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City of Gainesville Agenda Item Report

File Number: 2025-85

Agenda Date: February 6, 2025

Department: Gainesville Police Department

Title: 2025-85 Use of Federal Law Enforcement Contraband Forfeiture Funds for Purchase of Visio Software (B)

Department: Gainesville Police Department

Description: Request for City Commission approval for the use of Federal Law Enforcement Contraband Forfeiture – Justice funds for the purchase of Visio 2024 software.

Fiscal Note: The anticipated cost of the Visio 2024 software will not exceed \$62,262. The uncommitted balance of the Federal Law Enforcement Contraband Fund – Justice as of September 30, 2024 is \$359,373.

Explanation: The Gainesville Police Department (GPD) uses Central Square One Solution Records Management System to complete traffic accident reports. The system requires Microsoft Visio in order to generate the required accident diagram. The current version of Visio, 2019, will reach end of life on October 14, 2025. In order to comply with the FBI Criminal Justice Information Security Policy, GPD will need to upgrade to Visio 2024 on every device before that deadline. The 2024 version of the software will be supported by Microsoft until October 9, 2029.

Strategic Connection:

- Goal 1: Equitable Community
- Goal 2: More Sustainable Community
- Goal 3: A Great Place to Live and Experience
- Goal 4: Resilient Local Economy
- Goal 5: “Best in Class” Neighbor Services

Recommendation: The City Commission authorize the use of Federal Law Enforcement Contraband Forfeiture – Justice funds for the purchase of Visio 2024 software in an amount not to exceed \$62,262.