFQ) for A&E Services for Eastside Bus Transfer Facility (Rebid). The RFQ process was implemented in compliance with, and as required by, Federal Transit Administration (FTA), Florida Statutes and City of Gainesville policies.

The RTS Eastside Transfer Station as a key component of the broader Eastside Health & Economic Development Initiative (EHEDI). This long-term development effort has involved years of coordination among the City of Gainesville, UF Health, Alachua County, and other stakeholders, shaping a master plan that integrates essential services to the community.

The RTS Eastside Transfer Station, planned for Lot 3 of the EHEDI Master Plan, will feature essential transit amenities such as a passenger waiting area, ticketing room, public and employee restrooms, bus bays, canopies, and a community meeting space. Strategically positioned, this facility will enhance mobility, providing a seamless and efficient transit hub for residents.

The City received six (6) responses to the RFQ. An evaluation team consisting of City staff evaluated and ranked the proposals as follows:

1. Monarch Design Group LLC
2. DLZ Florida LLC
3. WGI Inc

4. HBC Engineering Company
5. Baker Consulting & Engineering LLC
6. JSWD Architects LP

Staff would like to move forward with the top ranked firm.

Strategic Connection:

- Goal 1: Equitable Community
- Goal 2: More Sustainable Community
- Goal 3: A Great Place to Live and Experience
- Goal 4: Resilient Local Economy
- Goal 5: “Best in Class” Neighbor Services

Recommendation: The City Commission: 1) approve the Request for Qualification award for A&E Services for Eastside Bus Transfer Facility (Rebid) evaluation rankings; 2) award the Request for Qualifications to Monarch Design Group LL, the top ranked firm; 3) authorize the City Manager or designee to negotiate an agreement with the top ranked firm and move on to the next highest ranked firm if negotiations are unsuccessful; and 4) authorize the City Manager or designee to execute an agreement, subject to approval by the City Attorney as to form and legality.